



LOUISIANA DEPT. OF HEALTH & HOSPITALS

Medicaid Eligibility Data System

Internal Design: SIEVS Interface

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Revision Summary

The following revisions have been made to the document since it was first published:

Date	Description of Change	By
4/30/2003	Revised with RedMane templates	M. Smutko
2/16/2005	SIR 701 and 806 changes to now send all AU and IU Members with new record layout regardless if they have income entered into MEDS. Also added new Budget Member SIEVS Number Inquiry Screen.	P. Crowley
6/16/2005	SIR 1068 changes to add a daily process to be sent from MEDS to SIEVS. The interface extract will consist of the following: <ol style="list-style-type: none"> 1. All clients belonging to a pending application. 2. All AU and IU Members on renewal certifications that will be renewed in the next 2 months after the MEDS Renewal Cutoff Date. 	K. Powers
02/03/2010	SIR1597 New SSA SCHIP daily interfaces with SIEVS: <ol style="list-style-type: none"> 1) Daily extract of new applicants that require citizenship verification 2) Daily receipt of new applicants with citizenship verification codes from SIEVS and updated to Meds 	R. Cheebur

Date	Description of Change	By
08/03/2010	SIR1646 – Allow all eligibles to be sent in the MEM0040 job run by MEISVSZ4. Documentation was updated to reflect the increase in number of records.	
3/31/11	SIR1701 – Documentation cleanup	L. O'Neil
<u>8/31/2011</u>	<u>SIR1715 – Tracking workflows if citizenship cannot be verified</u>	<u>JB</u>

SIEVS Monthly Interface

Overview

The State Income and Eligibility Verification System (SIEVS) compares and verifies income and resource information available from the following agencies:

- Internal Revenue Service (IRS)
- Social Security Administration (SSA)
- Louisiana Department of Labor (LDOL)
- Support Enforcement Services (SES)

MEDS will send AU member and IU member information to SIEVS, whether or not they have income entered in MEDS, to check the income information and to verify the social security number. SIEVS verifies member information according to Federal Regulations. Any discrepancies are reported within the SIEVS system.

Data will be sent to SIEVS when any of the appropriate changes listed below occur, and only if the members are part of certifications that are in valid SIEVS categories at the time of the change:

1. When an AU member or an IU member with a real SSN are certified initially, and that individual is part of a certification (open or closed) that is in a valid SIEVS category, and when that AU Member's/IU Member's eligibility is closed. Individuals with a pseudo SSN are not sent.
2. Income changes - If there's a change to income amount or income type we will resend that IU member with the updated income information if the IU member is in a currently active certification that is in a valid SIEVS category.
3. Person changes - If the SSN changes to a valid non-pseudo SSN, or birth date changes or name changes, and the person is an AU member or IU member in a currently active certification that is in a valid SIEVS category, we will resend the person to SIEVS.
4. Worker location changes – If the parish, caseload, or worker number changed on a case and there are any active certifications that are in valid SIEVS categories, we will resend the active AU members and IU members on those active certifications.
5. SIEVS category changes – When there is a category type case change and the new category is a valid SIEVS category, we will resend the active AU members and IU members on the new certification.

NOTE: Changes are only sent to SIEVS if the certification is still active, whereas the initial certifications are sent if the certification is open or closed.

SIEVS will send MEDS the SSN verification code for the people who have passed the SSN verification process. Once the SSN is verified, the verification code on the person's record is updated.

IU (A1)

An 'X' will be displayed in this field if the budget member was selected as a potential member who would provide income for the proposed assistance unit.

SIEVS Num (N8)

This is the SIEVS run number that was stamped on the budget member record.

Additional PF Keys**PF Key 6 - Bdgt**

This key points to the Budget Worksheet Maintenance screen. When the user invokes this key and the cursor is positioned on a record, the Case number, Eligibility Determination number and Budget number will be passed via globals to the Budget Worksheet Maintenance screen.

PF Key 10 – Elig

This key points to the Eligibility Determination Maintenance screen. When the user invokes this key and the cursor is positioned on a record, the Case number and Eligibility Determination number will be passed via globals to the Eligibility Determination Maintenance screen.

PF Key 11 – Case

This key points to the Case Maintenance screen. When the user invokes this key and the cursor is positioned on a record, the Case number will be passed via globals to the Case Maintenance screen.

PF Key 12 – Pers

This key points to Person Maintenance screen. When the user invokes this key and the cursor is positioned on a record, the Person number will be passed via globals to the Person Maintenance screen.

Volumes/Frequency

MEM0040 - SIEVS Extract

Monthly run. 30,000 to 40,000 records extracted per month*.

*Note: A recent change has been made to allow all eligibles to be sent instead of limiting the job to a type case. This number will increase. A change will be made to this document if the increase is significant.

MEM0050 – SIEVS Update

Monthly run. 15,000 to 20,000 records received per month.

System Tables

Run Control

Standard Request	Description
SIEVSEXT	SIEVS interface Extract
SIEVSUPD	SIEVS interface Update

SIEVS Extract Batch Process (MEISVSZ1)

This process extracts information from the AU Member entity and the IU member entity, its Person Record, its Certification Period Record, Case Record and income from the Person Gross Income records. It also collects information from the Case's Case Load Record, the Certification Period's Client Record, the Case's and Certification Period's Application Record, and the Certification Period's most recent CPTC record.

QMB and SLMB certifications are only sent to SIEVS if the person is certified in these type cases alone. Future eligibility is stamped to be sent in the next SIEVS extract.

Restart Processing

Restart Processing will consist of running/re-running the entire program. No attempt will be made to start processing the file in the middle of the file.

Processing

Perform Initialization

Perform AU Member Extract

Perform IU Member Extract

Perform Final Processing

Initialization

Retrieve Job Information.

Set up report headings

Retrieve the 'SIEVSEXT' run control information.

If Restart:

Use restart date as the current processing date.

If not Restart

Assign restart date = current system date and update the 'SIEVSEXT' run control information using the Run Control object subprogram: MEXRUNU (Process id = 'SIEVSEXT' and function = 'ISSUE-PERIODIC-ET').

Final Processing

Write the Control Record complete Error Processing.

Set the run control information to complete.

AU Member Extract

Read the AU Member file using SIEVS Run Number / Person Number where SIEVS run number = Run Control.run-number

If AU Member Start Date is a future date

Update the SIEVS run number to next months run number

Bypass this AU Member

End If

Retrieve the CPTC record of the Cert Period

Check the CPTC for the Grouping Number (SIEVS category code in MEDS).

If it is not to be sent (SIEVS category 9 is not sent), write error, Escape Top of read

Assign the CPTC Information

If the type case is a QMB or SLMB

Check if the person is certified in another type case

Bypass if there is another active certification for the person

End if

Assign the AU Member Information

Retrieve and Assign the Person Information

Retrieve the Certification Period Information

Retrieve and Assign the Application Information

Retrieve and Assign the Client Information

Retrieve and Assign the Case Information
Retrieve the Person Income Value Records
Write a record to the work file.

End Read

IU Member Extract

Read the Budget Worksheet Applicant file using SIEVS Run Number / Person Number where SIEVS run number = Run Control.run-number

Retrieve the eligible Budget Worksheet CPTC of the Budget Worksheet Applicant
Retrieve the CPTC record of the eligible Budget Worksheet CPTC
 Check the Type Case of the CPTC is the same as that of the Budget Worksheet.
Check the CPTC for the Grouping Number (SIEVS category code in MEDS).
If it is not to be sent (SIEVS category 9 is not sent), write error, Escape Top of read
Assign the CPTC Information

Retrieve and Assign the Person Information
Retrieve the Certification Period Information
Retrieve and Assign the Application Information
Retrieve and Assign the Client Information
Retrieve and Assign the Case Information
Retrieve the Person Income Value Records
Write a record to the work file.

End Read

Error Processing

If an individual detail record is in error, report the exceptions on the SIEVS Update Exception Report and continue processing.

SIEVS Extract Control Report (MEM0040R1)

The SIEVS Extract Control Report is used to produce program statistics.

MEISVSZ1 - MEM0040R1
MEM0040
JOB00655

LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS
SIEVS EXTRACT CONTROL REPORT

10/16/1998
07:20 PM
Page: 1

Extract Run Number: 71
Process Date : 1998/10/16

AU/IU Member Records Read.....:	99
- AU Members.....:	70
- IU Members.....:	29
Person Income Records Grouped in Interface Records.:	37
Dual Certs bypassed.....:	1
Future Eligibility to go in next run.....:	3
Interface Records Written.....:	97
Records in Error.....:	2

*** End of Report ***

SIEVS Extract Exception Report (MEM0040R9)

The SIEVS Extract Exception Report is used to report all errors encountered during the extract process.

MEISVSZ1 - MEM0040R9
MEM0040
JOB00655

LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS
SIEVS EXTRACT EXCEPTION REPORT

10/16/1998
07:20 PM
Page: 1

Extract Run Number: 71
Process Date : 1998/10/16

Case: 999999999999 CP: 10 Type Case: nnn-
nnn not sent to SIEVS.
No Cert Period: 2 for Case: 999999999999.

*** End of Report ***

SIEVS Update Batch Process (MEISVSZ2)

This program processes the SIEVS Update interface file and updates the Social Security Verification Code on the indicated Person Record.

Restart Processing

Restart Processing will consist of running/re-running the entire program. No attempt will be made to start processing the file in the middle of the file.

Processing

Perform Initialization

Perform Read Update File

Perform Final Processing

Initialization

Retrieve Job Information.

Set up report headings

Retrieve the 'SIEVSUPD' run control information.

If Restart:

 Use restart date as the current processing date.

If not Restart

 Assign restart date = current system date and update the ' SIEVSUPD ' run control information using the Run Control object subprogram: MEXRUNU (Process id = 'SIEVSUPD' and function = 'ISSUE-PERIODIC-ET').

Final Processing

Write the Control Record complete Error Processing.

Set the run control information to complete

Read Update File

Read the SIEVS Update File Once

 Validate the Header

Read the SIEVS Update File

 Decide on Record Type

 Record Type = Header

 Write an Error to the Exception Report

 Escape Routine

Record Type = Person Detail

Validate the Detail Record

Retrieve the Person Record

Ensure the SSN and Birth Date match

Update the Person Record

Record Type = Trailer

Validate the Trailer

Record Type = Unknown

Write an Error to the Exception Report

Escape Routine

End Decide

Error Processing

If an individual detail record is in error, report the exceptions on the SIEVS Update Exception Report and continue processing.

If the Record Info of a record, or a Header or Trailer is in error, Stop processing records, report the exception to the SIEVS Update Exception Report, and perform the final processing

SIEVS Update Control Report (MEM0050R1)

The SIEVS Update Control Report is used to produce program statistics.

MEISVSZ2 - MEM0050R1
MEM0050
JOB02117

LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS
SIEVS UPDATE CONTROL REPORT

10/16/1998
03:40 PM
Page: 1

Update Run Number : 25
Process Date : 1998/10/16

Processing File.....: SIEVS UPDATE
Created on the date of (YYYY/MM/DD).....: 1998/10/10
Created at the time of (HH:MM:SS).....: 12:20:45
SIEVS Process Name.....: SIEVS-T1
SIEVS Process Id.....: 12345678

Detail Records Read.....: 4
Control Records Read.....: 2
Total Records Read.....: 6

Person Records Updated.....: 3

Detail Records in Error.....: 1
Control Records and Record Infos in Error....: 0
Total Records in Error.....: 1

*** End of Report ***

SIEVS Update Exception Report (MEM0050R9)

The SIEVS Update Exception Report is used to report all errors encountered during the update process.

MEISVSZ2 - MEM0050R9
MEM0050
JOB02117

LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS
SIEVS UPDATE EXCEPTION REPORT

10/16/1998
03:40 PM
Page: 1

Update Run Number : 25
Process Date : 1998/10/16

Invalid Detail Record: 5 Person: 9999999999999999 SSN: 999999999 Birth Date: 19700101
Error: SSN on SIEVS interface record does not match that of corresponding MEDS record.

*** End of Report ***

File Layouts

SIEVS Extract File (MEISVSL1)

This is the file-layout for all data to be sent from MEDS to SIEVS.

Note: The column headings are S – Send, LVL – Level, F – Format, L – Length, P – Position, and C – Convert for SIEVS. If a row is marked Y for Convert, SIEVS should expect this data to be one of the code values listed in the SIEVS Codes section of this document.

Interface File					MEDS File				
LVL	Field Name	F	L	P	File Name	Field Name	F	L	C
01	RECORD								
02	Member Identification Number	N	13	001	ME-PERSON (Member)	PERSON-NUM	N	13	
02	Case Identification Number	N	13	014	ME-CASE	CASE-NUM	N	13	
02	Member Social Security Number	N	9	027	ME-PERSON (Member)	SSN	N	9	
02	Head of Household Social Security Number	N	9	036	ME-PERSON (Client)	SSN	N	9	
02	Member Social Security Number Verification Code	A	2	045	ME-PERSON (Member)	SSN-VERIF-CODE	A	1	Y
02	Member Date of Birth (YYYYMMDD)	N	8	047	ME-PERSON (Member)	BIRTH-DATE	N	8	
02	Member Relationship to Head of Household	A	2	055	ME-AU-MEMBER	RELN-TO-CLIENT-CODE	A	2	Y
02	Case Load Location Id	N	4	057	ME-CASE	CSLD-LOC-ID	N	4	
02	Case Load Number	N	3	061	ME-CASE	CSLD-NUM	N	3	
02	Case Load Location Type	A	4	064	ME-CASE	CSLD-LOC-TYPE	A	4	
02	Grouping Code	A	4	068	ME-TYPE-CASE	SIEVS-CAT-CODE	N	1	Y
02	Case Status	A	2	072		'A' – Active, 'C' – Closed			
02	Case Status Date (YYYYMMDD)	N	8	074		Date of Extract (YYYYMMDD)	N	8	
02	Member Start Date (YYYYMMDD)	N	8	082	ME-AU-MEMBER	START-DATE	N		
02	Member Close Date (YYYYMMDD)	N	8	090	ME-AU-MEMBER	CLOSE-DATE	N		

Interface File					MEDS File				
LVL	Field Name	F	L	P	File Name	Field Name	F	L	C
02	Member Last Name	A	25	098	ME-PERSON (Member)	LAST-NAME	A	25	
02	Member First Name	A	20	123	ME-PERSON (Member)	FIRST-NAME	A	20	
02	Member Middle Initial	A	1	143	ME-PERSON (Member)	MIDDLE-INIT	A	1	
02	Income Information	PE (10)	150	144					
03	Income Type	A	2		ME-PERSON- INC-VALUE	INC-TYPE-CODE	A		
03	Income Amount	N	11.2		ME-PERSON- INC-VALUE	INC-AMT	N		
02	Street 1	A	35	294	ME-PERSON (Member)	ADDR <i>1st</i> occurrence	A	35	
02	Street 2	A	35	329	ME-PERSON (Member)	ADDR <i>2nd</i> occurrence	A	35	
02	Street 3	A	35	364	ME-PERSON (Member)	ADDR <i>3rd</i> occurrence	A	35	
02	City	A	20	399	ME-PERSON (Member)	CITY	A	20	
02	State	A	2	419	ME-PERSON (Member)	STATE-CODE	A	2	
02	Zip	N	5	421	ME-PERSON (Member)	ZIP-CODE	N	5	
02	Ex Zip	N	4	426	ME-PERSON (Member)	EX-ZIP-CODE	N	4	
02	Application Date (YYYYMMDD)	N	8	430	ME- APPLICATION	APPL-DATE	N	8	
02	Member Sex	A	1	438	ME-PERSON (Member)	SEX-CODE	N	1	Y
02	Member Race	A	1	439	ME-PERSON (Member)	RACE-CODE	N	1	Y
02	Renewal Date	N	8	440	ME-CPTC	RENEWAL-DATE	N	8	

NOTE: A location ID of more than 2 bytes (e.g. MAP units) or a Caseload Number of more than 3 bytes creates a problem for SIEVS adhoc and SIEVS discrepancy reports.

SIEVS Update File (MEISVSL2)

This section discusses files sent from SIEVS to MEDS, the file layout of inbound records, and the type of records that are in each file.

Overview of Records

Three types of records are in each file sent from SIEVS to MEDS, a Header, Detail, and Trailer record. The Header Record contains file control information and is always the first record in a file. The Detail Record contains the core information that is being communicated and is in the middle of the file. The Trailer Record identifies the physical end of the interface file and is always the last record in the file.

Every record sent from SIEVS to MEDS will contain a section dedicated to Record Info.

Records received in error will go into the error report previously defined.

Record Info

Every record in the inbound interface file from SIEVS to MEDS contains **Record Info** to provide the following information:

- Type and format of the record, (Header, Detail, or Trailer);
- Record sequence number (a number identifying a particular record in the file);
- Unique key information identifying the detail record for the MEDS system.

The Record Info is always the first 24 characters in the record and has the following format:

Note: The column headings are LVL – Level, F – Format, L – Length, P – Position, and C – Convert for SIEVS. If a row is marked Y for Convert, MEDS will expect this data to be one of the code values listed in the Interface Codes section of this document.

Interface File					Description / Data Element				
LVL	Field Name	F	L	P	File Name	Field Name	F	L	C
01	Record	AN		001					
02	Record Type	N	1	001	1 – Header (one per file) 2 – Detail 3 – Trailer (one per file)				
02	Record Sequence	N	9	002	Incremental number from 1 by 1 through all the records in the file.				
02	Key	N	13	011	Unique key to the record. Note: the key will be all zeros on a control record.				
03	Unique Key	N	13	011	The Unique Key will identify a record on the MEDS system for New Records and Update Records.				

Header Record

The Header Record is the first record in the interface file and contains job control information. There is only one Header Record per file. This is a required record.

The Header Record has the following format and attributes:

Interface File					Description / Data Element				
LVL	Field Name	F	L	P	File Name	Field Name	F	L	C
01	Record	A	71	001					
02	Record Type	N	1	001	1 – Header (one per file)				
02	Record Sequence	N	9	002	1 – First record on the file				
02	Key	N	13	011	All zeros – this is a control record.				
02	Header Details	A		024					
02	File Name	A	12	024	"SIEVS UPDATE"				
02	Creation Date	A	10	036	Format of (YYYY/MM/DD)				
02	Creation Time	A	8	046	Format of (HH:MM:SS)				
02	SIEVS Process Name	A	8	054					
02	SIEVS Process Id	N	8	062					
02	End of Record Marker	A	1	070	Character "*"				

Trailer Record

The Trailer Record is the last record in the interface file and indicates the physical end of the file. There is only one Trailer Record per file. This is a required record.

The Trailer Record has the following format and attributes:

Interface File					Description / Data Element				
LVL	Field Name	F	L	P	File Name	Field Name	F	L	C
01	Record	A	71	001					
02	Record Type	N	1	001	3 – Trailer (one per file)				
02	Record Sequence	N	9	002	See Record Info field description.				
02	Key	N	13	011	All zeros – this is a control record.				
02	Trailer Details	A							
02	Filler	A	46	024	Blank				
02	End of Record Marker	A	1	070	Character "***"				

Person Detail Record

This record communicates Person information from SIEVS to MEDS. It will update an existing Person record on the MEDS file.

The Person Detail Record has the following format and attributes:

Interface File					Description / Data Element				
LVL	Field Name	F	L	P	File Name	Field Name	F	L	C
01	Record	A	71	001					
02	Record Type	N	1	001	2 - Detail				
02	Record Sequence	N		002	See Record Info field description.				
02	Key	N		011	See Record Info field description.				
03	Person Id	N		011	ME-PERSON	PERSON-NUM	N	13	
02	Person Details	A		024					
03	SSN	N		024	ME-PERSON	SSN	N	9	
03	SSN Verification Code	A		033	ME-PERSON	SSN-VERIF-CODE	A	1	Y
03	Birth Date (MMDDYYYY)	N		034	ME-PERSON	BIRTH-DATE	N	8	
02	Filler	A	28	042	Blank				
02	End of Record Marker	A	1	070	Character "*"				

Interface Codes

SIEVS Category Code (METSCTL)

This is sent to SIEVS as their Grouping Code

Code	Description
1	Food Stamp
2	FITAP/E Grant
3	FITAP MAO
4	Non FITAP MAO
5	LTC
6	OHD
9	Not Referred

Race (METRCEL)

For a list of possible values, refer to the External Design document: Core System – Tables.

Gender (METSEXL)

For a list of possible values, refer to the External Design document: Core System – Tables.

Social Security Verification (METSVCCL)

For a list of possible values, refer to the External Design document: Core System – Tables.

Relationship to Client Code (METRELL)

For a list of possible values, refer to the External Design document: Core System – Tables.

SIEVS Daily Interface

Overview

The State Income and Eligibility Verification System (SIEVS) compares and verifies income and resource information available from the following agencies:

- Internal Revenue Service (IRS)
- Social Security Administration (SSA)
- Louisiana Department of Labor (LDOL)
- Support Enforcement Services (SES)

A daily SIEVS extract file is now required to be sent from MEDS to SIEVS. This interface extract will allow the SIEVS system to provide data cross-checking on other systems listed above.

The interface extract will consist of the following:

3. All clients belonging to a pending application.
4. All AU and IU Members on renewal certifications that will be renewed in the next 2 months after the MEDS Renewal Cutoff Date. This is the same renewal date criteria currently used to allow MEDS to obtain information about the existence of Food Stamps for each MEDS client sent to LAMI.

Other criteria for this daily interface extract include:

Persons with pseudo SSNs will not be sent.

When clients for pending applications with applicable type case categories are sent to SIEVS, the Caseload Number will contain the application worker number. When IU Members due for a renewal are sent to SIEVS, the Caseload Number will contain the caseload worker number. When the application or caseload worker number is blank or invalid, no person record will be sent with this extract and do not include on error report.

This extract will include AU and IU Members on renewal certifications with SDX and LAMI closures that resulted in renewals with codes '6' and '7'. This is achieved by use of the certification renewal date as part of the extract selection criteria.

Renewal code 5 is not needed because a decision has already been given to the client regarding the certification. The client is disagreeing with the decision and is appealing the decision made by the analyst. Until a decision is rendered by the Appeals Section, the analyst will continue to advance the renewal by one month with the renewal code 5.

Prior to the renewal code 5, the renewal code was one of the other renewal codes, blank, 1, 2, 4, etc., so the record was already sent to the SIEVS daily.

When a record has a MAP Unit location type, location id, and MAP Unit caseload, a translation will be done to map to a Region and caseload 995. Currently, there are only 2 MAP Units operating, M100 and M106.

Example:

M100, csld 504 = R1, csld 995
M100, csld 508 = R1, csld 995

M106, csld 590 = R7, csld 995
 M106, csld 592 = R7, csld 995

Valid duplicate SSN Number extract records will be eliminated when extracted the same day.
 Example: SSN # XYZ has an active 03/14 and is scheduled to go to the SIEVS Daily. The same day, the active 17/95 for SSN # XYZ is scheduled to go to the SIEVS Daily. The SSN # XYZ record will only be sent once.

The same records will continue to be extracted with each daily interface until they no longer meet any of the selection criteria.

The SIEVS daily extract will have a run control process id of 'SIEVSDEX'. The run control number will only be used to update the run control audit start and completion records. There will be no stamping of other records with this run number.

The caseload type, id and number fields in the SIEVS Daily extract file will have the same format that is being used in the SIEVS Monthly extract file.

Certification Periods with the following type cases will be excluded from this extract:

001-047, 002-047, 003-047, 004-047, 003-069, 005-001, 005-020, 005-021, all categories with type case 086, 016-012, 001-080, 002-080, 004-080 and 004-107.

The following type cases will have this new field populated with a 'N' meaning certifications with these type cases will be excluded from the SIEVS Daily extract. All other type cases will be populated with 'R'.

Category	Type Case	SIEVS Daily Category	SIEVS Daily Category Description
001	047	9	Not Referred
002	047	9	Not Referred
003	047	9	Not Referred
004	047	9	Not Referred
003	069	9	Not Referred
005	001	9	Not Referred
005	020	9	Not Referred
005	021	9	Not Referred
Any	086	9	Not Referred
016	012	9	Not Referred
001	080	9	Not Referred
002	080	9	Not Referred
004	080	9	Not Referred
004	107	9	Not Referred

Volumes/Frequency

MED0160 - SIEVS Daily Extract

Daily run: Number of records to be extracted: estimated to by 300,000 per day.

System Tables

Run Control

Standard Request	Description
SIEVSDEX	SIEVS Daily Interface Extract

File Layouts

SIEVS Daily Extract File (MEISVSL3)

This is the file-layout for all data to be sent from MEDS to SIEVS in the SIEVS Daily extract file.

Note: The column headings are LVL – Level, F – Format, L – Length, and P – Position for SIEVS.

Interface File					MEDS File			
LVL	Field Name	F	L	P	File Name	Field Name	F	L
01	RECORD							
02	Member Identification Number	N	13	001	ME-CASE (Case) or ME-APPLICATION (Application)	CASE-NUM	N	13
02	Member Last Name	A	25	014	ME-PERSON (Member)	LAST-NAME	A	25
02	Member First Name	A	20	039	ME-PERSON (Member)	FIRST-NAME	A	20
02	Member Middle Initial	A	1	059	ME-PERSON (Member)	MIDDLE-INIT	A	1
02	Case Load Location Type	A	4	060	ME-CASE (Case) ME-APPLICATION (Application)	CSLD-LOC-TYPE LOC-TYPE	A A	4 4
02	Case Load Location Id	N	4	064	ME-CASE (Case) ME-APPLICATION (Application)	CSLD-LOC-ID LOC-ID	N N	4 4
02	Case Load Number	N	3	068	ME-CASE (Case) ME-APPLICATION (Application)	CSLD-NUM WRKR-NUM	N N	3 4
02	Member Social Security Number	N	9	071	ME-PERSON (Member)	SSN	N	9

NOTE: A location ID of more than 2 bytes (e.g. MAP units) or a Case Load Number of more than 3 bytes will create problems for the SIEVS adhoc and discrepancy reports.

Technical Design

SIEVS Daily Extract Batch Process (MEISVSZ3)

This process extracts client information belonging to a pending application as well as from AU and IU Members belonging to renewal certifications that are due to be renewed in the next 2 months after the MEDS Renewal Cutoff Date. The certification must also have a valid Daily SIEVS Category Code.

Restart Processing

Restart Processing will consist of running/re-running the entire program. No attempt will be made to start processing the file in the middle of the file.

Processing

- Perform Initialization
- Perform SIEVS Daily Extract
- Perform Eliminate Extract Duplicates
- Perform Final Processing

Initialization

- Retrieve Job Information.
- Set up report headings
- Retrieve process run control information. Use the Run Control object subprogram: MEXRUNU (Process id = 'SIEVSDEX' and function = 'NEW-OR-RESTART').

Final Processing

- Write the Control Record complete Error Processing.
- Set the process run control information to complete. Use the Run Control object subprogram: MEXRUNU (Process id = 'SIEVSDEX' and function = 'COMPLETE').

Subroutine SIEVS Daily Extract

Read all applications that are pending, if any of the type case categories have a SIEVS daily category code of Referred, then write probable client person detail to the extract file for clients that do not have a pseudo SSN.

Read the Case file physically and process only those cases that have an Earliest Re-determination Date earlier than 2 months after the cutoff date. Find each open certification period with a renewal date and retrieve the SIEVS Daily Category Code for the type case. If the SIEVS Daily Category Code is not applicable, process the next open certification period.

If the SIEVS Daily Category Code is applicable we find any active AU Members and IU Members for the certification that do not have a pseudo SSN and write them to the extract file.

- Read ME-APPLICATION by STATUS-LOC-TYPE-ID-WRKR-DATE for Status = Pending
 - Histogram ME-APPL-TYPE-CASE using key CASE-APPL-CAT-TYPE-CASE
 - IF CASE-NUM OR APPL-NUM does not match ME-APPLICATION record escape bottom
 - Perform Retrieve SIEVS Daily Category Code
 - Set flag if SIEVS Daily Category Code = 'R' and escape bottom /* Referred
 - If flag not set then escape top (ME-APPLICATION) else continue processing
 - If Probable Client 1 NE 0
 - Find ME-PERSON with Person Number = Probable Client 1 Number
 - Reject if SSN begins with '9' /* no pseudo SSNs
 - Move ME-APPLICATION Worker fields (Loc Type, Loc Id and Worker Num) to Caseload fields
 - Perform Validate Caseload Fields
 - If #Invalid-Caseload, escape top and process next application
 - Write detail record to Extract file
 - Add 1 to the record count
 - If Probable Client 2 NE 0
 - Find ME-PERSON with Person Number = Probable Client 2 Number
 - Reject if SSN begins with '9' /* no pseudo SSNs
 - Move ME-APPLICATION Worker fields (Loc Type, Loc Id and Worker Num) to Caseload fields
 - Write detail record to Extract file
 - Add 1 to the record count
- End Read /* ME-APPLICATION
- Read ME-CASE physically
 - If Earliest Redet Date Month > Current Month + 2 or Earliest Redet Date = 0
 - Escape Top /* read next Case
 - Read ME-CPTC by CLOSE-9C-CASE-CERT-CPTC with Close 9C = 0 and Case Number = Case Number from ME-CASE /* open certs only
 - If ME-CPTC. Close Date 9C NE 0, escape bottom (ME-CPTC) and process next Case
 - Reject and write to error report if CPTC Close Date NE 0
 - Reject if ME-CPTC. Redet Date = 0 /* renewal certs only
 - Reject if ME-CPTC.Redet Code = 5
 - Perform Retrieve SIEVS Daily Category Code

- Reject if SIEVS Daily Category Code = 'N' /* Not Referred
- Perform Retrieve Caseload Worker Fields
- If Case Num NE Old Case Num
 - Perform Validate Caseload Fields
 - If #Invalid-Caseload, escape bottom (ME-CPTC) and process next Case
 - Move Case Num to Old Case Num
- Perform Check If Type Case Requires Budgets
- If #ME-TYPE-CASE.BUD-REQD-INDIC = 'Y' and #MECRLBP-OUT.BUD-NUM NE 0
 - /* Type Case requires budgets and a budget exists
 - Perform Retrieve IU Members
- Else
 - Perform Retrieve AU Members
- End Read /* ME-CPTC

A control report and error report (if any errors occur) will be produced.

Subroutine Validate Caseload Fields

- Reset #Invalid-Caseload
- If any of the Caseload fields are blank, set #Invalid-Caseload to true, escape routine
- If location type is 'M' (Map Unit), translate using table below:

<u>Type</u>	<u>ID</u>	translate to	<u>Type</u>	<u>ID</u>
M	100		R	1
M	106		R	7

- Call subprogram MEACSLU to check ME-CASE-LOAD with Caseload fields
- If #Error, reset #Error and set #Invalid-Caseload to true, escape routine
- If not #Error, call subprogram MEAWRKU to check ME-WORKER with Caseload fields
- If #Error, reset #Error and set #Invalid-Caseload to true, escape routine
- If not #Error, translate #ME-WORKER. First-Name and #ME-WORKER. Last-Name into uppercase
- If First-Name and Last-Name = 'VACANT', set #Invalid-Caseload to true, escape routine

Subroutine Retrieve SIEVS Daily Category Code

- Call subprogram MEATYCU to retrieve SIEVS Daily Category with Cat Type Case from ME-CPTC.

Subroutine Retrieve Caseload Worker Fields

- Move fields from ME-CASE. CSLD-KEY (Loc Type, Loc Id, Caseload Num) to Caseload fields

Subroutine Check If Type Case Requires Budgets

- If #ME-TYPE-CASE.BUD-REQD-INDIC = 'Y'
 - Retrieve the latest completed budget for this certification by calling MECRLBN.
 - If #Error, reset #Error as cert may have been added by external system and no budgets exist.

Subroutine Retrieve IU Members

- Call another common routine, MEBRIUN, to retrieve the IU Members for a budget.
- For Each IU Member returned
 - Find ME-PERSON with Person Number = IU Member Person Number
 - Reject if SSN begins with '9' /* no pseudo SSNs
 - Write detail record to Extract file
 - Add 1 to the record count

Subroutine Retrieve AU Members

- Histogram ME-AU-MEMBER for CASE-CERT-PERSON-START-9C = Case Num and Cert Period Num from ME-CPTC
 - Find ME-PERSON with Person Number = Person Number from ME-AU-MEMBER
 - Reject if SSN begins with '9' /* no pseudo SSNs
 - Reject if close date > 0 or closure code = 27 or claims-sus-date > 0 /* active au members only
 - Write detail record to Extract file
 - Add 1 to the record count

Subroutine Eliminate Extract Duplicates

- Read Extract File, sort by SSN Number
- If SSN Number NE Old SSN Number
 - Write to Second Extract File
 - Move SSN Number to Old SSN Number

Error Processing

If an individual detail record is in error, report the exceptions on the SIEVS Update Exception Report and continue processing.

Type Case Maintenance (MEATYCF)

In user exit BEFORE-INPUT add the following:

Technical Note: Add after edit that decodes SIEVS (Monthly) Category Code

- If SIEVS-DAILY-CAT-CODE = blank
 - Reset SIEVS Cat Code description
- Else
 - Find SIEVS Cat Code in local data area METSDCL and display description
- End If

Type Case Validation (MEATYCV)

In subroutine VALIDATE-PANEL2 add the following:

Technical Note: Add after edit that validates Resource Limit.

- If SIEVS-DAILY-CAT-CODE = blank
 - Ignore
- Else
 - Find SIEVS Daily Cat Code in local data area METSDCL
 - If SIEVS Daily Cat Code not found, set error message and escape routine
- End If

Other Objects to Change

Add new field SIEVS-DAILY-CAT-CODE (N1) to the following objects:

MEATYCFP - #ME-TYPE-CASE object pda
 MEATYCFL - ME-TYPE-CASE view lda
 MEATYCPG - #ME-TYPE-CASE-LOG object pda
 MEATYCFG - ME-TYPE-CASE-LOG view lda
 MEATYCM5 - Type Case Maintenance map

Reference Tables

New Reference Tables

SIEVS Daily Category LDA (METSDCL)

SIEVS Daily Category (N1)	SIEVS Daily Category Description (A15)
N	Not Referred
R	Referred

Database Changes

Changes to Existing Tables

ME-TYPE-CASE, ME-TYPE-CASE-LOG

Add the following new field to the ME-TYPE-CASE and ME-TYPE-CASE-LOG files.

Level	Type	Field Name	Format	Description	Supp	FK
01		SIEVS-DAILY-CAT-CODE	A1	Contains the SIEVS Category Code for the Daily Extract.	Y	

Reports

SIEVS Daily Extract Control Report (MED0160R1)

The SIEVS Daily Extract Control Report is used to produce program statistics.

MEISVSZ3 - MED0160R1
11/01/2004
MED0160
07:20 PM
JOB00655
Page: 1

LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS
SIEVS DAILY EXTRACT CONTROL REPORT

Extract Run Number: 1
Process Date : 11/01/2004

Interface Records Written.....:	100
Records in Error.....:	0

*** End of Report ***

SIEVS Daily Extract Exception Report (MED0160R9)

The SIEVS Daily Extract Exception Report is used to report all errors encountered during the extract process.

MEISVSZ1 - MED0160R9
11/01/2004
MED0160
07:20 PM
JOB00655
Page: 1

LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS
SIEVS DAILY EXTRACT EXCEPTION REPORT

Extract Run Number: 1
Process Date : 11/01/2004

Case: 9999999999999999 Cert:10 Type Case: nnn-~~nnn~~ not found.

*** End of Report ***

SIEVS Daily SSA SCHIP Interface

Overview

Effective January 1, 2010, the Social Security Administration will provide citizenship data for the SCHIP & Medicaid population.

A daily SIEVS extract file is now required to be sent from MEDS to SIEVS. This interface extract will allow the SIEVS system to provide data cross-checking with CMS.

The interface extract will consist of the following:

1. New AU members that require Citizenship Verification.
2. New applicants that have had either of the following information changed:
 - a. First Name
 - b. Last Name
 - c. Middle Initial
 - d. Birth Date
 - e. Social Security Number

Other criteria for this daily interface extract include:

- 1) Individuals up for renewal and those added prior to 1/1/10.
- 2) Persons with pseudo SSNs will not be sent.

Frequency

MED0170 – SSA SCHIP Citizenship Verification Extract

Daily run.

MED0175 – SSA SCHIP Citizenship Verification Update

Daily run.

MEM0055 – SSA Citizenship Verification Statistics Report

Monthly run.

System Tables

Run Control

Standard Request	Description
CITVEREX	SIEVS interface Extract
CITVERUP	SIEVS interface Update

DHH interface to SIEVS

Field Name	Type	Length	Begin Postion	Comments
SSN	Alpha	9	1	
CAN	Alpha	9	10	
BIC	Alpha	3	19	
Surname	Alpha	19	22	
Middle Init	Alpha	1	41	
First Name	Alpha	12	42	
Date of Birth	Alpha	8	54	YYYYMMDD
Sex	Alpha	1	62	
Title-II-Request	Alpha	1	63	Must be blank
Title-XVI-Request	Alpha	1	64	Must be blank
State Agency	Number	3	65	Leave blank
Category of Assistance	Alpha	1	68	Must have a "Z"
State com code	A	3	69	Leave blank
Exchange Request Data	A	40	72	

SIEVS interface to DHH

Field Name	Type	Length	Begin Postion	Comments
SSN	Alpha	9	1	
Date of Birth	Alpha	8	10	YYYYMMDD
Citizenship Code	Alpha	1	18	

A daily file will be received from SIEVS with the following codes:

- A** - SSN is verified, there is no indication of death, and the allegation of citizenship is consistent with SSA data returned for SCHIP requests only.
- B** - SSN is verified, there is no indication of death, and the allegation of citizenship is NOT consistent with SSA data – returned for SCHIP requests only.
- C** - SSN is verified, there is indication of death, and the allegation of citizenship is consistent with SSA data – returned for SCHIP requests only.
- D** - SSN is verified, there is indication of death, and the allegation of citizenship is NOT consistent with SSA data – returned for SCHIP requests only.

Technical Design

SIEVS Daily Extract Batch Process (MEISVSZ5)

Restart Processing

- Restart Processing will consist of running/re-running the entire program. No attempt will be made to start processing the file in the middle of the file.

Processing

- Retrieve process run control information. Use the Run Control object subprogram: MEXRUNU3 (Process id = 'CITVEREX' and function = 'NEW-OR-RESTART'). This record will be populated with the last date and time the extract was executed.
- Process all the AU Member (AU MEMBER LOG) records added or modified since the last run (For the first run the date will be 2010-01-01).
 - If the AU Member has the citizenship status as pending, and does not has a pseudo SSN than continue processing this person.
 - Ensure that the person is a new applicant.
 - Ensure that the type case is a valid type case for SCHIP & Medicaid.
 - Extract the Person for citizenship verification.
- Process all Person record changes since the last run.
 - If the Person has the citizenship status as pending, and does not has a pseudo SSN than continue processing this person.
 - Ensure that the Person is an active AU member.
 - If the Person had any of the following changed, then extract the Person for citizenship verification: First Name, Last Name, SSN and Birth Date.
- Set the process run control information to complete. Use the Run Control object subprogram: MEXRUNU3. (Process id = 'CITVEREX' and function = 'COMPLETE'). Update with the current date and time to indicate the last execution of this extract.

Error Processing

- If an individual detail record is in error, report the exceptions on the SIEVS Update Exception Report and continue processing.

DHH interface to SIEVS (MEISVSL4)

Field Name	Type	Length	Begin Position	Comments
SSN	Alpha	9	1	
CAN	Alpha	9	10	
BIC	Alpha	3	19	
Surname	Alpha	19	22	

Middle Init	Alpha	1	41	
First Name	Alpha	12	42	
Date of Birth	Alpha	8	54	YYYYMMDD
Sex	Alpha	1	62	
Title-II-Request	Alpha	1	63	Must be blank
Title-XVI-Request	Alpha	1	64	Must be blank
State Agency	Number	3	65	Leave blank
Category of Assistance	Alpha	1	68	Must have a "Z"
State com code	A	3	69	Leave blank
Exchange Request Data	A	40	72	

SIEVS Daily Update Batch Process (MEISVSZ7)

Restart Processing

- Retrieve process run control information. Use the Run Control object subprogram: MEXRUNU (Process id = 'CITVERUP' and function = 'NEW-OR-RESTART'). If the run is a restart the record will be populated with the last input record number updated.

Processing

- Read the records from the work file passed to Meds from SIEVS.
- Validate the SSN, Birth Date and Citizenship Code
- If the Citizenship Code is either 'B' or 'D' or blank then generate a workflow message to the case worker with the message 'SSA Did Not Confirm Citizenship'.
- If the Citizenship Code is either 'A' or 'C' update the citizenship code on the Person record with value '79' (SSA Record)
- Valid values from the Reason Code table will be used for the error display. (See screen *CNCREAF - Reason Code Maintenance*).
- A tracking workflow is created for persons without proper citizenship verification. This tracking workflow will be cancelled if the citizenship verification code is changed from 80 (Pending) or 00 (unknown) to anything else. (see screen *CNCTRKF - Tracking Table Maintenance and screen CNTMNTF - Review Tracking Group*).

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CNCREAF – Reason Code Maintenance

Add the following:

<u>Reason Code</u>	<u>Description</u>	<u>Default Priority</u>	<u>Help Description</u>
<u>SSADNCC</u>	<u>SSA Did Not Confirm Citizenship</u>	<u>1</u>	<u>SSA Cannot confirm Citizenship for this person</u>
<u>SSADOBIN</u>	<u>SSA Msg Incorrect DOB</u>	<u>1</u>	<u>Date of Birth is incorrect</u>

<u>Reason Code</u>	<u>Description</u>	<u>Default Priority</u>	<u>Help Description</u>
<u>SSANAMIN</u>	<u>SSA Msg Incorrect name</u>	<u>1</u>	<u>Name is incorrect</u>
<u>SSASSNIN</u>	<u>SSA Msg Invalid SSN</u>	<u>1</u>	<u>This SSN is invalid</u>
<u>SSASSNNV</u>	<u>SSA Msg SSN not verified</u>	<u>1</u>	<u>SSN has not been verified</u>
<u>SSASSNVL</u>	<u>SSA Msg SSN Verified. Last Name no match</u>	<u>1</u>	<u>SSA has verified SSN but the last name does not match their records</u>

CNTMNTF – Review Tracking Group

Add the following:

<u>Tracking Group</u>	<u>Description</u>
<u>SSAREV</u>	<u>SSA Review Group</u>

CNCTRKF – Tracking Table Maintenance

Add the following:

<u>Tracking Group</u>	<u>Tracking Field Value</u>	<u>Sequence Number</u>	<u>Priority</u>	<u>Transaction</u>	<u>Delete if Tracking Value Changes</u>	<u>Delete with PF key</u>
<u>SSAREV</u>	<u>Y</u>	<u>1</u>	<u>1</u>	<u>PERS</u>	<u>Y</u>	<u>N</u>

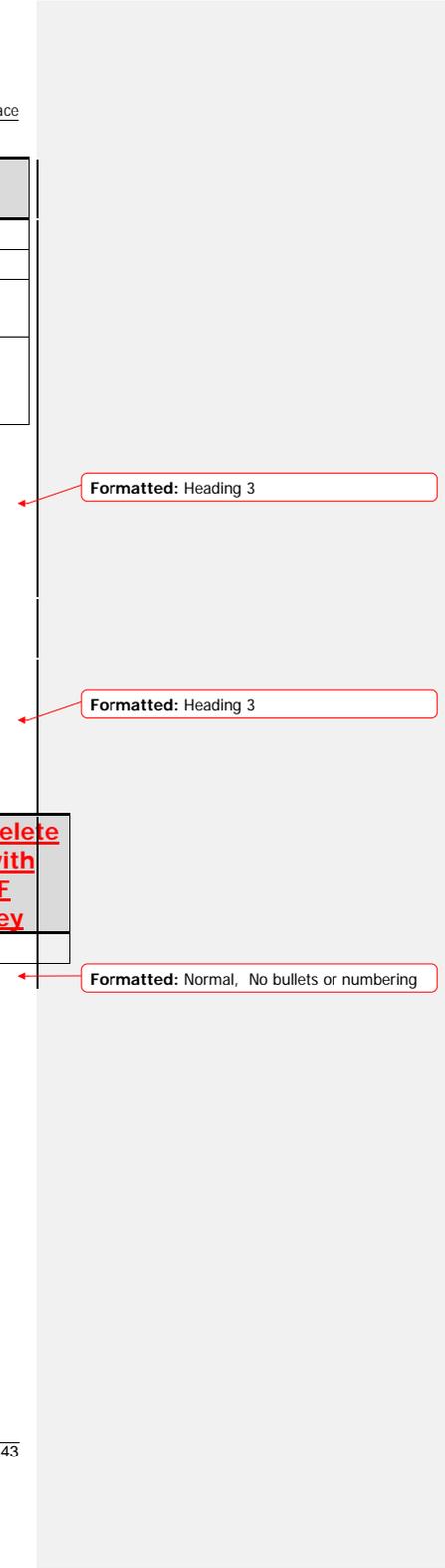
SIEVS interface to DHH (MEISVSL5)

<u>Field Name</u>	<u>Type</u>	<u>Length</u>	<u>Begin Position</u>	<u>Comments</u>
SSN	Alpha	9	1	
Date of Birth	Alpha	8	10	YYYYMMDD
Citizenship Code	Alpha	1	18	

SIEVS Monthly Statistics Batch Process (MEISVSZ8)

Restart Processing

- Restart Processing will consist of running/re-running the entire program. No attempt will be made to start processing the file in the middle of the file.



Processing

- Read all the daily records extracted and sent to SIEVS for the month.
- For each extracted record determine if the Citizenship Verification Code has been update by the update program MEISVSZ7 and update the appropriate count.
- Report on the following statistics
 - Citizenship Verification Sent To SIEVS.
 - Citizenship Verification Updated via SIEVS
 - Citizenship Verification Updated via Other
 - Citizenship Verification Not Updated

MEISVSZ6 - MED0170R1
MED0170
JOB02746

LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS
Citizenship Verification Extract for SIEVS

02/02/2010
03:42 P
Page:

SSN	Name	Person Num	Birth Date	Case Num	Extrac Dat
999-99-9999	DOE, JOHN	999999999999	1997-10-07	999999999999	2010-02-0
999-99-9999	DOE, JANE	999999999999	1935-01-01	999999999999	2010-02-0
999-99-9999	DOE, JACOB	999999999999	1995-02-06	999999999999	2010-02-0
999-99-9999	DOE, JAMES	999999999999	1997-08-17	999999999999	2010-02-0

Records Sent to SIEVS.....:

*** End of Report ***

MEISVSZ7 - MED0175R1
MED0170
JOB03324

LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS
Citizenship Verification Update from SIEVS

01/20/2010
05:29 PM
Page: 1

PERSON-NUM	SSN	BIRTH-DATE	CITIZENSHIP-CODE	#MESSAGE
999999999999	999-99-9999	1929-12-14	A	Person updated
999999999999	999-99-9999	2003-02-09	C	Person updated
999999999999	900-99-9999	2001-02-06	B	Workflow sent to MAUSOH
999999999999	999-99-9999	2001-06-28	D	Workflow sent to MAUGEN
999999999999	999-99-9999	1999-09-10	A	Person updated
999999999999	999-99-9999	1940-08-05	A	Person not updated

Records received from SIEVS.....: 6
 Total Records Updated.....: 3
 Workflows Sent.....: 2
 Total Records Not Updated.....: 1

*** End of Report ***

MEISVSZ8 - MEM0055R1
MEM0055
JOB02864

LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS
Citizenship Verification Update Stats

01/20/2010
11:16 AM
Page: 1

SSN	Name	Person Num	Birth Date	Case Num	Extract Date
999-99-9999	DOE, JAMES	99999999999999	1927-12-14	99999999999999	20100119
999-99-9999	DOE, JACOB X	99999999999999	2004-02-09	99999999999999	20100119
999-99-9999	DOE, JASMYN X	99999999999999	1998-09-10	99999999999999	20100118
999-99-9999	DOE, JULIE	99999999999999	1941-08-05	99999999999999	20100118

Citizenship Verification Sent To SIEVS.....:	29
Citizenship Verification Updated via SIEVS....:	4
Citizenship Verification Updated via Other....:	1
Citizenship Verification Not Updated.....:	24

*** End of Report ***