

COM-7

AMENDMENT TO
AGREEMENT BETWEEN STATE OF LOUISIANA
DEPARTMENT OF HEALTH AND HOSPITALS

Amendment #: 2
CFMS #: 670519
DOA #: _____
DHH #: 052356
Original Contract Amt: \$ 4,188,860.00
Original Contract Begin Date: 09-02-2008
Original Contract End Date: 09-21-2011

(Regional/ Program/
Facility) _____
Medical Vendor Administration

AND

Maximus, Inc.
Contractor Name

AMENDMENT PROVISIONS

Change Contract From: _____ Maximum Amount: \$ 4,317,372.00

Maximum Contract Amount: SFY11 \$515,924 SFY12 \$728,738
Attachment C: Statement of Work

Change To: _____ Maximum Amount: \$ 4,648,172.00

Maximum Contract Amount: SFY11 \$846,724 SFY12 \$728,738
Attachment C: Statement of Work

Justification:

Increase to develop the Louisiana State Medicaid Health Information Technology Plan (SMHP) as required by CMS based on provisions of the American Recovery and Reinvestment Act of 2008 (Recovery Act). The cost of the contract amendment is \$330,800.00.

This Amendment Becomes Effective: 08-15-2010

This amendment contains or has attached hereto all revised terms and conditions agreed upon by contracting parties.

IN WITNESS THEREOF, this amendment is signed and entered into on the date indicated below.

CONTRACTOR

Maximus, Inc.

CONTRACTOR SIGNATURE 8/10/10 DATE

PRINT NAME Frank J. Mirkow

CONTRACTOR TITLE Director of Contracts

Senior Counsel

STATE OF LOUISIANA
DEPARTMENT OF HEALTH AND HOSPITALS
SECRETARY ~~ALAN LEVINE~~ or Designee

SIGNATURE [Signature] DATE 8/16/10

NAME

TITLE

OFFICE

PROGRAM SIGNATURE _____ DATE _____
NAME _____

APPROVED
Office of the Governor
Office of Contractual Review

OCT 25 2010

[Signature]
DIRECTOR

State Medicaid Health Information Technology Plan (SMHP) Development

Goal

Louisiana is seeking a contract amendment with Maximus to assist in the development of the Louisiana State Medicaid Health Information Technology Plan (SMHP) as required by CMS based on provisions of the American Recovery and Reinvestment Act of 2009 (Recovery Act). The SMHP is to serve as Louisiana's strategic vision and enables the Louisiana Medicaid to achieve this vision by providing a road map to follow on our path towards provider adoption and meaningful use of electronic medical health records and a statewide exchange of medical information. The SMHP must be developed to meet all Federal mandates and requirements, to encourage meaningful use of Electronic Health Records (EHRs), and to facilitate improved quality and efficiency of service.

Justification

Maximus is currently under contract with Louisiana Medicaid to develop Independent Verification and Validation Facility (IV&V) services for procurement and implementation of an upgrade to the current MMIS system. Maximus recently completed the "As-Is" and "To-Be" MITA State Self-Assessments (SSA) for the MMIS. With the "As-Is" and "To-Be" MITA SSA an integral component of the SMHP, this understanding of Louisiana's current MMIS will make Maximus a valuable partner in this effort.

Funding

This contract amendment would be funded under Louisiana's CMS approved Planning-Advance Planning Document (P-APD) budget which provides federal funds to develop the State Medicaid Health Information Technology Plan (SMHP) at a 90/10% Federal Match/State match.

Deliverables

Deliverables to be added as a result of this amendment:

- **Provide support, subject matter expertise, and coordination for DHH in its development of the State Medicaid Health Information Technology Plan (SMHP)**
- **Review of "As-Is" Landscape Assessment**
- **Review Incentive Program Implementation Plan**
- **Development of "To-Be" Landscape**
- **Review the DHH draft of the Provider Appeals process**
- **Develop EHR Incentive Payment Program Audit Process and assist in its revision**
- **Develop Provider Outreach and Education Plan**
- **Perform a Call Center Readiness Assessment**
- **Develop Privacy and Security Plan**
- **Development of the HIT Roadmap**
- **Assist DHH in the finalization of the SMHP**

Centers for Medicare and Medicaid Services (CMS) Certification General Requirements

State Medicaid Health Information Technology Plan (SMHP) Development

- The contractor will be responsible for the identification of and tracking the completion of all requirements necessary for CMS review and approval of the required SMHP documentation.

Task 5.1 Contract Start Up and Planning

- Establish work teams;
- Define project management and reporting standards;
- Establish communication protocols;
- Define status reporting, issue and risk management procedures, and governance protocols;
- Establish a schedule of key activities within 5 days of award; and
- Define content and format of deliverables and agree to invoicing and documentation practices.

Task 5.2 Review SMHP v1.0

Subtask 5.2.1 Review of As-Is Landscape Assessment

- Review and assist in revising, as necessary, the “As-Is” HIT Landscape. This includes assisting in the response to questions received from CMS resulting from their review.

Subtask 5.2.2 Review of EHR Incentive Program System Plan

- Review and assist in revising, as necessary, the EHR Incentive Payment Plan. This includes assisting in the response to questions received from CMS resulting from their review.

Task 5.3 Development of “To-Be” Landscape

- Develop the draft HIT “To-Be” document based on DHH’s vision and direction
- Work with the Steering Committee to review the “To-Be” document and obtain and incorporate feedback
- Finalize the “To-Be” Landscape document and obtain approval from the Steering Committee

Task 5.3 EHR Incentive Program Implementation Plan

Subtask 5.3.1 Develop the Provider Outreach and Education Document

- The contractor will work with DHH to develop an Outreach and Education plan that includes provider training, advertising and media relations strategy, promotional material development and resources, evaluation metrics and a timeline for statewide communication, training and the distribution of informational materials.

Subtask 5.3.2 Develop a Call Center Readiness Assessment

State Medicaid Health Information Technology Plan (SMHP) Development

- The contractor will conduct a call center readiness assessment and provide recommendations to address the anticipated need of the EHR Incentive Payment program business practices related to the response to vendor or provider questions. This may include a review of existing fiscal agent call center operations and determination of whether an approach to leveraging the existing function is feasible.

Subtask 5.3.3 Develop a Privacy and Security Plan

- The contractor will work with DHH to identify existing privacy and security plans in use and adapt these plans to the specific needs of the EHR incentive program so that the EHR Incentive program conforms to HIPAA privacy and security requirements.

Subtask 5.3.4 Develop Provider Appeals process

- The contractor will work with the DHH to establish a process for the initiation, investigation, and settlement of appeals by Eligibility Professionals (EPs) and hospitals based on denial of participation eligibility. This provider appeal process will relate to: a) the incentive payments, b) provider eligibility determinations, and c) demonstration of efforts to adopt, implement or upgrade and meaningful use certified EHR technology.

Subtask 5.3.5 Develop EHR Incentive Payment System Audit Process

- The contractor will work with the DHH to establish an audit strategy to ensure that the correct EHR incentive payment is made to the correct entity. The planned EHR Incentive Payment system will generate a check register detailing payee, amount paid, category (EP or hospital) and payment date that will be compared to a list of eligible participants for the given payment cycle. Louisiana Medicaid intends to work closely with the State Regional Extension Center (REC) to ensure EHR adoption and meaningful use by providers who attest to meeting such criteria.

Task 5.4 Development of the HIT Roadmap and Finalization of the SMHP

- Based on DHH direction, develop the HIT Roadmap which is to include detail related to the plan to implement HIT
- Work with the Steering Committee to review the HIT Roadmap, obtain and incorporate feedback
- Finalize the HIT Roadmap and obtain approval from the Steering Committee for submission to CMS

Performance Measures

- Contractor will submit all required task plans and reports required for approval for each phase of the project
- Contractor Project Management will submit progress reports on a weekly basis regarding the overall status of the project

State Medicaid Health Information Technology Plan (SMHP) Development

- Contractor will be responsible to provide official minutes of all scheduled meetings related to the SMHP development within five business days

Monitoring Plan

- DHH will review the contractor’s deliverables and will make all reasonable efforts to respond in one consolidated document. However, DHH reserves the right to provide follow-up comments when deemed necessary. No assumptions shall be made related to approvals of deliverables. DHH will provide written approval/denial for every deliverable. DHH understands that several project dependencies hinge on the timely review of deliverables. Deliverable review delays will impact the project’s critical path and project timelines.
- The DHH Project Manager will be working directly on the project to oversee the work of the contractor.
- The DHH Project Manager will have weekly scheduled meetings to discuss the progress and accomplishment of objectives with DHH staff personnel and contractor personnel.

Project Timeline and Costs

- The overall Schedule Timeline is 8/15/2010 to 11/19/2010
- Payment is based upon final approval by DHH of the deliverables.
- Overall costs for the contract increases \$330,800 from the original contract price of \$4,317,372.00 to \$4,648,172. The cost of the project is an all inclusive fixed price by deliverable to provide the services outlined in this document. Increased costs included the following:

Deliverable	Cost
Review of “As-Is” Landscape Assessment	\$ 11,800.00
Development of “To-Be” Landscape	\$ 110,000.00
Review and Evaluate Incentive Program Implementation Plan (Includes developing the Outreach and Education Plan, the Call Center Assessment and the Privacy and Security Plan	\$ 67,000.00
Development of the HIT Roadmap and Finalization of the SMHP	\$ 142,000.00
Total Cost	\$ 330,800.00