



LOUISIANA DEPT. OF HEALTH AND HOSPITALS

Medicaid Eligibility Data System

SIR 1584: Date of Death
Match With VRR

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Document Information

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Revision Summary

The following revisions have been made to the document since it was first published:

Date	Description of Change	By
05/07/2010	Document created.	Guy Fankam
12/8/2010	Added new report to the VRR process: Records Received and updated - VRR	JB

Introduction

The current MEDS system does not have a method for validating dates of death. To remedy this, MEDS will compare its dates with a monthly flat file from the Vital Records Registry (VRR). If there are any discrepancies, the system will correct its data and generate appropriate workflows. If on the other hand the dates match, MEDS will lock the date of death field on the person file, making it non-modifiable by anyone outside of the MEDSUNIT group.

The process will have three steps:

1. MEDS receives VRR file from the Office of Public Health (OPH).
2. MEDS matches VRR file records against the MEDS database.
3. MEDS compares the dates of death and processes records accordingly.

Step 1: Receive File From OPH

OPH will send the VRR file every month. The file layout is as follows:

Field Name	Starting byte	Field length
SOCIAL SECURITY NUMBER	1	9
DECEDENT LAST NAME	10	15
DECEDENT FIRST NAME	25	11
DECEDENT MIDDLE INITIAL	36	1
PLACE OF RESIDENCE CODE	37	3
STREET ADDRESS	40	22
CITY	62	17
BIRTH DATE	79	8
DEATH DATE	87	8
SEX	95	1
AGE	96	3

TOTAL RECORD LENGTH: 98 bytes

Appendix 1 has information on where the latest file is stored.

Set up a monthly job called MED1200. Coordinate with OPH to get the file name and FTP location.

MECVRRZ - MEM1205R5 LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS 12/08/2010
 MEM1205 Records Received and updated - VRR 10:11 AM
 JOB04281
 Page: 1

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Total Records Received: 2775
 Total Records updated.: 46

Step 3: Process Matching Records

When the process matches a VRR record to a person on the MEDS database, the date of death on the VRR record must be compared to the date of death on MEDS. The subsequent processing of matching person records depends on whether the dates of death match or not.

VRR DOD Matches MEDS DOD

If the VRR date of death matches the MEDS one, the date of death field on the MEDS PERS screen will be locked. This will prevent analysts from making changes to it. However, the MEDSUNIT group will have the ability to override the lock and edit the date.

A moreable will be added to the PERS screen so that users can see how the locked date of death was verified. This is shown in Figure 3 below.

```

PERS          *** M.E.D. SYSTEM ***          05/04/10
MECPERF      PERSON MAINTENANCE              13:23:06 2 >
                                                METEST

*Action      : _ (A,B,C,D,M,N,P,L)          Extrnl System :
*PERSON NUMBER : 3321870322332              *Parish       : 52__ Inc Cd   : +
First Name   : HUMPHREY                      Middle Initial: _ *Title: ___
Last Name    : BOGART                          *Suffix       : _ Secondary: +
Maiden Name  :                               SSN          : 123 - 45 - 7891
*Id Veri. Type :                               *SSN Verified : 0 Unverified
Birth Date   : 1_ / 1_ / 2000                 *MCare Claim No:
*DOB Verified : 1_ Baptismal/Birth Record    *MCare Source :
Mailing Addr. : 132 MAIN ST                    > VA Claim No :
City         : ABITA SPRINGS                   State         : LA Louisiana
Zip Code     : 70420 - 0000                    Phone Number  : ( 000 ) 000 - 0000 +
Address Notes :                               + Race/Ethnicity: 1 White      >
*Sex         : 1 Male                          *Preferred Lang: 1_ English
*Citizen Code : 1 Citizen                      *Cit Veri. Type:                               +
Date of Death : 1_ / 1_ / 2010                *Alien Ent. Dte: __ / __ / ___
CCARE PCP    :                               +
*McAid Mother :                               Children: + Ext Med Ind :
*Tran: _____ Act: _ Key: _____
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
  
```

Figure 3 - Person maintenance screen showing new moreable

The moreable will call the pop-up shown in Figure 4 below. Note that all the pop-up fields are read-only for users that are not part of the MEDSUNIT group.

```

*** M.E.D. SYSTEM ***
MEC****          DATE OF DEATH VERIFICATION POP-UP          05/04/10
                                                           13:24:14

*Verification status : 01 - VRR VERIFIED

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---
    
```

Figure 4 – Pop-up invoked by moreable

The MEDSUNIT group can override the date of death lock by setting the verification status to 0.

The following field will be added to the ME-PERSON file.

Field Name	Format	Description
DOD-VERIFICATION-CODE	N2	Indicates how the date of death was verified. Valid values: 0 – UNVERIFIED, 1 – VRR VERIFIED. The list of values can grow as needed. Keep in mind that a future enhancement will make this list maintainable by the MEDSUNIT group.

Make these changes on MECPERMA, MECPERF2, MECPERM1, and MECPERM7.

When a VRR record is matched to MEDS, set the person's DOD-VERIFICATION-CODE to 1.

If DOD-VERIFICATION-CODE is greater than 0, lock the field on PERS.

VRR DOD Differs From MEDS DOD (Or MEDS Has No DOD)

When the VRR date of death does not match the date of death information on MEDS, the business rules in Table 1 will be applied. Note that no dates of death should be updated for LAMI/SDX owned records.

Condition	Action
Person is a client on an active cert	<ol style="list-style-type: none"> Update person record with date of death Lock date of death field on PERS If the cert has an active AU member that's not the client <ol style="list-style-type: none"> Send workflow to worker (<i>Case num:xxx Cert num:xxx Client died; rev cert; find new client</i>)
Person is an active AU member	<ol style="list-style-type: none"> Update person record with date of death Lock date of death field on PERS If person is the only active AU member on the cert, close the entire cert <ol style="list-style-type: none"> Use closure code 90 If the date of death is before the cert start date <ol style="list-style-type: none"> Use the cert start date as the cert close date Send workflow to the worker (<i>Person:xxx Case:xxx Cert:xxx DOD < cert start date – Notify MMIS of DOD on PERS</i>) If the date of death is not before the cert start date <ol style="list-style-type: none"> Use date of death as the cert close date If there are other active AU members on the cert, close person at AU member level

Condition	Action
	<ul style="list-style-type: none"> a. Use closure code 90 b. If the date of death is before the cert start date <ul style="list-style-type: none"> i. Use the cert start date as the cert close date ii. Send workflow to the worker (<i>Person:xxx Case:xxx Cert:xxx DOD < cert start date – Notify MMIS of DOD on PERS</i>) iii. Send workflow to worker (<i>Person:xxx Case:xxx Cert:xxx Review cert; VRR closed AU member(s)</i>) c. If the date of death is not before the cert start date <ul style="list-style-type: none"> i. Use date of death as the cert close date ii. Send workflow to worker (<i>Person:xxx Case:xxx Cert:xxx Review cert; VRR closed AU member(s)</i>) <p>5. Send automated adequate notice</p>
<p>Person is neither a client nor an active AU member</p>	<ul style="list-style-type: none"> 1. Update person record with date of death. 2. Lock date of death field on PERS.

Table 1 - Business rules for non-matching date of death

Validate VRR DOD first by ensuring that:

- a) It is a valid date.
- b) It's not prior to the MEDS date of birth.
- c) It is not in the future.

Unresolved Issues

Here's a list of issues that still need to be addressed:

Issue	Solution
What workflows should we send to LAMI-owned records?	
We need more information on the adverse action notice (coordinate with UNO).	

Appendix 1

Louisiana State Department of Health and Hospitals(DHH) Internet File Transfer Protocol (FTP) Specifications

Setup Date: 09/14/2009 Update: 09/14/2009

Third Party/Remote Louisiana Department of Health and Hospitals
Address Street/City/State: 628 N 4th St. (P O BX 91283) Baton Rouge, LA 70802(70821-9283)
Administrative Contact Person: Diane Batts Phone: (225) 342-2300
Email: devin.george@la.gov
MIS Contact Person: Devin George Phone: (504) 219-4476
Email: devin.george@la.gov

DHH Office: OPH (BHSF, OAD, OCDD, OMF, OMH, OPH, OS)
Program: Vital Statistics Abbr. (VS)

DHHIT Application Contact Person: Inetta Hull Phone: (225) 342-5707
Email: _inetta.hull@la.gov

W2K Server Data Path/Folder/ File Name(s)
DHH-REG02-W20 C:\C Drive\OPH\VS\MEDCAD

DHH FTP Services Fire wall position determined based on level of security required

Public Domain - DHH Public Website - **NO ENCRYPTION PROVIDED**
URL - <http://www.dhh.state.us/> + remote Directory -

Private Domain - DHH Private Website - **ENCRYPTION PROVIDED via
Virtual Private Network (VPN) access, Client with user-id/password required**

XXX_ URL - ftp://10.12.81.252/[vsmecadftp](ftp://10.12.81.252/vsmecadftp)

FTP User-id/Password	File Path/ <u>Remote Host Directory</u> <u>(Alias) Access Rights</u>
DHH\VSMEDCAD01	:C Drive\OPH\VSMEDCAD _X_ READ / _X_WRITE
v12ytkov	

MEDS Specification Signoff Document

Deliverable Name	Date of Death Match With VRR
Deliverable Number	SIR #1584
Delivery Date	04/30/2010
Signoff Due	ASAP
Delivery Comments	
Acceptor Signature	This is to confirm acceptance of the above deliverable
Acceptor Name	
Acceptance Date	
Acceptance Comments	