



LOUISIANA DEPT. OF HEALTH & HOSPITALS

Medicaid Eligibility Data System

Internal Design: Database Design

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Revision Summary

The following revisions have been made to the document since it was first published:

Date	Description of Change	By
4/30/2003	Revise with RedMane template	M. Smutko
5/27/2003	Added New SDX Representative Payee fields to Person	Jennifer Leslie
7/14/2003	Add au-member-num-9c to ME-AU-MEMBER (SIR831)	L. Nel
7/21/2003	Add Date of Birth Verification to Person	Jennifer Leslie
7/23/2003	Made supervisor id a descriptor on location	D. DeLaurentis
7/28/2003	Increase Hospice Entitlement Date to 18 occurrences	Jennifer Leslie
10/6/2003	Add ANSWER-Q25 to ME-CASE-BUDGET-INFO	Lizette Nel
11/17/2003	Add Community Care Provider table and Community Care provider and site to Person – SIR 925	Jennifer Leslie
01/05/2003	Add Picked Up At and Appl Form fields to ME-APPLICATION – SIR 895	David von Bargen
1/26/2004	Add taxes withheld and hours worked to ME-PERSON-MONTH-INCOME, MPP Premium and MPP Run-num to CPTC, Disability Type to PERSON – SIR784	Lizette Nel
1/26/2004	Add Medicaid Mother number to PERSON – SIR941	Lizette Nel

Date	Description of Change	By
1/26/04	Add Food Stamp Certification fields to PERSON and new super-descriptor on Case – SIR992	Jennifer Leslie
3/12/2004	Add changes made for SIR924 – Renewal guide	Lizette Nel
3/12/2004	Add CLIENT-SSN to ME-CASE – SIR980 – REDTQ by SSN	Lizette Nel
3/12/2004	Add MPP-RUN-NUM and MPP-CLS-RUN-NUM to CPTC to be used by MPP extract – SIR998	Lizette Nel
3/12/2004	Add ANSWER-Q26 (SIR902) and ANSWER-Q27 (SIR915)	Lizette Nel
3/16/2004	Add Online Renewal Guide – SIR924	Lizette Nel
4/05/2004	Add Address Notes – SIR1035	Lizette Nel
4/21/2004	Add ME-GLOBALS – SIR1017	Lizette Nel
5/24/2004	Add ANSWER-Q28 and ANSWER-Q29 (SIR1009)	Vincent Tlhapi
6/01/2004	Add RC-PRIORITY to CN-REASON-CODE	David von Bargaen
8/9/2004	Add CERT-RENEWAL-LEN to TYPE-CASE table (SIR1029)	Vincent Tlhapi
11/1/2004	Add APPL-FORM-TYPE to ME-APPLICATION (SIR1122)	Lizette Nel
4/4/2005	Add changes for LaHIPP (SIR867) <ul style="list-style-type: none"> • ME-LAHIPP-CASE-RELATION & -LOG • ME-TYPE-CASE & -LOG • ME-CASE & -LOG • ME-PERSON & -LOG • ME-ELIG-SEGMEN 	Lizette Nel

4/15/2005	Add files for new Auto Notices function (SIR1113) <ul style="list-style-type: none"> • ME-ANOTC & -LOG • ME-ANOTC-ACTION • ME-ANOTC-ACT-PER-GRP & -LOG • ME-ANOTC-ACT-PER-TYPE & -LOG • ME-ANOTC-ADDRESSEE • ME-ANOTC-EVENT-AUMEM & -LOG • ME-ANOTC-ACTION-CODE & -LOG • ME-ANOTC-TYPE & -LOG • ME-QUAL-PROVIDER & -LOG • ME-WORKER & -LOG 	Lizette Nel
4/21/2005	Add new super GROUP-CAT-TYPE to file ME-TYPE-CASE (SIR1113)	Lizette Nel
5/25/2005	Add new super STAT-CAT-TC-LOC-WRKR-DATE-CASE to ME-APPL-TYPE-CASE (SIR1154)	Peter Crowley
6/8/2005	Add SPECIALTY-CATEGORY & ADDED-PROV-COMTROL and supers NAME-TYPE-SPEC-NUM & ZIP-SPEC-NAME-TYPE-NUM-LOCK-IN to ME-PROVIDER. (SIR700)	Karl Powers
6/08/2005	Add new super PROV-CASE-CERT-SEG-START-DT to ME-SEGMENT. (SIR700)	Karl Powers
7/21/2005	Add new super CASE-CERT-REP-YRMON to ME-REDET-HISTORY. (HHME-U-5884)	Lizette Nel
8/03/2005	Add field MU APPL-PICKED-UP-AT-NOTES to ME-APPLICATION & -Log (SIR1188)	Karl Powers
8/12/2005	Add field RC-HELP-TEXT to file CN-REASON-CODE & -LOG	Peter Crowley
8/29/2005	Add PACE-ADMIT-DATE (SIR1127)	Lizette Nel
11/2/2005	Add KATRINA-IND, PERM-RES-PARISH and PREV-APPV-CODE (SIR1224)	Lizette Nel
11/05/2005	Add MMA-RUN-NUM to Person and AU Member (SIR1203)	Jonathan Go
11/05/2005	Add Medicare Part A/B Coverage Dates to AU Member (SIR1203)	Jonathan Go
11/21/2005	Add ANSWER-Q30 – LIS (SIR1238)	Lizette Nel
11/21/2005	Add APPL-PICKED-UP-AT-NOTES MU (SIR1188)	Karl Powers
01/11/2006	Add OUT-OF-STATE-CODE & PREV-COUNTY-OF-RES to Person (SIR1245)	Jonathan Go
06/28/2006	Add new file ME-VERIFICATION-CODE & -LOG (SIR1298)	Karl Powers
06/28/2006	Add CITIZENSHIP-VERIFICATION-CD & IDENTITY-VERIFICATION-CD fields to ME-PERSON & -LOG	Karl Powers

09/11/2006	Add NO-NEW-CERTS-DATE to ME-TYPE-CASE(SIR1281)	Jonathan Go
11/14/2006	Add GOOD-CAUSE-REASON-CODE and GOOD-CAUSE-DETERMINATION-CODE (and respective LOG) Tables (SIR1121)	Niki Wells
11/22/2006	Add Ethnicity and Race Codes to Person (SIR1184)	Jonathan Go
05/25/2007	Add files ME-NOTICES & -LOG and ME-NOTICES-DETAIL & -LOG and add fields ADMIN-RENEWAL-RUN-NUM, ADMIN-RENEWAL-ERROR-CODE, & AR-RENEWED-IND to ME-CPTC & -LOG file. Also add field AR-RENEWED-IND to ME-REDET-HISTORY and field ADMIN-RENEWAL-IND, super AR-IND-CAT-TYPE-CASE to ME-TYPE-CASE & -LOG. Add field ADMIN-RENEWAL-OVERRIDE-IND to ME-CASE & -LOG. (SIR1364)	Karl Powers
11/27/2007	Add new super descriptor CASE-NUM-STATUS to ME-ELIG-DETER (SIR1351)	Niki Wells
03/07/2007	Add VA-CLAIM field to ME-PERSON & -log (SIR1307)	Niki Wells
09/28/2007	Add ANSWER-Q32 TO ME-CASE-BUDGET-INFO (SIR1407)	Niki Wells
10/02/2007	Add fields PREMIUM, PREMIUM-TYPE, PREM-RUN-NUM, PREM-NOTICE-RUN-NUM, and HARDSHIP-CODE to ME-CPTC & -LOG (SIR1407)	Dana Sherbondy
10/08/2007	Add file ME-HARDSHIP-CODE & -LOG (SIR1407)	Dana Sherbondy
10/23/2007	Add Disability Diary Date to Person (SIR1411)	Jonathan Go
10/26/2007	Add fields ANSWER-Q31 and ANSWER-Q32 to ME-CASE-BUDGET-INFO & -LOG (SIR1309, 1407)	Dana Sherbondy
05/13/2008	Add OGB-RECORD-ID & PREVIOUS-SSN to Person, PREMIUM-RUN-NUM to Person, CPTC and AU Member (SIR1408)	Jonathan Go
05/13/2008	Add Waiting-Period-Exception, Date-Cap-Reached, and Annual-Gross-Income to CPTC (SIR1408)	Jonathan Go
0/30/2009	Add APPL-MEMBER & -LOG files (SIR1489)	K Powers
10/13/2009	Add fields PERSON-CCN-ISSUE-DT and MMIS-AU-PARISH-NUM to ME-SWIPE-CARD-REQST file (SIR1493)	Guy Fankam
03/16/2010	Add LAHIPP-QUESTION-NUM (N1) to ME-CASE, ME-PERSON, ME-ELIG-SEGMENT & ME-LAHIPP-CASE-RELATION as well as LOG files (SIR1608).	Peter Crowley
<u>1/21/2011</u>	<u>Modify approval code from N2 to N3 (SIR1456)</u>	<u>Lauren O'Neil</u>

Database Design Document Overview

The following sections describe the new ADABAS files (and the physical file layouts) that are required to implement the MEDS system.

In order to describe the fields required in each ADABAS file a number of standard headings have been used. Within each heading some special notation has been used for brevity. A description of the headings and notations used is given in the table below:

Heading	Description
Level	Indicates the level of the field.
Type	Indicates whether the field is a group or an MU or a PE or a redefinition.
Field Name	A descriptive name of the ADABAS field name.
Format	The ADABAS data format and length of the field name Possible data format values: A – alphanumeric, B – binary, D – date, F – floating point, I – integer, L – logical, N – unpacked, P – packed decimal, T – date and time
Description	Description of the field name. Includes the following notations: Valid values – identifies all possible values. Maximum – identifies that the field has multiple occurrences (MU or PE value) and what the maximum allowable entries are.
Supp	Null suppression. This field is used to indicate when a field should be null suppressed (ADABAS compression option) so as to not appear in an index (inverted list) when the value is null.
FK	Identifies if the value on file is a foreign key (this indicates that the value must be validated against another file prior to being inserted into the current record).

Administration Subsystem Files

Case Load (ME-CASE-LOAD)

The CASE LOAD file contains all caseloads with the worker responsible for maintaining the case.

Level	Type	Field Name	Format	Description	Supp	FK
1		LOC-TYPE	A4	The code identifying the type of location, e.g. MEDS parish, LAMI parish, region etc.		Y
1		LOC-ID	N4	The number identifying the location within the location type.		Y
1		CSLD-NUM	N3	The number identifying the case load.		
1		WRKR-NUM	N4	The number identifying the worker within the location.		Y
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Loc Type / Loc Id / CslD Num

Prime Key

Used to retrieve all the case loads for a location.

- Loc Type / Loc Id / Wrkr Num / CslD Num

Used to retrieve all the case loads for a worker.

Case Load Log (ME-CASE-LOAD-LOG)

The Case Load Log file contains the history of the changes to the Case Load file.

The file layout is identical to the file layout of the Case Load file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Document Cnt (ME-DOCUMENT-CNT)

The DOCUMENT CNT file contains a record of the number of checks issued in each OSS check batch run.

Level	Type	Field Name	Format	Description	Supp	FK
1		JOB-NAME	A8	The Job name of the Batch Run	Y	
1		DATE	A7	The Date of the batch run	F	
1		TIME	A7	The time of the batch run	F	
1		DP-ACCT-CODE	A4	The Department Account Code for the Checks Issued	F	
1		CHECK-COUNT	N7	The number of checks issued in this batch	Y	
1		DOCUMENT-TYPE	A4	The Document type for this batch	Y	

Descriptors and Super-Descriptors

- Dp Acct Code / Job Name
Prime Key

Holiday Schedule (ME-HOLIDAY-SCHED)

The HOLIDAY SCHED file contains the annual holiday schedule years.

Level	Type	Field Name	Format	Description	Supp	FK
1		YEAR	N4	The Year of an annual holiday schedule.	N	
1		COMPLETE-IND	A1	Indicates whether the holiday schedule entered for this year is complete and can be used by the system to calculate Notice Due dates etc. Valid Values: 'Y', blank.	N	

Descriptors and Superdescriptors

- YEAR.

Prime Key. Unique.

Holiday Schedule Log (ME-HOLIDAY-SCHED-LOG)

The Holiday Schedule Log file contains the history of the changes to the Holiday Schedule file.

The file layout is identical to the file layout of the Holiday Schedule file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Holiday (ME-HOLIDAY)

The HOLIDAY file contains all the State holidays for a year.

Level	Type	Field Name	Format	Description	Supp	FK
1		HOLIDAY-DATE	N8	Date of the holiday. Format: yyymmdd. There is an implied foreign key from the Year portion of this field to the YEAR field of the ME-HOLIDAY-SCHED file.	N	

Descriptors and Superdescriptors

- HOLIDAY-DATE.
Prime Key. Unique.

Holiday Log (ME-HOLIDAY-LOG)

The Holiday Log file contains the history of the changes to the Holiday file.

The file layout is identical to the file layout of the Holiday file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		

1		UPDATE-ACTION	A1	Action code of the last update		
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Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

JCL (ME-JCL)

The JCL file contains JCL code to be submitted to the OS to run various batch processes.

Level	Type	Field Name	Format	Description	Supp	FK
1		JCL-NAME	A8	The name of the JCL entry	Y	
1		SHORT-DESC	A15	A short description of the JCL code		
1		LONG-DESC	A50	Longer description of the JCL code and/or its function		
1	MU	JCL-LINE	A80	The actual lines of JCL code. Maximum of 191 lines.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- JCL Name

Prime Key

- JCL Name / Short Description

Location (ME-LOC)

The LOCATION file contains details of the locations for all the Location Types.

Level	Type	Field Name	Format	Description	Supp	FK
1		LOC-TYPE	A4	Type of Location, e.g. MEDS Parish, LAMI Parish, Region, Map Unit. Valid values: Validate against LOCATION TYPE LDA		
1		LOC-ID	N4	Number identifying the location within the location type.		
1		LOC-DESC	A20	Description of the location.		
1		OFFC-NAME	A35	Name of the parish office.		
1	MU	OFFC-ADDR	A35	Address of the parish office. Maximum: 3 occurrences	Y	
1		OFFC-CITY	A20	City of the parish office.		
1		OFFC-STATE-CODE	A2	State of the parish office. Valid values: Valid against STATE CODE LDA		
1		ZIP-CODE	N5	Zip code of the parish office.		
1		EX-ZIP-CODE	N4	Extension to the zip code of the parish office.	Y	
1		LINKED-MEDS-PAR	N4	If this is a LAMI parish location record, the corresponding MEDS parish must be entered so that the case can be put into the correct MEDS parish.	Y	Y
1		LINKED-REGION-ID	N4	Region to which the parish belongs. Only valid if the location type is MEDS parish.	Y	Y
1		URBAN-RURAL-INDIC	A1	Describes LAMI or MEDS parish as rural or urban. Used by L'AMI auto-eligibility determination to choose proper flat grant table. Valid Values: (U)rban, (R)ural	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		SUPVS-ID	A8	The security user id of the supervisor who will receive the workflows for LAMI loaded cases.	Y	Y
1		PHONE-NUM	N10	The telephone number of the parish office.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Loc Type / Loc Id
Prime Key
- Linked Region Id / Loc Type / Loc Id
Used to retrieve all the locations within a region.
- Loc Desc
Used to retrieve all the locations in alphabetical order.
- SUPVS-ID
Used to determine who is the supervisor for a location.

Location Log (ME-LOC-LOG)

The Location Log file contains the history of the changes to the Location file.

The file layout is identical to the file layout of the Location file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Run Control (ME-RUN-CNTL)

The RUN CONTROL file contains process ids and run number information for all batch processes.

Level	Type	Field Name	Format	Description	Supp	FK
1		PROCESS-ID	A8	Unique code for identifying a batch process	Y	
1		RUN-NUM	N8	Run number of the next batch process	Y	
1		RESTART-RUN-NUM	N8	The run number of the currently executing batch process	Y	
1		RESTART-DATA	A250	The restart data of the currently executing batch process	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-USER	A8	Identifies the user that last updated this record.	Y	Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Process Id
 - Process Id / Run number

Prime Key

Run Control Log (ME-RUN-CNTL-LOG)

The Run Control Log file contains the history of the changes to the Run Control file.

The file layout is identical to the file layout of the Run Control file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Standard Value (ME-STND-VAL)

The Standard Value file contains all the valid standard values that can be applied to a budget worksheet.

Level	Type	Field Name	Format	Description	Supp	FK
1		STND-VALUE-CODE	A8	The code that identifies the standard type.		Y
1		EFFCT-DATE	N8	The effective date of the standard values (YYYYMMDD).		
1		EFFCT-DATE-9C	N8	The nines complement of the effective date.		
1	PE	VALUE-INFO		Maximum: 11 Occurrences	Y	
2		INDEX-VAL	N2	Value for each index to the standard..	Y	
2		STND-VAL	N6.2	Value for the standard.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Standard Value Code / Effective Date
Prime Key
- Standard Value Code / Effective Date 9C
Used for retrieving the Standard value in reverse date order.

Standard Value Log (ME-STND-VAL-LOG)

The Standard Value file contains the history of the changes to the Standard Value file.

The file layout is identical to the file layout of the Standard Value file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Tables Last Document (ME-DOCUMENT-CNT)

The Tables Last Document file contains a record of the last check number used in an OSS check batch run.

Level	Type	Field Name	Format	Description	Supp	FK
1		LAST-UPDT-DTTM	T12	The Date/Time of the last batch run	Y	
1		LAST-UPDT-USER	A8	The User for the last batch run (Equals the job name)	Y	
1		TBL-TYPE	A4	The Table Type	Y	
1		TBL-KEY	A25	The Table Key	Y	
1		TBL-VALUE	A50	The Table Value	Y	
1		TBL-LEVEL	A1	The Table Level	Y	
1		TBL-GENERIC	A1	Generic Table Field	Y	
1		TBL-KEY-LEN	N3.0	The Table Key Length	Y	
1		CTRL-PGM	A8	The Control Program	Y	
1		REMARKS	A60	Remarks	Y	
1		LAJET-IND	A1	The LAJET Indicator	Y	
1		REGION	A2	The Region	Y	
1		PHONE-NBR	A10	The Phone Number	Y	
1		ACCT-NUM	A10	The Account number	Y	
1		PARISH-ADDR		The Parish Address	Y	
2		STREET-1	A25	The Parish Street Address	Y	
2		STREET-2	A25	The Second Parish Street Address	Y	
2		CITY	A20	The Parish City	Y	

Level	Type	Field Name	Format	Description	Supp	FK
2		STATE	A2	The Parish State	Y	
2		ZIP	A9	The Zip Code	Y	
1		PHONED-LEGAL-AID	A10	Phoned Legal Aid	Y	
1		TBL-ATP-DENOMS		The Table ATP Group field	Y	
2		TBL-ATP-02	N3.0	The Table ATP 02	Y	
2		TBL-ATP-07	N3.0	The Table ATP 07	Y	
2		TBL-ATP-10	N3.0	The Table ATP 10	Y	
2		TBL-ATP-40	N3.0	The Table APT 40	Y	
2		TBL-ATP-50	N3.0	The Table APT 50	Y	
2		TBL-ATP-65	N3.0	The Table APT 65	Y	
1		TBL-URBAN-RURAL	A1	The Table Rural / Urban Indicator	Y	
1		TBL-CMB-TABLE-1	A4	The Combined Table 1	Y	
1		TBL-CMB-TABLE-2	A4	The Combined Table 2	Y	
1		TBL-PROJECT-CODE	A7	The Table Project Code	Y	
1		TBL-DOC-TYPE	A4	The Table Document Type	Y	
1		TBL-DOC-KEY	A4	The Table Document Key	Y	
1		TBL-DOC-ATP-DESC	A50	The Table APT Description	Y	
1		TBL-DOC-LAST-ATP-NUM	A8	The Table Last APT Number	Y	
1		TBL-DOC-CHECK-DESC	A50	The Table Document Check Description	Y	
1		TBL-DOC-LAST-CHK-NUM	A8	The Last Table Document Check Number	Y	
1		PARISH-ADDR-S		The Parish Address (S)	Y	

Level	Type	Field Name	Format	Description	Supp	FK
2		STREET-1-S	A25	The Parish Street Address (S)	Y	
2		STREET-2-S	A25	The Parish Street Address 2 (S)	Y	
2		CITY-S	A20	The Parish City (S)	Y	
2		STATE-S	A2	The Parish State (S)	Y	
2		ZIP-S	A9	The Parish Zip Code (S)	Y	
1		PHONE-FAX	A10	The Phone/Fax Number	Y	

Descriptors and Super-Descriptors

- Table Doc Type / Table Doc Key
Prime Key

Type Case (ME-TYPE-CASE)

The TYPE CASE file contains all the types of Medicaid programs for which a person can be made eligible.

Level	Type	Field Name	Format	Description	Supp	FK
1		CATEGORY-CODE	N3	The category number	N	Y
1		TYPE-CASE	N3	The type case number	N	
1		TYPE-CASE-DESC	A40	A description of the type case	N	
1		EFFCT-DATE	N8	The date the type case comes into being (YYYYMMDD)	N	
1		SUSPEND-DATE	N8	The date after which the type case can no longer be used (YYYYMMDD)	N	
1		CERT-LEN	N2	This value indicates the length of the cert period for the type case. This is a value in months.	N	
1		CERT-LEN-BASE	A1	The starting point in the calculations for the cert-period Valid values: Validate against BASE FOR CERTIFICATION LENGTH LDA	N	
1		START-DATE-LENGTH	N2	The number of months to determine the RME date	N	
1		START-DATE-RULE	A1	This rule indicates which field the start date is based on. Valid values: Validate against START DATE RULE LDA	N	
1		LTC-SEGS-ALLOW-INDIC	A1	Indicates whether LTC segments are allowed. Valid values: Y(es), N(o)	N	
1		DUAL-CERT-ALLOW-INDIC	A1	Indicates whether a person can be certified under more than one program at a time or not. Valid values: Y(es), N(o)	N	
1		BUD-REQD-INDIC	A1	Indicates whether budgets are required for this type case	N	

Level	Type	Field Name	Format	Description	Supp	FK
				Valid values: Y(es), N(o)		
1		ADD-BUD-REQD-INDIC	A1	Indicates whether or not additional budgets must be done at re-determination for the certification period to be extended. Valid values: Y(es), N(o)	N	
1		BUD-CHECK-REQD-INDIC	A1	Indicates whether all budgets for the type case must be checked no matter what the level of the worker. Valid values: Y(es) N(o)	N	
1		PREG-APPLIC-INDIC	A1	Indicates whether the worker must specify if the AU member is pregnant or not Valid values: Y(es) , N(o)	N	
1		MCARE-APPLIC-INDIC	A1	Indicates whether the Medicare option is available to Au members during the certification period. Valid values: Y(es), N(o)	N	
1		EIE-INDIC	A1	Indicates whether an earned income exemption (EIE) may be considered for income unit members during budget processing. Valid values: Y(es), N(o)	N	
1		DEATH-DATE-REQD-INDIC	A1	Indicates whether the person must have a date of death before the certification will be allowed. Valid values: Y(es), N(o)	N	
1		EPSDT-REQD-INDIC	A1	Indicates whether the ESPDT code must be entered during AU member maintenance Valid values: Y(es), N(o)	N	
1		MED-BILLS-REQD-INDIC	A1	Indicates whether medical bills are required Valid values: Y(es) N(o)	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		TIPS-NUM-REQD-INDIC	A1	Indicates whether a TIPS number must be entered during certification. Valid values: Y(es) N(o)	N	
1		SIEVS-CAT-CODE	N1	The equivalent SIEVS code for the type case. This indicates whether any certification in this type case could possibly trigger an interface action to SIEVS for a member being certified. Valid values: Valid against SIEVS CATEGORY LDA	N	
1		SWIPE-CARD-REQD-INDIC	A1	An indicator to say whether or not a member requires a swipe card for this type case. Valid values: (Y)es (N)o	N	
1		COLA-CODE	N2	A code to indicate the processing that has to be performed during the COLA Process Run for this Type Case. Valid values: Validate against COLA CODE LDA.	N	
1	PE	EFFCT-PERIODS		A periodic group with 10 occurrences, used to hold the start and stop dates for which a type case is valid. Start Date(1) must equal the effective date field. N		
2		START-DATE	N8	The effective start date for the type case. Over time there will be many periods of time for which the type case is valid.	N	
2		STOP-DATE	N8	The effective end date for the type case. Over time there will be many periods of time for which the type case is valid.	N	
1		START-DATE-RULE	A1	Used to validate the start day of the cert for this type case. Valid values: F- First day of the month, A- Any day of the month, L- Last day of the month	N	
1		CLOSE-DATE-RULE	A1	Used to validate the closing day of the cert for this type case. Valid values: F- First day of the month, A- Any day of the month, L- Last day of the month	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTC-PROG-DESC	A40	A Description of this program suitable to print on Notices sent to the client.	N	
1		EXPARTE-IF-ACTIVE-FS	A1	'X' in this field indicates that Certs of this Type Case may always be renewed Exparte provided the client has an active Food Stamp cert.	N	
1		EXPARTE-RENEW-FREQ	A1	Code that indicates the frequency of Exparte Renewal. 'E' = Every year, 'O' = Odd years only.	N	
1		CHECK-STABLE-INC	A1	'X' in this field indicates that Certs of this Type Case can only be Exparte only if all income is stable.	N	
1		CHECK-NO-COMM-SPOUSE	A1	'X' in this field indicates that Certs of this Type Case can only be Exparte only if there is no community spouse.	N	
1		RESOURCE-LIMIT-STD TYP	A8	Standard Type code that defines Exparte Renewal resource limits for this type case. Populated only if the RENEW-POLICY-CODE is 'V' (1-Exparte/2-Notice).	N	
1		CERT-RENEWAL-LEN	N2	Length of Certification Renewal used beyond the initial period when renewing a Certification. Valid Values: 0 thru 99	N	
1		NOTICE-GROUP	A8	Code identifying the Notice group a Category/Type Case belongs to. Valid values are in LDA MEFNGRL.	N	
1		CREATE-EVENT-IND	A1	Indicates whether Notice Events must be created for the Category / Type Case	N	
1		SIEVS-DAILY-CAT-CODE	A1	Indicates whether the category type case is to be referred to SIEVS via the daily batch process.	N	
1		LAHIPP-IND	A1	Indicates whether the Category / Type case is eligible for LaHIPP. Valid values 'Y' and 'N'.	N	
1		ALLOW-LOCK-IN-IND	A1		N	
1		NO-NEW-CERTS-DATE	N8	The date after which the type case can not be used (YYYYMMDD)	N	
1		ADMIN-RENEWAL-IND	A1	Indicator as the whether a cat-type-case is included in the process for	N	

Level	Type	Field Name	Format	Description	Supp	FK
				administrative renewals. Valid values 'Y' and 'N'.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Category Code / Type Case
Prime Key
- Notice Group / Category Code / Type Case
- Admin Renewal Ind / Category Code / Type Case

Type Case Log (ME-TYPE-CASE-LOG)

The Type Case Log file contains the history of the changes to the Type Case file.

The file layout is identical to the file layout of the Type Case file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Type Case Approval Code (ME-TYPE-CASE-APPV-CODE)

This file contains all the approval codes for a particular category type case.

Level	Type	Field Name	Format	Description	Supp	FK
1		CATEGORY-CODE	N3	The category number	Y	Y
1		TYPE-CASE	N3	The type case number	Y	Y
1		APPROVAL-CODE	N2 N3	The approval code for that category type case.	Y	Y
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Category Code / Type Case / Approval code

Prime Key

Type Case Approval Code Log (ME-TYPE-CASE-APPV-CODE-LOG)

The Type Case Approval Code Log file contains the history of the changes to the Type Case Approval Code file.

The file layout is identical to the file layout of the Type Case Approval Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Worker (ME-WORKER)

The WORKER file contains information about the MEDS Workers.

Level	Type	Field Name	Format	Description	Supp	FK
1		WRKR-KEY	A12	Combined key		
1	R	WRKR-KEY		Redefinition		
2		LOC-TYPE	A4	A code identifying the type of location, e.g. MEDS Parish, Region, Map Unit etc.		Y
2		LOC-ID	N4	The id of the location, within the location type, that the person works in.		Y
2		WRKR-NUM	N4	The number that identifies the worker within the location.		
1		SC-USER-ID	A8	The security user id of the worker.		Y
1		LAST-NAME	A25	The last name of the worker.		
1		FIRST-NAME	A25	The first name of the Worker.		
1		SUPVS-ID	A8	Security user id of the Supervisor	Y	Y
1		BUD-METH-INDIC	A1	An indicator to say whether the worker should see the long or the condensed version of the budgets. Valid values: Validate against Budget Method Indicator LDA		
1		BUD-CHECK-REQD-INDIC	A1	An indicator to say whether the budgets done by this worker should be checked by a supervisor. Valid values: (Y)es or (N)o. Default to 'N'.		
1		PHONE-NUM	N10	Worker's private Phone number. If this field is populated, it is printed on the Notice instead of the parish office number.	N	
1		PHONE-EXT	N4	Workers's private phone extension. If this field is populated, it is	N	

Level	Type	Field Name	Format	Description	Supp	FK
				printed on the Notice instead of the parish office number.		
1		AUTO-NOTICE-ID	A8	Security suer ID of worker that receives and prints all SDX/Lami Notices in the AutoNotice system.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Wrkr Key
Prime Key
- Supvs Id
Used to get all the workers under a supervisor
- SC-USER-ID
Used to get all the worker keys (e.g. for different parishes) for one individual

Worker Log (ME-WORKER-LOG)

The Worker Log file contains the history of the changes to the Worker file.

The file layout is identical to the file layout of the Worker file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Application/Contractor Center (ME-APPL-CONTR)

The APPLICATION/CONTRACTOR CENTER file contains details of the Contractor Centers used for Applications.

Level	Type	Field Name	Format	Description	Supp	FK
1		CNTR-TYPE	A1	Type of contractor center, e.g. Application, Contractor Valid values: Validate against CENTER TYPE LDA	Y	
1		CNTR-ID	A9	ID identifying the contractor center.	Y	
1		DESCRIPTION	A30	Description of the contractor center.	Y	
1		CERTIFICATION-DATE	N8	Date the center is certified to receive applications	Y	
1		DE-CERTIFICATION-DATE	N8	Date the center can no longer receive applications	Y	
1		PARISH	N4	The MEDS Parish of the contractor center.	Y	
1		CNTR-NAME	A35	Name of the contractor center.	Y	
1	MU	CNTR-ADDR	A35	Address of the contractor center. Maximum: 3 occurrences	Y	
1		CNTR-CITY	A20	City of the contractor center.	Y	
1		CNTR-STATE-CODE	A2	State of the contractor center. Valid values: Valid against STATE CODE LDA	Y	
1		CNTR-ZIP-CODE	N5	Zip code of the contractor center.	Y	
1		CNTR-EX-ZIP-CODE	N4	Extension to the zip code of the contractor center.	Y	
1		CNTR-PHONE-NUM	N10	The telephone number of the contractor center.	Y	
1		CNTR-FAX-NUM	N10	The fax number of the contractor center	Y	
Standard fields						

Level	Type	Field Name	Format	Description	Supp	FK
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Cntr Type / Cntr Id
Prime Key
- Description
Used to retrieve all the centers in alphabetical order.

Application/Contractor Center Log (ME-APPL-CNTR-LOG)

The Application/Contractor Center Log file contains the history of the changes to the Application/Contractor Center file.

The file layout is identical to the file layout of the Application/Contractor Center file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Application Other Source (ME-APPL-OTHER)

The APPLICATION OTHER SOURCE file contains details of the Other Sources used for Applications.

Level	Type	Field Name	Format	Description	Supp	FK
1		OTHR-ID	A9	ID identifying the other source.	Y	
1		OTHR-DESCRIPTION	A30	Description of the other source.	Y	
1		PARISH	N4	The MEDS Parish of the other source.	Y	
1		OTHR-NAME	A35	Name of the other source.	Y	
1	MU	OTHR-ADDR	A35	Address of the other source. Maximum: 3 occurrences	Y	
1		OTHR-CITY	A20	City of the other source.	Y	
1		OTHR-STATE-CODE	A2	State of the other source. Valid values: Valid against STATE CODE LDA	Y	
1		OTHR-ZIP-CODE	N5	Zip code of the other source.	Y	
1		OTHR-EX-ZIP-CODE	N4	Extension to the zip code of the other source.	Y	
1		OTHR-PHONE-NUM	N10	The telephone number of the other source.	Y	
1		OTHR-FAX-NUM	N10	The fax number of the other source.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Othr Id
Prime Key
- Othr Description
Used to retrieve all the other sources in alphabetical order.

Application Other Source Log (ME-APPL-OTHR-LOG)

The Application Other Source Log file contains the history of the changes to the Application Other Source file.

The file layout is identical to the file layout of the Application Other Source file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Run Control (ME-RUN-CNTL)

The RUN CONTROL file contains process ids and run number information for all batch processes.

Level	Type	Field Name	Format	Description	Supp	FK
1		PROCESS-ID	A8	Unique code for identifying a batch process	Y	
1		RUN-NUM	N8	Run number of the next batch process	Y	
1		RESTART-RUN-NUM	N8	The run number of the currently executing batch process	Y	
1		RESTART-DATA	A250	The restart data of the currently executing batch process	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-USER	A8	Identifies the user that last updated this record.	Y	Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Process Id
 - Process Id / Run number

Prime Key

Globals (ME-GLOBALS)

The Global file contains user ids and last sign on navigational global information.

Level	Type	Field Name	Format	Description	Supp	FK
1		USER-ID	A8	Unique code for identifying a user's information	N	
1		CATEGORY-CODE	N3	Category of Type Case	Y	
1		CASE-NUM	N13	Case Number last accessed	Y	
1		ELIG-DETER-NUM	N4	Eligibility Determination number last accessed	Y	
1		APPL-NUM	N3	Application Number last accessed	Y	
1		CERT-PERIOD-NUM	N4	Cert Period Number last accessed	Y	
1		CPTC-NUM	N4	CPTC number last accessed	Y	
1		SEGMENT-NUM	N4	Last segment number accessed	Y	
1		PERSON-NUM	N13	Last person number accessed	Y	
1		AU-MEMBER-NUM	N3	Last AU member number accessed	Y	
1		SUPVS-ID	A8	User's supervisor Identifier	Y	
1		LOC-TYPE	A4	Location Type	Y	
1		LOC-ID	N4	Location Identifier	Y	
1		CSLD-NUM	N3	Worker's caseload number	Y	
1		WRKR-KEY	A12	Worker information	Y	
1		ABSENT-PARENT-NUM	N13	Last Absent Parent number accessed	Y	
1		PROV-NUM	N7	Provider Number last accessed	Y	
1		BUD-NUM	N3	The number that identifies the budget for an Eligibility determination.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		BUD-SECT-NUM	N3	The section number of the budget last accessed	Y	
1		BUD-METH-INDIC	A1	Budget Method Indicator	Y	
1		BUD-CHECK-REQD-INDIC	A1	Budget Check Required Indicator	Y	
1		BUD-WRKR-KEY	A12	Budget Worker Information	Y	
1		BUD-MONTH	N6	Budget Month	Y	
1		NEXT-BUD-MONTH	N6	Next Budget month	Y	
1		NEXT-PERSON-NUM	N13	Next person number	Y	
1		NEXT-CASE-NUM	N13	Next Case Number	Y	
1		NEXT-ELIG-DETER-NUM	N4	Next Eligibility Determination Number	Y	
1		NEXT-BUD-NUM	N4	Next Budget Number	Y	
1		AUTOCALC	L	Auto-calculate budget	Y	
1		AUTOCALC-CONTINUE	L	Continue budget auto calculation	Y	
1		RENEWAL-NUM	N13	Unique identifier of the Renewal record last accessed.	Y	
1		RENEWAL-DETAIL-NUM	N4	Unique identifier within the Renewal for a particular detail.	Y	
1		RENEWAL-MEMBER-NUM	N3	Identifies the Renewal Member to which the detail applies.	Y	
1		RENEWAL-DETAIL-SOURCE	A7	A code that indicates the source of the detail entry.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-USER	A8	Identifies the user that last updated this record.	Y	
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		UPDATE-TIME	T	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- User Id

Reference Files

Approval Code (ME-APPV-CODE)

The Approval Code file contains all the valid approval codes that can be used to approve a certification.

Level	Type	Field Name	Format	Description	Supp	FK
1		APPROVAL-CODE	N2 N3	The code that identifies the reason for approval.	Y	
1		SHORT-DESC	A15	Short description of the approval reason.		
1		LONG-DESC	A250	Long description of the approval reason.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Approval code
 - Prime Key
- Approval code / Short Desc
 - Used for description decode.

Approval Code Log (ME-APPV-CODE-LOG)

The Approval Code Log file contains the history of the changes to the Approval Code file.

The file layout is identical to the file layout of the Approval Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Category Code (ME-CAT-CODE)

The Category Code file contains all the valid category codes that define the Medicaid programs that are available.

Level	Type	Field Name	Format	Description	Supp	FK
1		CATEGORY-CODE	N3	The code that identifies the category of benefit.	Y	
1		SHORT-DESC	A15	Short description of the category.		
1		LONG-DESC	A250	Long description of the category.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Category code
Prime Key
- Category code / Short Desc
Used for description decode.

Category Code Log (ME-CAT-CODE-LOG)

The Category Code Log file contains the history of the changes to the Category Code file.

The file layout is identical to the file layout of the Category Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Closure Code (ME-CLSR-CODE)

The Closure Code file contains all the valid closure reasons that can be used to close a Certification Period, CPTC or AU Member.

Level	Type	Field Name	Format	Description	Supp	FK
1		CLOSURE-CODE	N2	The code that identifies the reason for closing a Certification Period, CPTC or AU Member.	Y	
1		SHORT-DESC	A15	Short description of the Closure reason.		
1		LONG-DESC	A250	Long description of the Closure reason.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Closure code
Prime Key
- Closure code / Short Desc
Used for description decode.

Closure Code Log (ME-CLSR-CODE-LOG)

The Closure Code Log file contains the history of the changes to the Closure Code file.

The file layout is identical to the file layout of the Closure Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Income Type (ME-INC-TYPE)

The Income Type file contains all the valid types of income that the MEDS system is interested in recording.

Level	Type	Field Name	Format	Description	Supp	FK
1		INC-TYPE-CODE	A2	The code that identifies the type of income.	Y	
1		SHORT-DESC	A15	Short description of the Income type.		
1		LONG-DESC	A250	Long description of the Income type.		
1		COLA-PLI-CODE	A1	A code to indicate how this income type will be used to calculate the PLI and OSS Amounts. Valid values: Validate against COLA PLI CODE LDA.	Y	
1		TYPE-OF-INC-TYPE	A3	A code to identify the type of this income type i.e. Social Security, Veterans Administration etc. This indicator is used during COLA. Valid values: Validate against Type of Income Type LDA.	Y	Y
1		EARNED-INCOME-INDIC	A1	Indicates whether this income type is for earned or unearned income. Set to Y if this is for Earned Income. Valid values: Y, N.	Y	
1		CHILD-SUPPORT-INCOME-INDIC	A1	Indicates whether this income type is for child support income. Set to Y if this is for Child Support Income. Valid values: Y, N. NOT USED.	Y	
1		STABLE-INCOME-INDIC	A1	Indicates whether this type of income is considered "Stable". Used to determine Renewal Action.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y

Level	Type	Field Name	Format	Description	Supp	FK
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Inc Type Code
Prime Key
- Inc Type Code/ Short Desc
Used for description decode.
- COLA PLI Code / Inc Type Code
Used to retrieve all income types that have to be used in the PLI and OSS calculations during the COLA Run.
- Type of Inc Type
Used to retrieve all income types that are of a specific type.
- Long Desc / Inc Type Code
Used for Help in Budgets

Income Type Log (ME-INC-TYPE-LOG)

The Income type Log file contains the history of the changes to the Income type file.

The file layout is identical to the file layout of the Income type file except for the following:

No UPDATE-TIME field

The following fields are not listed on the Audit (Log) screens:

No CHILD-SUPPORT-INCOME-INDIC – Not used

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

LAMI Closure Code (ME-LAMI-CLSR-CODE)

The LAMI Closure Code file contains all the valid LAMI Closure Codes and provides a cross-reference between a LAMI and MEDS Closure Code.

Level	Type	Field Name	Format	Description	Supp	FK
1		LAMI-CLOSURE-CODE	N2	Unique identifier of a valid LAMI Closure Code.	Y	
1		SHORT-DESC	A15	Short description of the Closure reason.		
1		LONG-DESC	A250	Long description of the Closure reason.		
1		MEDS-CLOSURE-CODE	N2	The associated MEDS Closure Code.	Y	Y
1		REQD-USAGE-IND	A1	Indicates that the MEDS Closure Code must be used.	Y	
1		CLOSE-AU-MEM-IND	A1	Indicates that the MEDS AU Member must be closed when this MEDS Closure Code is used.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- LAMI Closure code
Prime Key
- LAMI Closure code / Short Desc
Used for description decode.
- MEDS Closure Code/LAMI Closure Code

Used to retrieve all the LAMI Closure Codes for a given MEDS Closure Code.

LAMI Closure Code Log (ME-LAMI-CLSR-CODE-LOG)

The LAMI Closure Code Log file contains the history of the changes to the LAMI Closure Code file.

The file layout is identical to the file layout of the LAMI Closure Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

LAMI AU Member Closure Code (ME-LAMI-AUM-CLSR-CODE)

The LAMI AUM Closure Code file contains all the valid LAMI single member Closure Codes and provides a cross-reference between a LAMI and MEDS single member Closure Code.

Level	Type	Field Name	Format	Description	Supp	FK
1		LAMI-AUM-CLOSURE-CODE	N2	Unique identifier of a valid LAMI AU Member Closure Code.	Y	
1		SHORT-DESC	A15	Short description of the Closure reason.		
1		LONG-DESC	A250	Long description of the Closure reason.		
1		MEDS-AUM-CLOSURE-CODE	N2	The associated MEDS AU Member Closure Code.	Y	Y
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- LAMI AUM Closure code
Prime Key
- LAMI AUM Closure code / Short Desc
Used for description decode.

LAMI AU Member Closure Code Log (ME-LAMI-AUM-CLSR-CODE-LOG)

The LAMI AU Member Closure Code Log file contains the history of the changes to the LAMI AUM Closure Code file.

The file layout is identical to the file layout of the LAMI AUM Closure Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Monthly Cutoff (ME-MONTHLY-CUTOFF)

The Monthly Cutoff File contains the cutoff date for each year-month combination.

Level	Type	Field Name	Format	Description	Supp	FK
1		YEAR	N4	Process year.	Y	
1		MONTH	N2	Process month.	Y	
1		CUTOFF-DATE	N8	Cutoff date for the year-month being processed.	Y	
1		CUTOFF-DATE-9C	N8	This is the nines complement of the cutoff date. This field is calculated by subtracting the cutoff date from 99999999. This allows for the latest cutoff date to be accessed first.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Year/Month
Prime Key
- Cutoff Date 9C

Monthly Cutoff Log (ME-MONTHLY-CUTOFF-LOG)

The Monthly Cutoff Log file contains the history of the changes to the Monthly Cutoff file.

The file layout is identical to the file layout of the Monthly Cutoff except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key
- Cutoff Date 9C

Rejection Code (ME-REJECT-CODE)

The Rejection Code file contains all the valid reasons for rejecting an application.

Level	Type	Field Name	Format	Description	Supp	FK
1		REJECTION-CODE	N3	The code that identifies the reason for rejecting an application.	Y	
1		SHORT-DESC	A15	Short description of the Rejection code.		
1		LONG-DESC	A250	Long description of the Rejection code.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Rejection code
Prime Key
- Rejection Code / Short Desc
Used for description decode.

Rejection Code Log (ME-REJECT-CODE-LOG)

The Rejection code Log file contains the history of the changes to the Rejection code file.

The file layout is identical to the file layout of the Rejection code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Standard Type Code (ME-STND-TYPE)

The Standard Type Code file contains all the valid standard types that can be applied to a budget worksheet.

Level	Type	Field Name	Format	Description	Supp	FK
1		STND-TYPE-CODE	A8	The code that identifies the standard type.	Y	
1		SHORT-DESC	A15	Short description of the standard type.		
1		LONG-DESC	A250	Long description of the standard type.		
1		INDEX-DESC	A20	Description of value used to index the standard value. This appears as the column heading to the index values in Standard Value Maintenance	Y	
1		STND-DESC	A20	Description of the standard value. This appears as the column heading to standard values in Standard Value Maintenance.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Standard Type code
 - Prime Key
- Standard Type / Short Desc
 - Used for description decode.

Standard Type Code Log (ME-STND-TYPE-LOG)

The Standard Type Log Code file contains the history of the changes to the Standard Type Code file.

The file layout is identical to the file layout of the Standard Type Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Expense Type Code (ME-EXP-TYPE)

The EXPENSE TYPE file contains all the valid types of expense that the MEDS system needs to record and is used for budget purposes.

Level	Type	Field Name	Format	Description	Supp	FK
1		EXP-TYPE-CODE	A2	The code that identifies the type of expense.	Y	
1		SHORT-DESC	A15	Short description of the Expense type.		
1		LONG-DESC	A250	Long description of the Expense type.		
1		DEP-CARE-INDIC	A1	Used to indicate if this is a Dependant Care expense. Valid values: Y, N.	Y	
1		INCURRED-MED-INDIC	A1	Used to indicate if this is an Incurred Medical expense. Valid values: Y, N.	Y	
1		SELF-EMP-INDIC	A1	Used to indicate if this is a Self employed expense. Valid values: Y, N.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Exp Type Code
Prime Key
- Exp Type Code/ Short Desc
Used for description decode.

- Long Desc / Exp Type Code
Used for Help in Budgets.

Expense Type Code Log (ME-EXP-TYPE-LOG)

The Expense Type Code log file contains the history of the changes to the Expense Type Code file.

The file layout is identical to the file layout of the Expense Type Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

City (ME-CITY)

The CITY file contains all the valid cities and their parishes for the state of Louisiana.

Level	Type	Field Name	Format	Description	Supp	FK
1		CITY	A20	City name.		
1		PARISH	A20	Parish of the city.		
1		CITY-CODE	A20	City name with no spaces or punctuation		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- City-Code

City Log (ME-CITY-LOG)

The City log file contains the history of the changes to the City file.

The file layout is identical to the file layout of the City file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Zip Code (ME-ZIP-CODE)

The ZIP CODE file contains all the valid zip codes and their cities for the state of Louisiana.

Level	Type	Field Name	Format	Description	Supp	FK
1		ZIP-CODE	N5	Zip Code		
1		CITY	A20	City		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Zip Code / City
Prime Key
- City / Zip Code

Zip Code Log (ME-ZIP-CODE-LOG)

The Zip Code log file contains the history of the changes to the Zip Code file.

The file layout is identical to the file layout of the Zip Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
 - Update Dt / Update Tm / Prime Key
-

Good Cause Reason Code (ME-GOOD-CAUSE-CODE)

The Good Cause Reason Code file contains all the valid good cause reasons that can be used for a LASES case.

Level	Type	Field Name	Format	Description	Supp	FK
1		GOOD-CAUSE-REASON-CODE	N1	The code that identifies the reason for populating a LASES case with a good cause	Y	
1		SHORT-DESC	A15	Short description of the Good Cause reason.		
1		LONG-DESC	A250	Long description of the Good Cause reason.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- GOOD CAUSE REASON CODE
Prime Key
- Good Cause Reason Code / Short Desc
Used for description decode.

Good Cause Reason Code Log (ME-GOOD-CAUSE-CODE-LOG)

The Good Cause Reason Code Log file contains the history of the changes to the GOOD CAUSE REASON CODE file.

The file layout is identical to the file layout of the GOOD CAUSE CODE file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Good Cause Determination Code (ME-GOOD-CAUSE-DETERM)

The Good Cause Reason Code file contains all the valid good cause reasons that can be used for a LASES case.

Level	Type	Field Name	Format	Description	Supp	FK
1		GOOD-CAUSE-DETERMINATION	N2	The determination code that identifies the reason for populating a LASES case with a good cause	Y	
1		SHORT-DESC	A15	Short description of the Good Cause Determination		
1		LONG-DESC	A250	Long description of the Good Cause Determination.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- GOOD CAUSE DETERMINATION
Prime Key
- Good Cause Determination / Short Desc
Used for description decode

Good Cause Determination Log (ME-GOOD-CAUSE-DETERM-LOG)

The Good Cause Determination Code Log file contains the history of the changes to the GOOD CAUSE DETERM CODE file.

The file layout is identical to the file layout of the GOOD CAUSE DETERM file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Hardship Code (ME-HARDSHIP-CODE)

The Hardship code file contains all valid codes that can be used for a hardship on the CERT screen.

Level	Type	Field Name	Format	Description	Supp	FK
1		HARDSHIP-CODE	N2	The hardship code that identifies what hardship category the cert may fall into.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		SHORT-DESC	A15	Short description of the Hardship code.		
1		LONG-DESC	A250	Long description of the Hardship code.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- HARDSHIP CODE
Prime Key
- Hardship Code / Short Desc
Used for description decode

Hardship Code Log (ME-HARDSHP-CODES-LOG)

The Hardship Code Log file contains the history of the changes to the Hardship Code file.

The file layout is identical to the file layout of the Hardship Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Qualified Provider (ME-QUAL-PROVIDER)

This file contains all the Qualified Provider per Region.

Add these fields to ME-CODES-ADA (the Standard fields already exist on ME-CODES-ADA and must be included on the view):

Level	Type	Field Name	Format	Description	Supp	FK
1		LOC-TYPE	A4	The code identifying the Location Type, for example R – Region.	N	Y
1		LOC-ID	N4	Number identifying the location within the location type.	N	Y
1		QUAL-PROV-NUM	N3	The number that identifies the Qualified Provider	N	
1		QUAL-PROV-NAME	A50	The Qualified Provider Name.	N	
1	MC	QUAL-PROV-ADDR	A35	Qualified Provider Mailing Address. Allow for 3 occurrences of the address line	N	
1		QUAL-PROV-CITY	A20	Mailing address City.	N	
1		QUAL-PROV-STATE-CODE	A2	Mailing address state code.	N	y
1		QUAL-PROV-ZIP-CODE	N5	Mailing address zip code	N	
1		QUAL-PROV-EX-ZIP-CODE	N4	Mailing address zip code + 4	N	
1		QUAL-PROV-PHONE-NUM	N10	Phone number of the qualified provider	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- LOC-TYPE-ID-QPROV
LOC-TYPE (1-4), LOC-ID (1-4), QUAL-PROV-NUM (1-3)

Prime Key - Unique

Qualified Provider Log (ME-QUAL-PROVIDER-LOG)

The Qualified Provider Log file contains the history of the changes to the Qualified Provider file.

The file layout is identical to the file layout of the Qualified Provider except for the following:

- No UPDATE-TIME field
- Add these fields to the view (they already exist on ME-CODES-LOG-ADA) view:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- QPROV-LOG-BY-ENTRY
Location Type / Location ID / Qualified Provider Number / Update Dt / Update Tm
- QPROV-LOG-BY-TIME
Update Dt / Update Tm / Location Type / Location ID / Qualified Provider Number

Auto Notice Type (ME-ANOTC-TYPE)

This file contains all the valid Auto Notice Types with an indicator whether the Notice is active or not.

Add these fields to ME-CODES-ADA (the Standard fields already exist on ME-CODES-ADA and must be included on the view):

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-TYPE	A15	The code identifying the type of Notice, for example 18-G, 18-LTC, etc.	N	
1		TYPE-DESC	A50	Description of the Notice Type	N	
1		ACTIVE-IND	A1	Indicates whether the Notice Type is active. Valid values are 'Y' or 'N' or blank.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- NOTICE-TYPE
Prime Key - Unique
- NOTICE-TYPE-DESC
NOTICE-TYPE (1-15), TYPE-DESC (1-50)
Super used to retrieve the Notice Type Description (MEFNTYN)

Auto Notice Type Log (ME-ANOTC-TYPE-LOG)

The Auto Notice Type Log file contains the history of the changes to the Auto Notice Type code file.

The file layout is identical to the file layout of the Auto Notice Type code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- NOTICE-TYPE-LOG-BY-ENTRY
Notice Type / Update Dt / Update Tm
- NOTICE-TYPE-LOG-BY-TIME
Update Dt / Update Tm / Notice Type

Verification Code (ME-VERIFICATION-CODE)

The Verification code file contains all valid codes that can be used to verification the value in another field.

Level	Type	Field Name	Format	Description	Supp	FK
1		VERIFICATION-CODE	N2.0	A code that identifies how a person proved something (like citiizenship).	N	
		VERIFICATION-LEVEL	N1.0	The level or ranking of the code.	N	
		CITIZENSHIP-DISPLAY-SEQ	N3.0	A number which represents the sequence in which the codes will be displayed for citizenship help.	N	
		IDENTITY-DISPLAY-SEQ	N3.0	A number which represents the sequence in which the codes will be displayed for identification help.	N	
1		SHORT-DESC	A15	Short description of the Hardship code.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		LONG-DESC	A250	Long description of the Hardship code.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- VERIFICATION CODE – prime key
- CITIZENSHIP DISPLAY SEQ
- IDENTITY DISPLAY SEQ

Verification Code Log (ME-VERIFICATION-CODE-LOG)

The Verification Code Log file contains the history of the changes to the Verification Code file.

The file layout is identical to the file layout of the Verification Code file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- VERIFICATION-CODE / Update Dt / Update Tm
- Update Dt / Update Tm / VERIFICATION-CODE

Certification Files

Absent Parent (ME-ABSENT-PARENT)

The ABSENT PARENT file contains absent parents information recorded by MEDS information sent from Support Enforcement Services (LASES). The information concerning an individual is held in one record with the MEDS and LASES information separated in a periodic group of fields.

Level	Type	Field Name	Format	Description	Supp	FK
1		ABSENT-PARENT-NUM	N13	The number that identifies the Absent Parent. This number is randomly generated.		
1		LASES-AP-NUM	N9	The number that identifies the Absent Parent in the Support		

Level	Type	Field Name	Format	Description	Supp	FK
				Enforcement Services file.		
1	PE	ORIG-DEPENDENT (1:2)		The periodic grouping descriptor which separates the MEDS originating information from the LASES originating information.		
2		ORIG-INDIC	A1	The system that this data originates from. Valid Values: (M)EDS, (L)ASES		
2		LAST-NAME	A25	The last name of the Absent Parent.		
2		FIRST-NAME	A20	The first name of the Absent Parent.		
2		MIDDLE-INIT	A1	The middle initial of the Absent Parent.		
2		SUFFIX	A3	The suffix of the Absent Parent. Validate against Suffix Code LDA.	Y	
2		SSN	N9	The social security number of the Absent Parent.		
2		MAIDEN-NAME	A25	The maiden name of the Absent Parent.	Y	
2		BIRTH-DATE	N8	The date of birth of the Absent Parent (YYYYMMDD).	Y	
2		ADDR-1	A35	The address line 1 of the Absent Parent.	Y	
2		ADDR-2	A35	The address line 2 of the Absent Parent.	Y	
2		ADDR-3	A35	The address line 3 of the Absent Parent.	Y	
2		CITY	A20	The city of the Absent Parent.	Y	
2		STATE-CODE	A2	The state of the Absent Parent. Validate against State Code LDA.	Y	
2		ZIP-CODE	N5	The zip code for the Absent Parent.	Y	
2		EX-ZIP-CODE	N4	The extended zip code for the Absent Parent.	Y	
2		PHONE-NUM	N10	The phone number of the Absent Parent.	Y	
2		RACE-CODE	N1	The race of the Absent Parent. Validate against Race Code LDA.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
2		SEX-CODE	N1	The sex of the Absent Parent. Validate against Sex Code LDA	Y	
2		EMPLOYER-NAME	A35	The name of the Employer of the Absent Parent.	Y	
2		EMPLOYER-ADDR-1	A35	The address line 1 for the Employer of the Absent Parent.	Y	
2		EMPLOYER-ADDR-2	A35	The address line 2 for the Employer of the Absent Parent.	Y	
2		EMPLOYER-ADDR-3	A35	The address line 3 for the Employer of the Absent Parent.	Y	
2		EMPLOYER-CITY	A20	The city of the Employer of the Absent Parent.	Y	
2		EMPLOYER-ST-CODE	A2	The state of the Employer of the Absent Parent. Validate against State Code LDA.	Y	
2		EMPLOYER-ZIP-CODE	N5	The zip code of the Employer of the Absent Parent.	Y	
2		EMPLOYER-EX-ZIP-CODE	N4	The extended zip code of the Employer of the Absent Parent.	Y	
2		EMPLOYER-PHONE-NUM	N10	The phone number of the Employer of the Absent Parent.	Y	
2		INS-COMPANY-NAME	A35	The name of the Insurance Company of the Absent Parent.	Y	
2		INS-PLCY-NUM	A20	The policy number of the insurance policy that the Absent Parent has with the Insurance Company.	Y	
2		SECONDARY-LAST-NAME	A25	Any other last name by which the Absent Parent is known.	Y	
2		SECONDARY-FIRST-NAME	A20	Any other first name by which the Absent Parent is known.	Y	
2		SECONDARY-MIDDLE-INIT	A1	Any other middle initial for the Absent Parent.	Y	
2		SECONDARY-SUFFIX	A3	Any other suffix for the Absent Parent. Validate against Suffix Code LDA.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-USER	A8	Identifies the user that last updated this record.	Y	Y

Level	Type	Field Name	Format	Description	Supp	FK
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Absent Parent Num
Prime Key
- LASES AP Num / Absent Parent Num
To find an Absent Parent in the LASES interface.
- Orig Indic / Last Name / First name / Initial / AP Number
To list all absent parents by MEDS or LASES Last name, first name and middle initial
- Orig Indic / SSN / AP Number
To list all absent parents by MEDS or LASES SSN

Absent Parent Log (ME-ABSENT-PARENT-LOG)

The Absent Parent Log file contains the history of the changes to the Absent Parent file.

The file layout is identical to the file layout of the Absent Parent file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Application (ME-APPLICATION)

The APPLICATION file contains all applications for a Case.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number which identifies the case		Y
1		APPL-NUM	N3	The number which identifies the application within the case		
1		APPL-NUM-9C	N3	The nines complement of the application number, i.e. 999 – APPL-NUM. This enables us to retrieve the latest record first.		
1		APPL-DATE	N8	The date of the case application (YYYYMMDD)		
1		WRKR-NUM	N4	The number of the worker who will do the determination of the application		Y
1		LOC-ID	N4	The location id of the worker		Y
1		LOC-TYPE	A4	The location type of the worker		Y
1		APPL-STATUS	A1	The status of the application. Valid values: (P)ending or spaces.	Y	
1		PENDED-DATE	N8	The date the application was pended (YYYYMMDD).		
1		PROB-CLIENT-1	N13	The person number of the first probable client		Y
1		PROB-CLIENT-2	N13	The person number of the second probable client	Y	Y
1		LAMI-CID	N9	The ID of the case on the L'AMI system.		
1		RESP-PERS-INDIC-1	A1	Indicates whether a minor has been assigned as the first probable client Valid values: Y(es), N(o) NOT USED		
1		RESP-PERS-INDIC-2	A1	Indicates whether a minor has been assigned as the second probable client	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				Valid values: Y(es), N(o) NOT USED.		
1		SOURCE	A1	The location from which the application was obtained		
1		SOURCE-CNTR-TYPE	A1	The type of center the application was obtained at for source = 'A' or 'C'		
1		SOURCE-CNTR-ID	A9	Center identification at which the application was obtained. Valid for source types = 'A' or 'C'		
1		SOURCE-OTHER-ID	A9	The other venue identification at which the application was obtained. Valid for source type = 'O'		
1		SOURCE-BHSF-LOC-TYPE	A4	The BHSF office location type at which the application was obtained. Valid for source type = 'B'		
1		SOURCE-BHSF-LOC-ID	N4	The BHSF office location id at which the application was obtained. Valid for source type = 'B'		
1		SCREENER-LOC-TYPE	A4	The type of location for the worker who screen the application.		
1		SCREENER-LOC-ID	N4	The location id associated with the screener worker.		
1		SCREENER-WRKR-NUM	N4	The worker number of the person who screens the application.		
1		CNTR-TYPE	A1	The type of center that received the application. Valid only for source types 'A' or 'C'		
1		CNTR-ID	A9	The id of the center that received the application.		
1		CNTR-CONTACT-DT	N8	The date the center received the application.		
1		INTERVIEW-TYPE	A1	The type of interview given. This field is required.		
1		INTERVIEW-DATE	N8	The date the interview occurred. This field is required if the interview type is not 'N', none.		
1		INTERVIEWER-TYPE	A1	Type of person conducting the interview. This field is required if the interview is not 'N'.		
1		INTERVIEWER-LOC-TYPE	A4	The type of location for the interviewer.		

Level	Type	Field Name	Format	Description	Supp	FK
1		INTERVIEWER-LOC-ID	N4	The id of the location for the interviewer.		
1		INTERVIEWER-WRKR-NUM	N4	The worker id of the interviewer.		
1		MEDICAID-RCVD-DT	N8	The date the application was received in the Medicaid office.		
1		CLIENT-HEARD-VIA	N2	The method in which the client heard about the assistance.		
1	PE	APPL-PICKED-UP				
2		APPL-TYPE	A7	The type of application that was picked up by the client. Valid Values: Validate against Application Type Code LDA.		
2		PICKED-UP-AT	A2	The place or event where the client picked the application up. Valid Values: The values that are valid depend on the APPL-TYPE and should be validated against each type's LDA.		
1		APPL-FORM	A7	The number of the form used by the client for the application. Valid Values: Validate against Application Form Number LDA.		
1		APPL-FORM-TYPE	A1	The type of form used by the client for the application, e.g. Online or Paper. (NOT USED) Valid Values: Validate against Application Form Type LDA.		
1		APPL-PICKED-UP-AT-NOTES	A50*5	Application picked up at notes where the Analyst can enter more detailed information as to where the application was picked up.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Appl Num
Prime Key
- Appl Status / Loc type / Loc Id / Wrkr Num / Appl Date
Used for 'Pending application inquiry by worker'
- Appl Status / Loc Type / Loc Id / Appl Date
Used for 'Pending Applications over 45 days by Parish' inquiry
- Appl Status / Appl Date
Used to retrieve all the Pending Applications
- Case Num / Appl Num 9C
Used to retrieve the most recent application for a case.

Application Log (ME-APPLICATION-LOG)

The Application Log file contains the history of the changes to the Application file.

The file layout is identical to the file layout of the Application file except for the following:

No UPDATE-TIME field

The following fields are not listed on the Audit (Log) screens:

No RESP-PERS-INDIC-1, RESP-PERS-INDIC-2 – Not used

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Application Member (ME-APPL-MEMBER)

This file contains valid Application Members in MEDS. This is a new file & DDM.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number which identifies the case	Y	
1		APPL-NUM	N3	The number which identifies the application within the case	Y	
1		PERSON-NUM	N13	The person number of the application member	Y	
1		CAT-TYPE-CASE	N6	The category and type case the person applied for	Y	
1	GR	STATUS-GROUP		If the status-code = 'A' then the data in the other group fields relate to an Approval event. If status-code = 'R' then the data relates to a Rejection event.		
2		STATUS-CODE	A1	The final status of an applicant member – approved or rejected	Y	
2		STATUS-REASON-CODE	N3	The reason an applicant member has been rejected	Y	
2		DETER-REASON	A1	The determination reason value from the ELIG record	Y	
2		STATUS-DATE	N8	Date the event occurred	Y	
1		ELIG-DETER-NUM	N4		Y	
1		BUDGET-NUM	N3		Y	
1		MEDT-INDIC	A1		Y	
1		LOC-TYPE	A4		Y	
1		LOC-ID	N4		Y	
1		WRKR-NUM	N4		Y	
1		APPL-DATE	N8		Y	
1		PW-APPL-RECV-IND	A1		Y	
1		QUAL-PROV-NUM	N3		Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-USER	A8	Identifies the user that last updated this record.	Y	Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Case-Num / Appl-Num / Person-Num / Cat-Type-Case

Prime Key

- Case-Num / Appl-Num / Cat-Type-Case / Person-Num
- Loc-Type / Loc-ID / Wrkr-Num / Appl-Date / Case-Num / Cat-Type-Case / Appl-Num
- Cat-Type-Case / Loc-Type / Loc-Id / Wrkr-Num / Appl-Date / Case-Num / Appl-Num
- Person Num / Case-Num / Appl-Num / Cat-Type-Case
- This file includes the normal audit fields, and has a corresponding –LOG file.

Applicant Member Log (ME-APPL-MEMBER-LOG)

The Applicant Member Log file contains the history of the changes to the Applicant Member file.

The file layout is identical to the file layout of the Applicant Member file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Case-Num / Appl-Num / Person-Num / Update Dt / Update Tm (Log-By-Entry)
- Update Dt / Update Tm / Case-Num / Appl-Num / Person-Num (Log-By-Time)
- Update-User / Update Dt / Update Tm (Log-By-User)

Application Type Case (ME-APPL-TYPE-CASE)

The APPLICATION TYPE CASE file contains all the probable type cases for an Application.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number of the case		Y
1		APPL-NUM	N3	The number of the application within the case		Y
1		CAT-TYPE-CASE	N6	Combined category and type case for access purposes – use this field in descriptors.		
1	R	CAT-TYPE-CASE		Redefinition		
2		CATEGORY-CODE	N3	The probable category that will be used to certify the applicants. Used for caseload management.		Y
2		TYPE-CASE	N3	The probable type case that will be used to certify the applicants. Used for caseload management.		Y
1		APPL-TYPE-CASE-STAT	A1	The field used to indicate whether a worker has completed the work associated with the probable type case. Valid values: 'P' (Pending) or 'D' (Done)		
1		REJECT-CODE	N3	The code to indicate the reason for rejecting the application type case. Validate against the code file.	Y	Y
1		REJECT-DATE	N8	The date that the Application Type Case was rejected (YYYYMMDD).	Y	
1		ELIG-DETER-NUM	N4	The number of the eligibility determination, within the case, that caused this application type case to be rejected.	Y	Y
1		BUDGET-NUM	N3	The number of the budget, within the case, that caused this application type case to be rejected.	Y	Y
1		MEDT-INDIC	A1	Indicates if a medical evaluation (MEDT) is required.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				Valid values: 'Y' (Yes) or 'N' (No)		
1		APPL-DATE	N8	The date of the case application (YYYYMMDD). Stored redundantly from ME-APPLICATION.		
1		WRKR-NUM	N4	The number of the worker who will do the determination of the application. Stored redundantly from ME-APPLICATION.		
1		LOC-ID	N4	The location id of the worker. Stored redundantly from ME-APPLICATION.		
1		LOC-TYPE	A4	The location type of the worker. Stored redundantly from ME-APPLICATION.		
1		PW-APPL-RECV-IND	A1	Indicator whether a PW application was received with the PE application. Valid values: 'Y', 'N' or blank.	N	
1		QUAL-PROV-NUM	N3	Quality Provider Number	N	Y
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Appl Num / Cat Type Case
Prime Key
- Appl Type Case Stat / Case Num / Appl num
Use to retrieve pending application type cases
- Reject Date / Reject Code / Case Num / Cat Type Case

Use to retrieve rejected applications.

- Appl Type Case Status / Loc Type / Loc Id / Worker Num / Appl Date / Cat Type Case

Use to list Pending applications by Worker

- Appl Type Case Status / Loc Type / Loc Id / Worker Num / Appl Date / Case Num / Cat Type Case

- Appl Type Case Status / Cat Type Case / Loc Type / Loc Id / Worker Num / Appl Date

Use to list Pending applications by Type Case

Application Type Case Log (ME-APPL-TYPE-CASE-LOG)

The Application Type Case Log file contains the history of the changes to the Application Type Case file.

The file layout is identical to the file layout of the Application Type Case file except for the following:

No UPDATE-TIME field

The following fields are not listed on the Audit (Log) screens:

No LOC-TYPE, LOC-ID, WRKR-NUM, APPL-DATE - These are redundantly kept on Application, and they are on the Application log

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

AU Member (ME-AU-MEMBER)

The AU MEMBER file contains all the persons that are eligible for Medicaid.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number that identifies the Case to which the AU member belongs.		Y
1		CERT-PERIOD-NUM	N4	The number that identifies the Certification Period within the Case to which the AU Member belongs.		Y
1		AU-MEMBER-NUM	N3	The number that identifies the AU Member within the Certification Period.		
1		PERSON-NUM	N13	The number which identifies the person who is the AU Member.		Y
1		START-DATE	N8	The date on which the AU Member's eligibility starts (YYYYMMDD).		
1		START-DATE-9C	N8	The nines complement of the start-date i.e. 99999999 – START-DATE. This enables us to retrieve the latest record first.		
1		RELN-TO-CLIENT-CODE	A2	A code to indicate the relationship that the AU Member has to the client. Validate against Relationship To Client LDA.		
1		MARITAL-STAT	A2	A code to indicate the marital status of the AU Member. Validate against Marital Status LDA.		
1		BIRTH-DATE	N8	The date of birth of the Person (YYYYMMDD). This field is redundantly stored/maintained here from the Person record for performance reasons.		
1		ADULT-INDIC	A1	Code that indicates if the AU Member is an adult?	Y	
1		CLAIMS-SUS-DATE	N8	The date that the member's certification was suspended because of a L'AMI certification (YYYYMMDD).	Y	
1		CLAIMS-SUS-DATE-9C	N8	The nines complement of the claims suspend date i.e. 99999999 – CLAIM-SUS-DATE. This enables us to retrieve the active AU members.		
1		CLOSE-DATE	N8	The date on which the AU Member's eligibility is ended (YYYYMMDD).	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		CLOSE-DATE-9C	N8	The nines complement of the close-date i.e. 99999999 – CLOSE-DATE. This enables us to retrieve the active AU members.		
1		CLOSURE-CODE	N2	A code to indicate the reason why the AU Member's eligibility was ended. Must validate against the Closure Code file.	Y	Y
1		EPSDT-CODE	A1	The early periodic screening code for the member. Validate against EPSDT Code LDA.	Y	
1		PREGNANCY-INDIC	A1	An indicator to say whether or not the AU Member is pregnant. Valid values: (Y)es or (N)o		
1		EXPECTED-DLVR-DATE	N8	The expected delivery date (YYYYMMDD).	Y	
1		NUM-OF-UNBORNS	N2	The number of children the mother is expecting to give birth to.	Y	
1		MCARE-CODE	A1	A code to indicate the type of Medicare the member has. Validate against Medicare Code LDA. Valid values: A – Part A Only, B – Part B Only, X - Part A and Part B, N – No Medicare, U – Unknown (default)		
1		MCARE-SOURCE	A2	Code indicating the source of the Mcare Code. Valid Values: 'OL', 'BE', 'SO', 'SX,' and 'BI'		
1		THIRD-PARTY-LIAB-INDIC	A1	An indicator to say if the member has third party insurance. Valid values: (Y)es or (N)o		
1		BUY-IN-INDIC	A1	An indicator to say if the Medicare Premium is being paid for by Medicaid. This indicator is setup by Buy-In and is protected from MEDS workers.	Y	
1		BUYIN-RUN-NUM	N8	The run number for the Buy-In Extract process.	Y	
1		LAMI-INCL-EXCL-CODE	N2	A code to indicate if the member should be included or excluded in the certification period i.e. if the member should be closed.	Y	
1		LAMI-CID	N9	The id of the L'AMI case that prompted the member to be suspended.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		LASES-MESSAGE-CODE	N1	The code that identifies the message that is sent to Lases. Valid values: Validate against LASES MESSAGE CODE LDA.	Y	
1	PE	SANCTION-INFO		Maximum: 6 Occurrences		
2		SANC-START-DATE	N8	The date from which the member is sanctioned (YYYYMMDD).	Y	
2		SANC-CLOSE-DATE	N8	The date the sanction is ended (YYYYMMDD).	Y	
2		SANCTION-CODE	N2	A code to indicate the reason for sanctioning the member. Validate against Sanction Code LDA.	Y	
1	PE	SDX-MEDICAID-ELIG		Maximum: 10 Occurrences		
2		SDX-MONTH-CHANGE	N6			
2		SDX-MCAID-ELIG-CODE	A1	A code that indicates the recipient's Medicaid eligibility status. This field is populated by the SDX Interface.	Y	
2		SDX-PAYMENT-STAT-CODE	A3	A code to indicate the status of the SSI/State Supplement payment and the reason for the status. This field is populated by the SDX Interface. Valid values: Validate against Payment Status Code LDA.	Y	
2		SDX-FED-LIV-ARRANGE-CODE	A1	A code that indicates the type of Federal living arrangement of the recipient for Title XVI purposes for the current month. This field is populated by the SDX Interface. Valid Values: Validate against Federal Living Arrangement Code LDA.	Y	
2		SDX-LIV-ARRANGE-OSS-CODE	A1	A code to indicate the type of current living arrangement for the recipient in those States which have elected Federal administration of their optional State supplement. This field is populated by the SDX Interface. Valid values: Validate against Living Arrangement OSS Code LDA.	Y	
2		SDX-STATE-JURISDIC-CODE	N2			

Level	Type	Field Name	Format	Description	Supp	FK
2		SDX-PARISH-JURISDIC-CODE	N3			
1		SDX-MCARE-ENTITLE-CODE	A1	A code that indicates the Individual's current Medicare entitlement status. This field is populated by the SDX Interface.	Y	
1		SDX-MCAID-UNPAID-MD-EA-INDIC	A1	Indicates whether the claimant incurred any medical expenses during the three months before the application filing date. This field is populated by the SDX Interface. Valid values: 'Y', 'N' or blank	Y	
1		SDX-DRUG-ALCOHOL-ADDICT-CODE	A1	A code to indicate the person's addiction to drugs and/or alcohol. This field is populated by the SDX Interface. Valid values: Valid against SDX Drug Addiction or Alcohol Identification Code LDA.	Y	
1		SDX-MCAID-EFFCT-DATE	N8	The start date of the most current period of eligibility or referral for Medicaid. This field is populated by the SDX Interface. (YYYYMMDD)	Y	
1		SDX-MCAID-TEST-CODE	A1	A code that indicates whether the State should consider an individual in a certain payment status to a SSI recipient for the purpose of determining Medicaid eligibility. This field is populated by the SDX Interface. Valid values: Validate against SDX Medicaid Test Code LDA.	Y	
1		SDX-TP-EVENT-LIAB-DATE	N6	The effective date of the recipient's third party liability insurance election. This field is populated by the SDX Interface. (YYYYMM)	Y	
1		SDX-TP-INS-CODE	A1	A code that indicates if there could be third party liability for healthcare expenses. This field is populated by the SDX Interface. Valid values: Validate against Third Party Insurance Code LDA.	Y	
1		SDX-SSI-APPL-DATE	N8	The date that the claimant filed an application for SSI benefits. This field is populated by the SDX Interface. (YYYYMMDD)	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		SDX-LAST-TRANS-DATE	N8	The date that the transaction identified as Last Transaction Type was applied to the SSR. This field is populated by the SDX Interface. (YYYYMMDD). REMOVED FROM FILE.	Y	
1		SDX-LAST-TRANS-TYPE	A2	A code to indicate the latest type of transaction that was processed against the case. This field is populated by the SDX Interface. REMOVED FROM FILE.	Y	
1		SDX-DISAB-BLIND-ONSET-DATE	N8	The date that reflects the disability/blindness onset as alleged by the claimant. This field is populated by the SDX Interface. (YYYYMMDD)	Y	
1		SDX-DENIAL-DATE	N8	The date that the claimant was denied SSI benefits and/or State supplementation. This field is populated by the SDX Interface. (YYYYMMDD)	Y	
1		SDX-DENIAL-CODE	A3	A code that indicates the reason a claimant was initially denied for SSI/State Supplement Payments. This field is populated by the SDX Interface.	Y	
1		SDX-APPEAL-CODE	A1	A code that indicates the level of appeal and the latest action taken. This field is populated by the SDX Interface.	Y	
1		SDX-APPEAL-DATE	N8	The date of the most recent appeal action. This field is populated by the SDX Interface. (YYYYMMDD)	Y	
1		SDX-APPEALS-FLAG	A1	An indicator that specifies if the SSR is in an appeals process. This field is populated by the SDX Interface.	Y	
1		SDX-COMPETENCY-CODE	A1	A code that indicates the representative's payee's status as to legal guardianship and/or competency of the recipient. This field is populated by the SDX Interface.	Y	
1		SDX-DATE-RES-BEGAN	N8	This is the date the recipient began living in the new geographical subdivision, i.e. State and County of Jurisdiction. This field is populated by the SDX Interface. (YYYYMMDD)	Y	
1		SDX-DISAB-PAYMENT-CODE	A1	A code that indicates the status of SSI disability and blind cases. This field is populated by the SDX Interface.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		SDX-ESNT-PERSON-INDIC	A1	A code to indicate whether an essential person exists in the case and the relationship of the essential person to the eligible individual. This field is populated by the SDX Interface.	Y	
1		SDX-FED-LIV-ARR-BUDG-MNTH-CODE	A1	A code that indicates the Federal Living Arrangement in the budget month. This field is populated by the SDX Interface. Valid values: Validate against Federal Living Arrangement Code LDA.	Y	
1		SDX-CONV-FED-LIV-ARRANGE-CODE	A1	A code that indicates the domicile of the converted individual recipient as of December 1973. This field is populated by the SDX Interface. Valid Values: Validate against Federal Living Arrangement Code LDA.	Y	
1		SDX-MANDATORY-ELIG-CODE	A1	A code that indicates the eligibility for mandatory State supplementation payment in a current month. This field is populated by the SDX Interface. Valid values: Validate against Mandatory Eligibility Code LDA.	Y	
1		SDX-STATE-BEN-AMT	N7	The amount of the State grant for December 1973, including special needs. This field is populated by the SDX Interface.	Y	
1		SDX-PAYMENT-DATE	N8	The date of payment of the SSI Monthly Assistance Amount and the State Supplement Amounts. This field is populated by the SDX Interface. (YYYYMMDD)	Y	
1		SDX-RE-ACCRE-CODE	A1	A code that indicates future action that has to be taken on a T30 record. This field is populated by the SDX Interface. Valid values: Validate against Re-Accretion Code LDA.	Y	
1		SDX-RECIP-TYPE-CODE	A2	A code that indicates the type of recipient, or other individual, involved in this record. This field is populated by the SDX Interface. Valid Values: Validate against Recipient Type Code LDA.	Y	
1		SDX-REC-EST-DATE	N8	The date that the SSI Master record of the recipient was established. This field is populated by the SDX Interface. (YYYYMMDD)	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		SDX-REC-PROCS-DATE	N8	The date that the current transaction was processed by the SSI system. This field is populated by the SDX Interface. (YYYYMMDD)	Y	
1		SDX-REC-SOURCE-CODE	A1	A code that indicates the source of this SDX record. This field is populated by the SDX Interface. Valid values: Validate against Record Source Code LDA.	Y	
1		SDX-SSI-GROSS- -AMT	N7	The Federal amount that the recipient is entitled to receive before any adjustments for overpayments. This field is populated by the SDX Interface.	Y	
1		SDX-SSI-OPT-SSP-ELIG-DATE	N8	The date that the recipient was first determined eligible, or most recently renewed eligible after a period of ineligibility. This field is populated by the SDX Interface. (YYYYMMDD)	Y	
1		SDX-SSN-XREF-INDIC	N1	The index of the data element, in the List of Multiple SSN's, containing the cross reference SSN to be re-accreted by means of the T20, T22 or T30 procedures. This field is populated by the SDX Interface.	Y	
1	PE	SDX-MULTIPLE-SSNS		Maximum: 5 Occurrences	Y	
2		SDX-MULTIPLE-SSNS-LIST	N9	Additional SSN's used by the individual. This field is populated by the SDX Interface.		
2		SDX-MULTIPLE-SSNS-VERIFIC-CODE	A1	A code that indicates if the SSN's in the List of Multiple SSN's have been verified. This field is populated by the SDX Interface. Valid values: Validate against Multiple SSN's Verification Code LDA.	Y	
1		SDX-SSN-ELIG-SPOUSE-PARENT	N9	The SSN of the eligible spouse, parent or eligible individual for the spouse. This field is populated by the SDX Interface.	Y	
1		SDX-SSN-ESNT-PERSON-ELIG-INDIV	N9	The SSN of the essential person of an eligible individual, or the SSN of the eligible individual for an essential person. This field is populated by the SDX Interface.	Y	
1		SDX-ST-COUNTY-JURISDIC-CODE	A5	The state and county corresponding to the agency with which the SSI/State supplementation applicant signed an agreement for reimbursement of interim assistance payments. This field is populated by	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				the SDX Interface.		
1		SDX-ST-SUPL-AMT	N7			
1		SDX-ST-SUPL-GROSS- - AMT	N7	The amount of Federally administered supplementation the recipient is entitled to receive before adjustment for overpayments. This field is populated by the SDX Interface.	Y	
1		SDX-TRANS-CODE	A2	A code that indicates the action and/or source of the SDX record. This field is populated by the SDX Interface. Valid values: Validate against Transaction Code LDA.	Y	
1	PE	SDX-UNEARNED-INCOME		Maximum: 9 Occurrences		
2		SDX-UNEARNED-INC-AMT	N7	The monthly amount of unearned income for the recipient. This field is populated by the SDX Interface.	Y	
2		SDX-UNEARNED-INC-FRQN	A1	A code that indicates the frequency of the unearned income. This field is populated by the SDX Interface. Valid values: Validate against Unearned Income Frequency Code LDA.	Y	
2		SDX-UNEARNED-INC-TYPE-CODE	A1	A code that indicates the kind of unearned income the recipient is, or was, receiving. This field is populated by the SDX Interface. Valid values: Validate against Unearned Income Type Code LDA.	Y	
2		SDX-UNEARNED-INC-START-DATE	N6	The date that the monthly unearned income started or the date that the one-time payment was received. This field is populated by the SDX Interface. (YYYYMM)	Y	
2		SDX-UNEARNED-INC-STOP-DATE	N6	The date that the unearned income was terminated. This field is populated by the SDX Interface. (YYYYMM)	Y	
2		SDX-CLAIM-ID-NUM	A12			
2		SDX-UNEARNED-INC-VERIFIC-CODE	N1	A code that indicates whether the unearned income allegations of the recipient have been verified. This field is populated by the SDX Interface.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				Valid values: Valid against Unearned Income Verification Code LDA.		
1		SDX-SSI-AMT	N7			
1		SDX-PAY-HIST		Maximum: 3 Occurrences		
2		SDX-PAY-DATE-HIST	N8			
2		SDX-SSI-AMT-HIST	N7			
2		SDX-ST-SUPL-AMT-HIST	N7			
1		SDX-BLIND-WORK-EXP-EXCL	N7	The amount of work expenses of a blind recipient for the month in the Earned Income Period that may be excluded from the earned income amount. This field is populated by the SDX Interface.	Y	
1		SDX-UNEARNED-INC-NUM-ENTRIES	N1	The number of entries for the unearned income data elements in the array. This field is populated by the SDX Interface.	Y	
1		SDX-EARNED-INC-EXCL-AMT	N7	The monthly amount of earned income for blind or disabled recipients that may be excluded under an approved plan for achieving self-support. This field is populated by the SDX Interface.	Y	
1		SDX-WIN-ESNT-PERSON	A22	An identifier for the essential person of an eligible individual or an identifier for the eligible individual of the essential person. This field is populated by the SDX Interface.	Y	
1		SDX-WIN-RECIPIENT	A22	An identifier for the welfare recipient. This field is populated by the SDX Interface.	Y	
1		SDX-ZEBLEY-CODE	A1	A code to indicate the status of the Zebley claim. This field is populated by the SDX Interface. Valid values: Validate against Zebley Code LDA.	Y	
1		SDX-QUALIFIED-MCAID-BENEFICIARY	A1	Indicates if the person is either over sixty-five years of age or over eighteen years of age and disabled, and the person qualifies for Medicaid benefits. This field is populated by the SDX Interface.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		SDX-HOUSE-RESR-CODE	A1	A code that indicates whether or not the recipient owns a house. This field is populated by the SDX Interface. Valid Values: Validate against House Resource Code LDA.	Y	
1		SDX-INC-PROD-PROP-RESR-CODE	A1	A code that indicates if the recipient owns income producing property and whether the individual must dispose of the property. This field is populated by the SDX Interface. Valid values: Validate against Income Producing Property Resource Code LDA.	Y	
1		SDX-LIFE-INS-RESR-CODE	A1	A code that indicates if the recipient has life insurance and whether the individual must dispose of the life insurance. This field is populated by the SDX Interface. Valid values: Validate against Life Insurance Resource Code LDA.	Y	
1		SDX-OTHER-RESR-CODE	A1	A code that indicates if the recipient owns other resources and whether the individual must dispose of the other resources. This field is populated by the SDX Interface. Valid values: Validate against Other Resource Code LDA.	Y	
1		SDX-VEHICLE-RESR-CODE	A1	A code that indicates if the recipient owns a vehicle and if the individual must dispose of the vehicle. This field is populated by the SDX Interface. Valid values: Validate against Vehicle Resource Code LDA.	Y	
1		SDX-EARNED-INC-NET-COUNT-AMT	N7	NOT USED		
1		SDX-EARNED-INC-NET-SE-ESTIM	N7	NOT USED		
1		BUYIN-POTENTIAL-INDIC	A1	Set for QMB, SLMB, Q11, QDWI & COLA type cases. Valid values: Y or blank		
1		BUYIN-LAST-CHG-DT	N8	Set to current date when AU Member marked for Buy In Extract		

Level	Type	Field Name	Format	Description	Supp	FK
1		SSI-TERM-DATE	N8			
1		BENDEX-RUN-NUM	N8	Run Control number used in the BENDEX interface extract.	Y	
1		MMIS-RUN-NUM	N8	MMIS Run Number. Used to identify MEDS changes that get sent to MMIS.	Y	
1		PREV-AU-MEMBER-NUM	N3	The AU member number of a previously suspended AU member for the same Person. Populated only for reinstated AU members and used only by the LAMI interface.	Y	
1		SDX-APPEAL-DECISION-CODE	A2	A code that indicates the appeal decision for all SDX cases in an appeal status. This field is populated by the SDX interface.	Y	
1		SDX-APPEAL-DECISION-DATE	N8	This field is populated by the SDX interface.	Y	
1		SDX-REDET-DATE	N8	This field is populated by the SDX interface.	Y	
1		SDX-APPEAL-REASON-CODE	A2	A code that indicates the reason for appeal. This field is populated by the SDX interface	Y	
1		SDX-TRANS-RESOURCE-LT-FAIR-VALUE	A1	Indicator for transfer or resources less than fair value. This field is populated by the SDX interface	Y	
1		SDX-TRANS-RESOURCE-DATE	N8	Date of transfer of resources. This field is populated by the SDX interface	Y	
1		SDX-MULTICAT-IND	A1	Multi-category indicator. This field is populated by the SDX interface. Valid values: Validate against Multi-category Indicator LDA.	Y	
1		SDX-DEC-73-FED-COUNTABLE-INC	N5.2	Minimum Income Level. This field is populated by the SDX interface.	Y	
1		SIEVS-RUN-NUM	N8	The run number for the SIEVS Extract process.	Y	
1		AU-MEMBER-NUM-9C	N3	The nines complement of the au-member-num i.e. 999 – AU-MEMBER-NUM.		

Level	Type	Field Name	Format	Description	Supp	FK
1		MMA-RUN-NUM	N8	Identifies AU Member to be extracted for MMA.	Y	
1		PART-A-START-DATE	N8	Medicare Part A Coverage Start Date	Y	
1		PART-A-END-DATE	N8	Medicare Part A Coverage End Date	Y	
1		PART-B-START-DATE	N8	Medicare Part B Coverage Start Date	Y	
1		PART-B-END-DATE	N8	Medicare Part B Coverage End Date	Y	
1		PREMIUM-RUN-NUM	N8	Identifies AU Member to be sent to OGB.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Cert Period Num / AU Member Num
Prime Key
- Person Num / Start Date 9C
Used to check for overlapping certifications
- Case Num / Cert Period Num / Birth Date
Used to retrieve members in Age sequence
- Case Num / Cert Period Num / Person Num / Start Date 9C
Used to check an AU member for a cert
- Birth Date / Person Num / Start Date 9C

Used to retrieve AU members within an age range

- SDX Mandatory Elig Code / SDX State Benefit Amount

Used to retrieve AU members that receive MSS

- Close Date 9C / Claims Suspend Date 9C / Person Num / Case Num / Cert Period Num

Used to retrieve active AU members

- Buy In Run Num / Case Num / Cert Period Num / AU Member Num

Used to retrieve active AU members for the Buy In system

- Case Num / Person Num / Cert Period Num

Used to check an AU member for a Case

- BENDEX Run Number / Person Num

Used in the BENDEX interface extract process.

- MMIS Run Num / Case Num / Cert Period Num / AU-Member Num

- Person Num / Close Date 9C / Start Date 9C / Case Num / Cert Period Num

- SIEVS Run Num / Person Num

- Case num/cert num/ AU Member num 9c

Used when browsing au-members in descending order. Show latest cert period first (in descending order), but show au-members in ascending order

AU Member Log (ME-AU-MEMBER-LOG)

The AU Member Log file contains the history of the changes to the AU Member file.

The file layout is identical to the file layout of the AU Member file except for the following:

No UPDATE-TIME field; No SDX- fields

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

AU Member Eligibility (ME-AU-MEM-ELIG)

The AU MEMBER ELIGIBILITY file contains the intersection of the AU Member and CPTC business objects.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number which identifies the case		Y
1		CERT-PERIOD-NUM	N4	The number that identifies the Certification Period within the Case to which the AU Member belongs		Y
1		CPTC-NUM	N4	The number that identifies the CPTC within the Cert Period		Y
1		AU-MEMBER-NUM	N3	The number that identifies the AU Member within the Certification Period		Y
1		DELETE-INDIC	A1	Logical delete flag. Marks segments that are considered deleted.		
1		START-DATE	N8	The date on which the AU Member's eligibility starts (YYYYMMDD). This is the later of the CPTC start date and AU Member start date.		
1		CLOSE-DATE	N8	The date on which the AU Member's eligibility is ended (YYYYMMDD). This is the earlier of the CPTC end date and AU Member end date.		
1		CLOSURE-CODE	N2	A code to indicate the reason why the AU Member's eligibility was ended. Must validate against the Closure Code file		Y
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Cert Period Num / CPTC Num / AU Member Num

Prime Key

- Case Num / Cert Period Num / AU Member Num
- Case Num / Cert Period Num / CPTC Num

Case (ME-CASE)

The CASE file contains all cases in the MEDS system.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number which identifies the case		
1		RES-LOC-TYPE	A4	The type of location in which the case resides		Y
1		RES-LOC-ID	N4	The location id in which the case resides		Y
1		CSLD-KEY	A11	Combined key for access purposes – use this field in descriptors	Y	
1	R	CSLD-KEY		Caseload Key redefinition		
2		LOC-TYPE	A4	The type of location where the case is assigned	Y	
2		LOC-ID	N4	The location id where the case is assigned	Y	
2		CSLD-NUM	N3	The number of the caseload within the location to which the case has been assigned.	Y	Y
1		EARLIEST-REDET-DATE	N8	The earliest re-determination date for all the CPTC's for the Case (YYYYMMDD)	Y	
1		EARLIEST-REDET-DATE-9C	N8	This is the nines complement of the earliest renewal date field. This field is calculated by subtracting the earliest renewal date from 99999999. This allows for the latest date to be accessed first.	Y	
1		NEXT-APPL-NUM	N3	The next application number to be used for a new Application.		
1		NEXT-ELIG-DETER-NUM	N4	The next eligibility determination number to be used for a new Eligibility Determination.		
1		NEXT-CERT-PERIOD-NUM	N4	The next cert period number to be used for a new Certification Period		
1	PE	PARISH-RES-HISTORY		Maximum occurrences: 99		
2		PARISH-START-DATE	N8	Date person moved into Parish???	Y	

Level	Type	Field Name	Format	Description	Supp	FK
2		PARISH-LOC-ID	N4	Location Id of the Parish	Y	
1		MMIS-RUN-NUM	N8	MMIS Run Number. Used to identify MEDS changes that get sent to MMIS.	Y	
1		CLIENT-RUN-NUM	N8	Client Interface Extract Run Number. Used to identify MEDS changes that get sent to Client system.	Y	
1		INIT-CONTACT-INFO		10 occurrences		
2		CONTACT-TYPE	A1	Type of client contact.	N	
2		CONTACT-DATE	N8	Date of contact	N	
2		APPL-NUM	N3	Application number linked to contact.	N	Y
1		CLIENT-SSN	N9	The SSN of the client on the cert with the earliest redet date	N	
1		NEXT-NOTICE-NUM	N4	The next Notice number that must be used when a Notice is created	N	
1		LAHIPP-RUN-NUM	N8	LaHIPP Run Number. Used to identify that the MEDS case was referred to LaHIPP and also identifies changes that get sent to LaHIPP.	N	
1		LAHIPP-ADD-RUN-NUM	N8	LaHIPP ADD Run Number. Used to identify the run when the Case was referred to LaHIPP for the first time.	N	
1		LAHIPP-REFERRAL-DATE	N8	Date the MEDS case was referred to LAHIPP.	N	
1		ADMIN-RENEWAL-OVERRIDE-IND	A1	Indicator that the worker does not wish the case to be included in the automatic administrative renewal process.	N	
1		ADMIN-RENEWAL-INCLUDE-FLAG	A1	Indicator that the case has been selected for the automatic administrative renewal process – set in batch and can not be overridden.	N	D
1		LAHIPP-QUESTION-NUM	N1	Will contain a 0, 1, 2 or 3. A 1 will mean a Y response to question 1 of the LAHIPP Eligibility Determination Completion questions. A value of 2 will mean a Y to question 2, etc.	N	
Standard fields						

Level	Type	Field Name	Format	Description	Supp	FK
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num
Prime Key
- Cslid Key / Case Num
Used for a search for all cases per caseload.
- Res Loc Type / Res Loc Id / Case Num
Used to retrieve the cases for a specific location.
- MMIS Run Number / Case Number
Used to retrieve Cases that are required to be sent to MMIS.
- Client Run Number / Case Number
Used to retrieve Cases that are required to be sent to Client System.
- Cslid Key / Earliest Renewal Date / Res Loc Type / Res Loc Id
Used for 'Re-determinations by Case Load / Parish' inquiry.
- Redet Date / Case Number
Used to retrieve Cases in renewal date order.
- Cslid Key / Earliest Renewal Date 9C / Client SSN
Used for 'Re-determinations by Case Load / SSN'.

- LaHIPP Run Number / Case Number
Super Descriptor used to extract Case records for the LaHIPP interface.

Case Log (ME-CASE-LOG)

The Case Log file contains the history of the changes to the Case file.

The file layout is identical to the file layout of the Case file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Case Member (ME-CASE-MEMBER)

The CASE MEMBER file keeps account of all members for a case

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number which identifies the case		Y
1		PERSON-NUM	N13	The person number of the case member		Y
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Person Num
Prime Key
- Person Num / Case Num
Used to search for all cases in which a person participates

Case Member Log (ME-CASE-MEMBER-LOG)

The Case Member Log file contains the history of the changes to the Case Member file.

The file layout is identical to the file layout of the Case Member file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Certification Period (ME-CERT-PERIOD)

The CERTIFICATION PERIOD File contains all the certifications that have been made for a Case.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number that identifies the Case.		Y
1		APPL-NUM	N3	The number which identifies the application within the case for that cert period		Y
1		CERT-PERIOD-NUM	N4	The number that identifies the Certification Period within the Case.		
1		CLIENT-NUM	N13	The person number of the client for this certification period.	Y	Y
1		START-DATE	N8	The start date of the certification period (YYYYMMDD).		
1		START-DATE-9C	N8	This is the 'nines complement' number for reading the latest record first. It is calculated by subtracting the start date from 99999999		
1		PENDING-CLOSE-DATE	N8	The date that the worker decides to pend the certification period for Closure (YYYYMMDD).	Y	
1		EXPECTED-CLOSE-DATE	N8	The date on which the certification period is expected to be closed (YYYYMMDD).	Y	
1		CLOSE-DATE	N8	The date that the certification period is closed (YYYYMMDD).	Y	
1		CLOSURE-CODE	N2	A code to indicate the reason for closing the certification period. Must validate against the Closure Code file	Y	Y
1		HIGH-RISK-DATE	N8	The date on which the worker expects something to change for the case (YYYYMMDD).	Y	
1		HIGH-RISK-CODE	N1	A code to indicate the reason that the worker is marking the certification period as a high risk. Validate against High Risk Code LDA.	Y	
1		LAMI-CLOSURE-CODE	N2	A L'AMI code to indicate the reason this Certification Period has to be closed.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		EXT-SYS	A8	Indicates the external system that the certification period belongs to. Validate against External System LDA. Valid values: 'LAMI' or 'SDX'	Y	
1		ERROR-SUS-INDIC	A1	An indicator to say if this record is in error suspense or not. Validate against Error Suspense Indicator LDA. Valid values: (L)ASES, (S)DX or spaces	Y	
1		LAMI-LOC-TYPE	A4	The type of L'AMI location that the case belongs to.	Y	
1		LAMI-LOC-ID	N4	The id of the L'AMI location that the case belongs to.	Y	
1		LAMI-CID	N9	The ID of the case on the L'AMI system.	Y	
1		WIS-AP-INDIC	A1	An indicator to say if this certification period should have absent parents according to the WIS system. This field is populated by the Conversion.	Y	
1		NEXT-AU-MEMBER-NUM	N3	The next au member number to be used for a new AU Member.		
1	PE	APPEAL-INFO		Maximum: 6 Occurrences		
2		FILING-DATE	N8	The date that the appeal was filed (YYYYMMDD).	Y	
2		DECISION-DATE	N8	The date that a decision was made on the appeal (YYYYMMDD).	Y	
2		STATUS	A1	A code to indicate the decision that has been made. Validate against Appeal Status LDA. Valid values: (P)ending, (C)lient or (S)tate	Y	
2		PACE-ADMIT-DATE	N8	The date the PACE organization received the signed enrollment agreement from the applicant. Format: YYYYMMDD	Y	
1		EDIT-BYPASS-SOURCE	A1			
1		NEXT-CPTC-NUM	N4	Number of next CPTC		
1		EDIT-BYPASS-SOURCE	A1			

Level	Type	Field Name	Format	Description	Supp	FK
1		HOLD-NOTICE-IND	A1	'Y' indicates that Notices related to this Cert should be held. Valid Values: Y, blank.	N	
1		EX-PARTE-IND	A1	'Y' indicates that the eligibility was added without any contact with the Client. 'Y' will result in the creation of the 18-Ex Parte Notice.	N	
1		EXCL-COMM-CARE-IND	A1	'Y' indicates that the Community Care Paragraph must be excluded from the Notice.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Cert Period Num
Prime Key
- Case Num / Start Date 9C
Use to check if Case has an open Cert Period and to get the current Cert Period for a Case.
- Case Num / Cert Period Num / WIS AP Indic
Retrieves all the certification periods where an absent parent is required.
- Client Num / Case Num / Cert Period Num / Eligible Indic
Use to check if the person is a client for the Cert Period (for Case Inquiries) and used to check if person is the client for any Cert Periods for the Case (when deleting a Case member)
- Expected Close Date / Case Num / Cert Period Num
Used to retrieve records that must be closed in the Close Pending Closure batch run

- Client num
- LAMI CID

Certification Period Log (ME-CERT-PERIOD-LOG)

The Certification Period Log file contains the history of the changes to the Certification Period file.

The file layout is identical to the file layout of the Certification Period file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Certification Period Type Case (ME-CPTC)

The CERTIFICATION PERIOD TYPE CASE file contains details of the type cases valid for a particular certification period.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number identifying the case.		Y
1		CERT-PERIOD-NUM	N4	The number identifying the certification period.		Y
1		CAT-TYPE-CASE	N6	Combined category and type case for access purposes		
1	R	CAT-TYPE-CASE		Redefinition		
2		CATEGORY-CODE	N3	The number identifying the category.		Y
2		TYPE-CASE	N3	The number identifying the type case within the category.		Y
1		CPTC-NUM	N4	The number that identifies the CPTC		
1		CPTC-START-DATE	N8	The effective date of the type case within the certification period. The start date must be within the certification period start and end date (YYYYMMDD).		
1		CPTC-CLOSE-DATE	N8	The date at which the type case is closed (YYYYMMDD).		
1		APPV-CODE	N2 N3	The approval code allocated during the certification process. Valid values: Validate against code file	Y	Y
1		CERTIFY-DATE	N8	The date when the certification was approved or created (YYYYMMDD).		
1		REDET-DATE	N8	The next re-determination date of the type case (YYYYMMDD).		
1		REDET-CODE	N2	The reason for the re-determination. Valid values: Validate against RENEWAL CODE LDA	Y	
1		CLOSURE-CODE	N2	The reason for closing the certification period type case. Valid values: Validate against code file	Y	Y

Level	Type	Field Name	Format	Description	Supp	FK
1		START-DATE-9C	N8	This field is calculated by subtracting the start date from 99999999. This allows for the latest start date to be accessed first		
1		CLOSE-DATE-9C	N8	This field is calculated by subtracting the CPTC close date from 99999999. This enables retrieval of active CPTCs.		
1		SSI-CLOSE-DATE	N8	This field is the end of the 5 month valid period for SSI cert's (YYYYMMDD).	Y	
1		PE-CLOSE-DATE	N8	This field is the end of the 45 day valid period for PE cert's (YYYYMMDD).	Y	
1		NEXT-SEGMENT-NUM	N4	Number of next eligibility segment		
1		MPP-CLS-RUN-NUM	N8	MPP Close Run Number. Used to identify MPP certs that were closed in the past to be sent to MPP interface.	Y	
1		MPP-PREMIUM	N9.2	Medicaid Purchase Plan Premium (calculated by MPP Budget)		
1		MPP-RUN-NUM	N8	MPP Run Number. Used to identify new MPP certs added during the day	Y	
1		PREV-APPV-CODE	N2	Used for Katrina to save the previous approval code when certs were stamped with approval code 44 or 45.	N	Y
1		MPP-RETRO-MONTHS-REQUESTED	N2		Y	
1		MPP-RETRO-MONTHS-APPROVED	N2		Y	
1		MPP-RETRO-STATUS	A1		Y	
1	PE	MPP-PREMIUM-HISTORY				
2		MPP-PREMIUM-START-DATE	N6		Y	
2		MPP-PREMIUM	N9.2		Y	
1		ADMIN-RENEWAL-RUN-NUM	N8	Identifies the AR run number that last processed this cpct/cert record.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		ADMIN-RENEWAL-ERROR-CODE	N3	Identifies the reason this cptic/cert was errored in the AR process.	Y	
1		AR-RENEWED-IND	A1	Identifies whether this cptic/cert was last renewed thru the AR process. A value of 'Y' means it was renewed thru the AR process.	Y	
1		AR-PROCESS-IND	A8	Identifies wheterh this cptic/cert was processed thru the AR process.	Y	
1		PREMIUM	N5.2	Premium Amount	Y	
1		PREMIUM-TYPE	A3	Type of Insurance Premium (FOA,MPP)	Y	
1		PREMIUM-RUN-NUM	N8	Identifies a cert to be sent to OGB	Y	
1		PREM-NOTICE-RUN-NUM	N8		Y	
1		HARDSHIP-CODE	N2		Y	
1		ANNUAL-GROSS-INCOME	N11.2	Combined amount of LACHip AP IUs	Y	
1		DATE-CAP-REACHED	N8	Date Cap Amount was reached	Y	
1		WAITING-PRD-EXCEPTION	N2	Waiting Period Exception Reason (eg. Employment ended, Reduced hours, etc.)	Y	
1		AR-CRITERIA-MET-NUM	N2	Identifies which of the 4 child related AR criteria was met causing this record to be included in the AR process.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Cert Period Num / Cat Type Case / CPTC Start Date

- Case Num / Cert Period Num / Start Date 9C
To retrieve the current Cert Period Type Case
 - Category Type Case / Appv Code / SSI Close Date
To retrieve the cert. Periods to be closed by the Closure of SSI Manual Certification batch job.

- Category Type Case / PE Close Date
To retrieve the cert periods to be closed by the Presumptive Eligibility Closures batch job.

- Renewal Date / Case Num / Cert Period Num
To retrieve the cert periods to be re-determined.

- Appv Date / Category Type Case / Appv Code
To retrieve the cert periods approved.

- Type Case / Category Code / Appv Code
To retrieve the cert periods by type case.

- Close Date 9c / Case Num / Cert Period Num / Category Type Case
To retrieve the active certifications.

- Case Num / Cert Period Num / CPTC Start Date / Cat Type Case

- Case Num / Cert Period Num / CPTC Num
Prime Key

- MPP Close Run Num / Case Num / Cert Period Num / CPTC Num
Used to extract closed MPP cert for the monthly MPP interface.

- MPP Run Num / Case Num / Cert Period Num / CPTC Num
Used to extract new MPP cert for the daily MPP interface.

Certification Period Type Case Log (ME-CPTC-LOG)

The Certification Period Type Case Log file contains the history of the changes to the Certification Period Type Case Log file.

The file layout is identical to the file layout of the Certification period Type Case file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Redet History (ME-REDET-HISTORY)

The CERTIFICATION REDET HISTORY file contains the reporting month for the various certifications and type cases.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number identifying the case.		Y
1		CERT-PERIOD-NUM	N4	The number identifying the certification period.		Y
1		CAT-TYPE-CASE	N6	Combined category and type case for access purposes		
1	R	CAT-TYPE-CASE		Redefinition		
2		CATEGORY-CODE	N3	The number identifying the category.		Y
2		TYPE-CASE	N3	The number identifying the type case within the category.		Y
1		REPORT-YR-MONTH	N6	The Year and Month that this data will be reported on.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Report Year Month/ Case Num / Cert Period Num
To retrieve the current Case Num and Cert Period by Report Year and Month
Prime Key
- Report Year Month/ Category Type Case

To retrieve the cert. Periods based on a particular Category and Type Case

- Case Num / Cert Period Num / Report-YR-Month

Eligibility Determination (ME-ELIG-DETER)

The ELIGIBILITY DETERMINATION file contains all the decisions that were made for a Case.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number that identifies the case.		Y
1		ELIG-DETER-NUM	N4	The number which identifies the eligibility determination within the case		
1		ELIG-DETER-STAT	A1	The status of the eligibility determination Valid values: 'O' (Open) 'P' (Budgets in progress) 'B' (Budgets to be checked) 'R' (Ready to certify) 'C' (Completed)		
1		APPL-NUM	N3	The application to which the eligibility determination applies.		Y
1		DETER-DATE-9C	N8	The 'nines complement' of the determination date (i.e., 99999999 minus det-date). This is to ensure the latest record is read first		
1		ELIG-DETER-NUM-9C	N4	The 'nines complement' of the eligibility determination number (i.e., 9999 minus elig-det-date). This is to ensure the latest record is read first.		
1		DETER-DATE	N8	The date on which the determination was completed (YYYYMMDD)	Y	
1		DETER-REASON	A1	The reason code for doing the determination Valid value: valid against DETERMINATION REASON CODE LDA		
1	MU	ELIG-DETER-NOTES	A45	Notes or comments the worker wishes to attach to the determination. Maximum value: 5 occurrences.	Y	
1		NEXT-BUDGET-NUM	N3	The number to be allocated to the next budget within the eligibility decision		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		

Level	Type	Field Name	Format	Description	Supp	FK
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Elig Deter Num
Prime key
- Case Num / Deter Date 9C
Used to retrieve case numbers by date with the latest date first.
- Case Num / Elig Deter Num 9C
Used to retrieve the latest eligibility determination first.
- Case Num / Appl Num / Deter Num 9C
Used to retrieve all determinations for an application within a case. Retrieves the latest determination first.
- Case Num / Status
Use to retrieve case numbers by eligibility determination status.
- Elig Deter Stat / Deter Date / Deter Reason
Used to retrieve complete re-determinations with the latest date first.
- Elig Deter Stat / Deter Reason / Case Num / Appl Num
Used to retrieve determinations by status for a particular determination reason.

Eligibility Determination Log (ME-ELIG-DETER-LOG)

The Eligibility Determination Log file contains the history of the changes to the Eligibility Determination file.

The file layout is identical to the file layout of the Eligibility Determination file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Eligibility Cert Period (ME-ELIG-CERT-PERIOD)

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number which identifies the case		
1		CERT-PERIOD-NUM	N4	The number which identifies the certification period within the case		
1		ELIG-DETER-NUM	N4	The number which identifies the Eligibility Determination within the case		
1		DETER-DATE	N8	The date on which the determination was complete		
Standard Fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated		
1		UPDATE-USER	A8	Identifies the user that last updated this record		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record		
1		UPDATE-TIME	T	Identifies the time of the last update of this record		

Descriptors and Super-Descriptors

- Case Num / Cert Period Num / Elig Deter Num

Prime Key

- Case Num /

Eligibility Segment (ME-ELIG-SEGMENT)

The ELIGIBILITY SEGMENT file keeps track of a Person's eligibility segments using information from AU Member, CPTC, and Sanctions.

Level	Type	Field Name	Format	Description	Supp	FK
1		PERSON-NUM	N13	The person number of the case member		Y
1		ELIG-SEQUENCE-NUM	N5	The elig sequence num for this segment		
1		DELETE-INDIC	A1	Logical delete flag. Indicates that the segment is considered deleted.		
1		CASE-NUM	N13	The number that identifies the case		Y
1		CERT-PERIOD-NUM	N4	The number that identifies the Certification Period within the Case		Y
1		CPTC-NUM	N4	The number that identifies the CPTC within the Cert Period		Y
1		AU-MEMBER-NUM	N3	The number of the AU Member		Y
1		START-DATE	N8	The date on which the AU Member's eligibility starts <i>for this segment</i> (YYYYMMDD)		
1		CLOSE-DATE	N8	The date on which the AU Member's eligibility ends <i>for this segment</i> (YYYYMMDD)		
1		CLOSURE-CODE	N2	A code to indicate why the AU Member's eligibility ended <i>for this segment</i> . Validate against the Closure Code file.		Y
1		MMIS-RUN-NUM	N8	MMIS Run Number. Used to identify MEDS changes that get sent to MMIS.		
1		MMIS-ADD-RUN-NUM	N8	MMIS Run Number when the segment was added.		
1		LAHIPP-RUN-NUM	N8	LaHIPP Run Number. Used to identify that the Medicaid Eligibility Detail was referred to LaHIPP and also identifies changes that get sent to LaHIPP.	N	
1		LAHIPP-QUESTION-NUM	N1	Will contain a 0, 1, 2 or 3. A 1 will mean a Y response to question 1 of the LAHIPP Eligibility Determination Completion questions. A value of 2	N	

Level	Type	Field Name	Format	Description	Supp	FK
				will mean a Y to question 2, etc.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Person Num / Elig Sequence Num
Prime Key
- Case Num / Cert Period Num / CPTC Num / AU Member Num
- MMIS Run Num / Person Num / Elig Sequence Num
- LaHIPP Run Number / Person Number / Eligibility Sequence Number
Super Descriptor used to extract Eligibility Segment records for the LaHIPP interface.

External Data (ME-EXTERNAL-DATA)

The EXTERNAL DATA file contains the records to be processed via an interface, e.g. LAMI, SDX. The records are loaded into ADABAS using this file. The records are then processed. The error suspense functions use this file to display the details of the interface records.

Level	Type	Field Name	Format	Description	Supp	FK
1		EXT-DATA-NUM	N13	The number that identifies the interface record. This is a unique number generated by the system.		Y
1		STATUS-CODE	A1	A code to indicate the status of the record. Valid values are (V)alid, (B)ase, (C)ancelled, (E)rror, (P)rocessed	Y	
1		EXT-SYS	A8	The originating system of the record. Valid values are LAMI and SDX.		
1		EXT-CASE-ID	A13	The case id from the external system.	Y	
1		RUN-NUM	N8	The run number of the batch process in which this record was created. This number is accessed from ME-RUN-CNTL		
1		EXT-CASE-SEQ	A13	This field is redefined to suit the interface processing. Each interface may wish to sort the records into a specific order.	Y	
1		PROCESS-ID	A8	This is the process id of the batch process in which this record was created. This id is accessed from ME-RUN-CNTL.		
1		PERSON-NUM	N13	The MEDS person id for this record.	Y	Y
1	PE	ERROR-SUSPENSE		Max occurrences: 10		
2		ERROR-SUS-MSG	A60	If the record is rejected, this field will contain the message as to what caused the error.	Y	
2		ERROR-SUS-FIELD	A32	If the record is rejected, this field will contain the field that caused the error.	Y	
2		ERROR-SUS-VALUE	A60	If the record is rejected, this field will contain the value of the field that caused the error.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		CANCEL-BY	A8	The user id that cancelled the record	Y	
1		CANCEL-DATE-TIME	T	The timestamp of when the record was cancelled.	Y	
1	MU	EXT-DATA	A100	The record layout of the data received from the interface. This field will be defined as required by each external system. Max occurrences: 20		
1		DUP-NAME-DOB-INDIC	A1			
1		CLIENT-NOTICE-RUN-NUM	N8	The run number of the run that produced client notices of which this record was one.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- External Data Number
Prime Key
- Status Code / Ext Sys / Ext Case Id / Run Num / Ext Case Seq
Used to display the records for a specific status from a specific external system.

LaHIPP Case Relationship (ME-LAHIPP-CASE-RELATIONSHIP - 135)

This file keeps track of the Relationship of a Person with respect to a LaHIPP case:

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	Case Number the Person is related to.	N	Y
1		PERSON-NUM	N13	Person Number.	N	Y
1		CASE-RELATIONSHIP-TYPE	A2	The type of relationship that a Person has with a Case. Valid values are CL = Client, IU = IU Member.	N	Y
1		CASE-RELATIONSHIP-IND	A1	Set to 'Y' if the Person is an IU Member/Client on any Cert. Set to 'N' otherwise. Valid values: 'Y' or 'N'.	N	
1		LAHIPP-RUN-NUM	N8	LaHIPP Run Number. Used to identify that the MEDS case was referred to LaHIPP and also identifies changes that get sent to LaHIPP.		
1	MU	CERT-PERIOD-NUM	N3	Array of cert periods where the person is a Client or an IU Members. Allow for 10 occurrences.	N	Y
1	MU	EMPLOYER-NAME	A20	Array of Employer Names from Person Month income. Allow for 10 occurrences.	N	
1		LAHIPP-QUESTION-NUM	N1	Will contain a 0, 1, 2 or 3. A 1 will mean a Y response to question 1 of the LAHIPP Eligibility Determination Completion questions. A value of 2 will mean a Y to question 2, etc.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- CASE-PERSON-RELATIONSHIP
Case Number / Person Number / Case Relationship Type

Prime Key – Unique
- LAHIPP-CASE-PERSON
LAHIPP Run Number / Case Number / Person Number

Super Descriptor used to extract records for the LaHIPP interface.
- CASE-CERT-RELATIONSHIP-PERSON
Case Number / Cert Period Number / Case Relationship Type / Person Number

Super Descriptor used to extract all the record for a Cert Period.
- PERSON-RELATIONSHIP
Person Number / Case Relationship Type

Super Descriptor to retrieve all the Case Relationship records for a Person

LaHIPP Case Relationship Log (ME-LAHIPP-CASE-RELATIONSHIP-LOG - 136)

This file keeps track of all changes that were made to a LaHIPP Case Relationship record.

The file layout is identical to the file layout of the LaHIPP Case Relationship file except for the following:

- No UPDATE-TIME field
- Add these fields:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- LOG-BY-ENTRY
Case Number / Person Number / Case Relationship Type / Update Dt / Update Tm
- LOG-BY-TIME
Update Dt / Update Tm / Case Number / Person Number / Case Relationship Type

LASES Case (ME-LASES-CASE)

The LASES CASE file relates Absent Parents to Certification Period for communicating with Support Enforcement Services (LASES).

Level	Type	Field Name	Format	Description	Supp	FK
1		ABSENT-PARENT-NUM	N13	Identifies the Absent Parent.		Y
1		CASE-NUM	N13	Identifies the Case		Y
1		CERT-PERIOD-NUM	N4	Identifies the Certification Period		Y
1		LASES-AP-NUM	N9	Identifies the Absent Parent by the Support Enforcement Services Identifier.		
1		LC-START-DATE	N8	Start date of the LASES Case. (YYYYMMDD)	Y	
1		LC-CLOSE-DATE	N8	Close date of the LASES Case. (YYYYMMDD)	Y	
1		LASES-RUN-NUM	N8	The run number for the LASES extract process		
1		LASES-NEW-REFERRAL-RUN	A1	A flag indicating this record should be extracted in the New Referral Segment in the LASES extract process. Valid Values: X – marked for sending	Y	
1		LASES-ABSENT-PARENT-RUN	A1	A flag indicating this record should be extracted in the Absent Parent Segment in the LASES extract process. Valid Values: X – marked for sending	Y	
1		LASES-CUSTODIAL-PARENT-RUN	A1	A flag indicating this record should be extracted in the Custodial Parent Segment in the LASES extract process. Valid Values: X – marked for sending	Y	
1		LASES-CASE-RUN	A1	A flag indicating this record should be extracted in the Case Segment in the LASES extract process. Valid Values: X – marked for sending	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1	PE	ORIG-DEPENDENT (1:2)		The period grouping descriptor which separates the MEDS originating information from the LASES originating information.		
2		ORIG-INDIC	A1	The system that this data originates from. Valid values: (M)EDS or (L)ASES	Y	
2		GOOD-CAUSE-REASON-CODE	N1	A code to indicate the reason for not pursuing the Absent Parent. Valid values: Validate against good cause reason code table.	Y	
2		GOOD-CAUSE-DETER-CODE	N2	A code to indicate the way the good cause reason was determined. Valid values: Validate against good cause determination code table.	Y	
2		NON-COOPERATION-CODE	A1	Code designating the Client of the minor in this relationship as not cooperating in locating the absentee parent. Validate against the Non-Cooperation Code LDA.	Y	
2		AP-CLIENT-MARITAL-STATUS	A2	The marital status of the Absentee Parent as it relates to the Client of the Certification Period. Validate against an LDA	Y	
2		DIVORCE-DOCKET-NUM	A15	The divorce docket number of the Absentee Parent as it relates to the Client of the Certification Period.	Y	
2		CHILD-SUPPORT-AMT	N7.2	The amount of court ordered child support that the Absent Parent should be paying.	Y	
2		BOARD-RATE	N7.2	Any board and lodging amount the Absent Parent is paying to the Client on behalf of the Children.	Y	
2		MANDATORY-REFERRAL	A1	Allows workers to manually indicate mandatory LASES referral.	Y	
2		LASES-CASE-NUM	A11	Case Number used in LASES system		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		

Level	Type	Field Name	Format	Description	Supp	FK
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Absent Parent Num / Case Num / Cert Period Num
Prime Key
- LASES AP Num / Case Num / Cert Period Num / Absent Parent Num
To find a record using the LASES Ids in updating a LASES Case in the Interface.
- LASES Run Num
For a LASES Extract process.
- Case Num / Cert Period Num / AP Num

LASES Case Log (ME-LASES-CASE-LOG)

The LASES Case Log file contains the history of the changes to the LASES Case file.

The file layout is identical to the file layout of the LASES Case file except for the following:

No UPDATE-TIME field

The following fields are not listed on the Audit (Log) screens:

No LASES-AP-NUM - This is redundantly kept on Absent Parent and is listed on the Absent Parent log screens.

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

LASES Case Child (ME-LASES-CASE-CHILD)

The LASES CASE CHILD file relates Absent Parents of a Certification Period to an Assistance Unit Member of that Period who is also a Child of that Absent Parent. This entity exists to communicate with Support Enforcement Services.

Level	Type	Field Name	Format	Description	Supp	FK
1		ABSENT-PARENT-NUM	N13	Identifies the Absent Parent.		Y
1		CASE-NUM	N13	Identifies the Case		Y
1		CERT-PERIOD-NUM	N4	Identifies the Certification Period		Y
1		AU-MEMBER-NUM	N3	Identifies the Assistance Unit Member		Y
1		LASES-AP-NUM	N9	Identifies the Absent Parent by the Support Enforcement Services Identifier.		
1		LASES-INCLUSION-INDIC	A1	An indicator received from LASES to identify a child as having a valid relationship to an Absent Parent, and thus will be included or excluded in future extracts. (Valid values I- Include, E-Exclude)		
1		PATERNITY-ESTABLISHED-INDIC	A1	DNA test results received from Support Enforcement Services Valid values: (V- Paternity Verified, N- Paternity not Verified)	Y	
1		LASES-RUN-NUM	N8	The run number for the LASES extract process to extract a LASES Case Child segment.		
1		CHILD-PERSON-NUM	N13	The person number identifying the child.	Y	
1	PE	ORIG-DEPENDENT (1:2)		The period grouping descriptor which separates the MEDS originating information from the LASES originating information.		
2		ORIG-INDIC	A1	The system that this data originates from. Valid values: (M)EDS or (L)ASES	Y	
2		LEGAL-STATUS-INDIC	N1	Indicates the legal status (legitimate or illegitimate) of the child. Validate against the Legal Status Indicator LDA.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
2		AP-INS-COVERED-INDIC	A1	Indicator of the Child being covered by the Absent Parent's insurance policy.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Absent Parent Num / Case Num / Cert Period Num / AU Member Num
Prime Key
- LASES AP Num / Case Num / Cert Period Num / AU Member Num / Absent Parent Num
To find a record using the LASES Ids in updating a LASES Case Child in the Interface.
- LASES Run Num
For a LASES Extract process.
- Child Person Num
To find all LASES Case which a child has been in.
 - Case Num / Cert Period Num / AU Member Num / AP Num

LASES Case Child Log (ME-LASES-CASE-CHILD-LOG)

The LASES Case Child Log file contains the history of the changes to the LASES Case Child file.

The file layout is identical to the file layout of the LASES Case Child file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

L'AMI Client Notice (ME-NOTICE)

The L'AMI Client Notice file keeps a history of the notices sent to Clients.

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-ID	N13	Identifies the Client Notice		
1		PERSON-NUM	N13	Identifies the Client		Y
1		NOTICE-TYPE	A10	Identifies the type of notice sent. Validate against the Notice Type LDA		
1		EXT-CASE-NUM	A20	Identifies the Case in the external system	Y	
1		MEDS-CASE-NUM	N13	Identifies the Case in MEDS	Y	Y
1	PE	NOTICE-DETAILS		Details of the notices that were created		
2		NOTICE-CREATED-DATE	N8	The date that the notice was created		
2		NOTICE-PROCESS-ID	A8	Identifies the process that created the notice		
2		NOTICE-RUN-NUM	N5	The run number of the process which created the notice		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Person Num / Notice Type

To check if a notice of a certain type has already been sent to the PERSONAL

Notices (ME-NOTICES)

The Notices file contains all notice records created thru the AR process in the MEDS system.

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-NUM	N8.0	This is the unique notice num for the case in combination with PROCESS-ID.		
1		PROCESS-ID	A8	This is the unique process id for the case in combination with NOTICE-NUM		
1		RUN-NUM	N8.0	Identifies which run of the batch process this notice record was created under.	N	
1		NOTICE-TYPE	A4	Unique identifier to distinguish one type of notice from another.	N	
1		CASE-NUM	N13.0	Identifies the case this notice was created for.	N	
1		CERT-PERIOD-NUM	N4.0	Identifies the cert period this notice was created for.	N	
1		CLIENT-NUM	N13.0	Identifies the client this notice was created for.	N	
1	PE	REFERENCE-GROUP	*90	Additional data necessary to complete the printing of a notice.	N	
2		REFERENCE-NUM	N13.0		N	
2		REFERENCE-TYPE	A5	Identifies the type of data the ref. Number represents. Valid type codes are maintained in a LDA.	N	
1		NOTICE-DATE	N8.0	The date to be printed on the notice.	N	
1		EFFECTIVE-DATE	N8.0	The date that the action mentioned in a notice will become effective.	N	
1		EXTRACT-STATUS	A1	Starts at a 'Y' and then when the record is transmitted, set to 'N'.	N	
1		NOTICE-RETRIEVE-TIME	T12	Used by external interface for retrieving data by date & time for notice creation. Not to be changed once set.	N	
1		NOTICE-RETRIEVE-COUNTER	N5.0	Counts number of times an external interface has retrieved this record for notice creation.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		CAL-RETRIEVE-TIME	T12	Used by external interface for retrieving data by date & time for CAL creation. Not to be changed once set.	N	
1		CAL-RETRIEVE-COUNTER	N5.0	Counts number of times an external interface has retrieved this record for CAL creation.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- PROCESS ID / RUN NUM / CASE NUM / CERT PERIOD NUM / NOTICE NUM
- PROCESS ID / NOTICE NUM
 - Prime key
- CASE NUM / CERT PERIOD NUM / PROCESS ID / NOTICE NUM
- EXTRACT STATUS / PROCESS ID / RUN NUM / CASE NUM / CERT PERIOD NUM
- CLIENT NUM / NOTICE TYPE / PROCESS ID / RUN NUM
- NOTICE-RETRIEVE-TIME
- CAL-RETRIEVE-TIME

Notices Log (ME-NOTICES-LOG)

The Notices Log file contains the history of the changes to the Notices file.

The file layout is identical to the file layout of the Notices file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Case Num / Update Dt / Update Tm
- Update Dt / Update Tm / Case Num
- Update User / Update Dt / Update Tm

Notices Detail (ME-NOTICES-DETAIL)

The Notices file contains all notice records created thru the AR process in the MEDS system.

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-NUM	N8.0	This is the unique notice num for the case in combination with PROCESS-ID.		

Level	Type	Field Name	Format	Description	Supp	FK
1		PROCESS-ID	A8	This is the unique process id for the case in combination with NOTICE- NUM	N	
1		CASE-NUM	N13.0	Identifies the case this notice was created for.	N	
1		CERT-PERIOD-NUM	N4.0	Identifies the cert period this notice was created for.	N	
1		PARAGRAPH-ID	A3	The code identifying the Paragraph that will print on the Notice.	N	
1		SORT-SEQ-NUM	N2.0		N	
1		EFFECTIVE-DATE	N8.0		N	
1		PRINT-SORT-KEY	A14	This is a combination of SORT-SEQ-NUM, CERT-PERIOD-NUM and EFFECTIVE-DATE	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- PROCESS ID / NOTICE NUM / PRINT SORT KEY

Notices Detail Log (ME-NOTICES-DETAIL-LOG)

The Notices Detail Log file contains the history of the changes to the Notices Detail file.

The file layout is identical to the file layout of the Notices Detail file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Case Num / Update Dt / Update Tm
- Update Dt / Update Tm / Case Num
- Update User / Update Dt / Update Tm

OSS Check (ME-OSS-CHECK)

The OSS Check file contains a record of all checks that have been issued. The records get created during the OSS check batch run.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number identifying the case.		Y
1		CERT-PERIOD-NUM	N4	The number which identifies the cert period within the case		Y
1		CPTC-NUM	N4	The number that identifies the CPTC		Y
1		SEGMENT-NUM	N4	Number of the eligibility segment in which check was issued?		Y
1		CAT-TYPE-CASE	N6	Concatenation of category and type case for access purposes – use this field in descriptors		
1	R	CAT-TYPE-CASE		Redefinition		
2		CATEGORY-CODE	N3	The category that applies to the certification period.		Y
2		TYPE-CASE	N3	The type case that applies to the certification period.		Y
1		CHECK-NUM	A8	The physical check number allocated during the OSS check batch run		
1		CHECK-DATE	N8	The date the check was created (YYYYMMDD)		
1		CHECK-AMOUNT	N3.2	The amount of the check		
1		CHECK-SEQ-NUM	N8	The internal number of the check		
1		PRINTED-INDIC	A1	Indicates whether the check has been printed or not		
1		ISIS-RUN-NUM	N8	The run number of the next ISIS batch run. Used to identify which OSS check records to process during this batch run.		
1		OSS-RUN-NUM	N8	The run number of the OSS batch run which created this record. Used to	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				update the printed indicator.		
1		OSS-PAYEE	A30	The name of the client of the case.	Y	
1		OSS-PERSON-NUM	N13	The person number of the client of the case.	Y	
1		OSS-CHECK-REPL-NUM	N9	This is the number of the check that is replacing this check. It is updated By the Financial Interface.	Y	
1		OSS-STAT	A1	The status of the check. Identifies whether the check has been canceled or not. It is updated by the Financial interface.	Y	
1		OSS-DISP-DATE	N8	???	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case-num / cert-period-num / CPTC Num / Segment Num / check-seq-num
Prime key
- ISIS-Run-num
Used to retrieve all records that need to be processed during the ISIS batch run
- ISIS-Run-num / OSS-stat
Used to retrieve all canceled records for this batch run
- ISIS-Run-num / Category Type-case

Used to retrieve all the records for a particular batch run and a particular category

- OSS-Run-Num

Used to determine which record were created on the current run and then to update the Printed-Indic

- Check-Num / Check Date

Used to access the original check during the Financial Interface run for cancellations etc.

Person (ME-PERSON)

The PERSON file contains information about people who are either clients, assistance unit members or income unit members within the MEDS system

Level	Type	Field Name	Format	Description	Supp	FK
1		PERSON-NUM	N13	A number which identifies a person to the MEDS system		
1		RES-PARISH	N4	The parish that the person lives in		Y
1		FIRST-NAME	A20	The first name of the person		
1		TITLE	A3	The title of a person Valid values: Valid against TITLE CODE LDA	Y	
1		MIDDLE-INIT	A1	The middle initial of the person	Y	
1		SUFFIX	A3	The suffix of the person Valid values: Valid against SUFFIX CODE LDA	Y	
1		LAST-NAME	A25	The last name of the person		
1		MAIDEN-NAME	A25	The maiden name of the person	Y	
1		SECONDARY-LAST-NAME	A25	Any other last name the person may have used.	Y	
1		SSN	N9	The social security number of the person		
1		SSN-VERIF-CODE	A1	Indicates the SSN verification status Valid Values: 0 (Unverified), 1 (Verified by MEDS worker), 2 (Verified by SIEVS interface) Default value: 0		
1		BIRTH-DATE	N8	The date of birth for the person (YYYYMMDD)		
1		SSN-CLAIM-NUM	A12	The social security claim number for the person	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1	MU	ADDR	A35	The mailing address lines for the person Maximum value: 3 occurrences	Y	
1		CITY	A20	The mailing address city for the person		
1		STATE-CODE	A2	The mailing address state for the person Valid values: Valid against STATE CODE LDA		
1		ZIP-CODE	N5	The mailing address zip code for the person		
1		EX-ZIP-CODE	N4	The extended mailing address zip code for the person	Y	
1		PHONE-NUM	N10	The phone number for the person (including the area code)	Y	
1		SEX-CODE	N1	The sex of the person Valid values: Valid against SEX CODE LDA		
1		RACE-CODE	N1	The race of the person Valid values: Valid against RACE CODE LDA	Y	
1		DATE-OF-DEATH	N8	The date of death of the person (YYYYMMDD)	Y	
1		CITIZENSHIP-CODE	N1	The code describing the citizenship or lack there-of of the person Valid values: Valid against CITIZENSHIP CODE LDA		
1		ALIEN-ENTRY-DATE	N8	The date on which the alien entered the country (YYYYMMDD)	Y	
1		COMTY-CARE-INDIC	A1	Indicates whether or not the person is in community care	Y	
1		KATRINA-IND	A1	The code identifies whether the person was affected by Katrina or Rita. Valid values: Valid against METKAPL LDA	Y	
1	MU	ADDL-NOTES	A45	Not used. Maximum value: 5 occurrences	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		TIPS-NUM	N9	The number by which the person is identifies in the TIPS system	Y	
1		LAMI-PID	N9	The number by which the person is identifies in the LAMI system.	Y	
1		TP-FIRST-NAME	A20	The first name of the third party	Y	
1		TP-LAST-NAME	A25	The last name of the third party	Y	
1	MU	TP-ADDR	A35	The address lines of the third party Maximum values: 3 occurrences	Y	
1		TP-CITY	A20	The city of the third party	Y	
1		TP-STATE-CODE	A2	The state of the third party. Validate against State Code LDA.	Y	
1		TP-ZIP-CODE	N5	The zip code of the third party	Y	
1		TP-EX-ZIP-CODE	N4	The extended zip code of the third party	Y	
1		TP-PHONE-NUM	N10	The phone number of the third party	Y	
1		TP-AGENT	A25	The name of the agency or group home responsible for the person	Y	
1		EXT-SYS	A8	Indicates the external system the record comes from. Validate against External System LDA. Valid values: 'LAMI', 'SDX'	Y	
1		HMO-INDIC	A1	Indicates whether or not the person has HMO. Valid values: (Y)es or (N)o Default: N		
1		MMIS-RUN-NUM	N8	The run number for the MMIS Interface Person Extract process that must process this record.	Y	
1	GR	EIE-INFO		Earned Income Exemption Information		
2		EIE-START-DATE	N8	The date on which the EIE starts (YYYYMMDD)	Y	

Level	Type	Field Name	Format	Description	Supp	FK
2		EIE-CLOSE-DATE	N8	The future date after which a person will again be eligible for the EIE deduction. Equal to the AU Member close date plus 12 months. This field is empty until the AU Member closes. This is now referred to as the NEXT EIE Entitlement Date	Y	
2		NUM-30-MTHS-REM	N2	The number of months remaining for the \$30 deduction. Valid values: 0-12 inclusive.	Y	
2		NUM-1/3-MTHS-REM	N1	The number of months remaining for the 1/3 deduction. Valid values: 0-4 inclusive.	Y	
1		SDX-ALIEN-CODE	A1	A code that indicates if individual is in a special alien status. This field is populated by the SDX Interface. Valid values: Validate against SDX Alien Code LDA.	Y	
4		SDX-CLAIM-ID-NUM	A12	The number identifying the Claim under which each type of unearned income is being received. This field is populated by the SDX Interface.	Y	
4		SDX-PAYEE-ADDR-FIRST-LINE	N1	The number of the line on which the address begins, within the Payee Name and Address. This field is populated by the SDX Interface.	Y	
4		SDX-PAYEE-NUM-LINES	N1	The number of lines needed to show the full payee name and mailing address with a maximum value of 6. This field is populated by the SDX Interface.	Y	
1		WIS-ADDR-LINE-1	A25	The first address line of the person as in the WIS system	Y	
1		WIS-ADDR-LINE-2	A25	The second address line of the person as in the WIS system	Y	
1		WIS-ADDR-LINE-3	A25	The third address line of the person as in the WIS system	Y	
1		WIS-NAME	A25	The name of the person as in the WIS system	Y	
1		DUP-NAME-DOB-INDIC	A1	UNUSED		
1		EDIT-BYPASS-SOURCE	A1	Set by conversion only.		
1		PICKLE-ELIG-INDIC	L	Indicates if the Person may be eligible for a Pickle extension of their		

Level	Type	Field Name	Format	Description	Supp	FK
				eligibility. Set by SDX Pickle batch run.		
1		NEXT-ELIG-SEGMENT-NUM	N5	Number of the Person's next eligibility segment		Y
1		LOCK-INDIC	A1	This person has been identified as a duplicate. If the indicator is set this person will not be available for selection as a case member, etc.	Y	
1		EXT-MED-INDIC	A1	External Medicaid indicator. If pickle indicator is 'Y' set the indicator to 'P'. Valid values: 'P' or blank.	Y	
1		PREF-LANG-CODE	N2	A code indicating the preferred language of the person. Valid values: Validate against Preferred Language LDA	Y	
1	MU	INVALID-PERSON-NUM	N13	The person number(s) of the invalid duplicate(s) of this person. Max: 5 Occurrences	Y	
1		VALID-PERSON-NUM	N13	The person number of the valid person associated with this person	Y	
1	MU	HSPC-ENTITLE-DATE	N8	The date the Hospice entitlement begins. Max: 18 Occurrences	Y	
1		CLAIM-NUM-SOURCE	A2	The source of the Medicare Claim Number for the person. Valid Values: 'OL', 'BE', 'SO', 'SX', 'BI'.		
1		HSPC-PERIOD-USED	A1	A code indicating Hospice periods of eligibility already used by the person. Valid Values: '1', '2', '3' or blank.	Y	
1	MU	PHONE-NOTES	A25	A field used to keep additional phone numbers and contact information for the person. I.e., Cell 222-2329, dad's work 938-2220 ext 129.	Y	
1	MU	MULTIPLE-BIRTH-NUM	N13	A field used to keep person numbers for siblings with the same birth date so that they won't be incorrectly identified as duplicate entries. Max: 9 Occurrences	Y	
1	MU	STUDENT-EARN-INELIG-MTHS	N6	A field used to store months of ineligibility for student earned income.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				Max: 6 Occurrences		
1	MU	RES-ADDR	A35	The residential address lines for the person Maximum value: 3 occurrences	Y	
1		RES-CITY	A20	The residential city for the person	Y	
1		RES-STATE-CODE	A2	The state the person resides in. Valid values: Valid against STATE CODE LDA	Y	
1		RES-ZIP-CODE	N5	The residential zip code for the person	Y	
1		RES-EX-ZIP-CODE	N4	The extended residential zip code for the person	Y	
1		SDX-REP-PAYEE-AGENCY-NAME	A40	The name of the agency of the representative payee. This field is populated by the SDX Interface.	Y	
1		SDX-REP-PAYEE-FIRST-NAME	A15	The first name of the representative payee. This field is populated by the SDX Interface.	Y	
1		SDX-REP-PAYEE-MIDDLE-NAME	A15	The middle name of the representative payee. This field is populated by the SDX Interface.	Y	
1		SDX-REP-PAYEE-SUFFIX	A4	The name suffix of the representative payee. This field is populated by the SDX Interface.	Y	
1		SDX-REP-PAYEE-LAST-NAME	A20	The last name of the representative payee. This field is populated by the SDX Interface.	Y	
1	MU	SDX-REP-PAYEE-ADDR	A35	The address of the representative payee. This field is populated by the SDX Interface. Max: 3 Occurrences	Y	
1		SDX-REP-PAYEE-CITY	A22	The city of the representative payee's address. This field is populated by the SDX Interface.	Y	
1		SDX-REP-PAYEE-STATE-CODE	A5	The state code of the representative payee's address. This field is	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				populated by the SDX Interface.		
1		SDX-REP-PAYEE-ZIP-CODE	A5	The zip code of the representative payee's address. This field is populated by the SDX Interface.	Y	
1		SDX-REP-PAYEE-EX-ZIP-CODE	A5	The zip code characters 6-9 of the representative payee's address. This field is populated by the SDX Interface.	Y	
1		DOB-VERIF-CODE	N2	Date of Birth Verification Code		
1		PROV-NUM	N7	Provider Number of Person. Currently used for community care only.	Y	Y
1		PROV-SITE	N3	Site Id of provider for person. Currently used for community care only,	Y	
1		DISABILITY-TYPE	A2	Disability Type. Valid values are: MI - Mental Illness PD - Physical Disability DD - Developmental Disability	Y	Y
1		MCAID-MOTHER-NUM	N13	Medicaid Mother Person number	Y	Y
1		ACTIVE-FS-CERT-INDIC	A1	Indicates existence of an active food stamp certification. Values are 'Y' or 'N'. This is populated by Food Stamp interface from LAMI	Y	
1		FS-CERT-LAST-CHECKED-DATE	N8	The last date the Food Stamp Certification was checked	Y	
1	MU	ADDRESS-NOTES	A45	Address Notes (5 occurrences of A45)	Y	
1		LAHIPP-RUN-NUM	N8	LaHIPP Run Number. Used to identify that the MEDS person was referred to LaHIPP and also identifies changes that get sent to LaHIPP.	N	
1		LAHIPP-ADD-RUN-NUM	N8	LaHIPP ADD Run Number. Used to identify the run when the Person was referred to LaHIPP for the first time.	N	
1		LAHIPP-REFERRAL-DATE	N8	Date the MEDS person was referred to LAHIPP.	N	
1		MMA-RUN-NUMBER	N8	Used to identify a Person for MMA extraction.		
1		PERM-RES-PARISH	N4	Parish of Residence where the person lived on 8/29/2005 (Hurricane Katrina date)	N	Y
1		OUT-OF-STATE-CODE	A2	State code of the out-of-state evacuee. Valid values are MS-Mississippi	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				and AL-Alabama.		
1		PREV-COUNTY-OF-RES	N2	The Mississippi or Alabama County where the person was evacuated from.	Y	
1		ETHNICITY-CODE	A1	Ethnicity code of the Person. Indicates whether the person is Hispanic/Latino. Valid values: 'Y'es, 'N'o, 'U'nknown	Y	
1	MU	RACE-CODES	N1	The race codes selected for the person. Allow for 5 occurrences. Valid values: 1 – White, 2 – Black/African American, 3 – American Indian/Alaskan Native, 4 – Asian, 5 – Hawaiian Native/Pacific Islander.	Y	
1		DISABILITY-DIARY-DATE	N6	Allow entry of month/year by analyst for cases where an MEDT decision was needed for eligibility determination.	Y	
1		MMIS-XREF-RUN-NUM	N8		Y	
1		CITIZENSHIP-VERIFICATION-CD	N2	Code describing what kind of document was used to verify citizenship.	Y	
1		IDENTITY-VERIFICATION-CD	N2	Code describing what kind of document was used to verify identiy.	Y	
1		VA-CLAIM-NUM	A9		Y	
1		EMAIL-ADDRESS	A50	Person's email address.	Y	
1		VA-CLAIM	A9		Y	
1		PREMIUM-RUN-NUM	N8	Used to identify that the MEDS person is a client/AU Member of a LACHip AP cert and identifies changes that get sent to OGB.	Y	
1		OGB-RECORD-ID	N8	A number that identifies a Person in the OGB system.	Y	
1		PREVIOUS-SSN	N9	Person's previous SSN when SSN is changed.	Y	
1		LAHIPP-QUESTION-NUM	N1	Will contain a 0, 1, 2 or 3. A 1 will mean a Y response to question 1 of the LAHIPP Eligibility Determination Completion questions. A value of 2 will mean a Y to question 2, etc.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Person Num
Prime Key
- Last Name / First Name / Res Parish / Birth Date / Person Num
Retrieves persons in name and parish order.
- Maiden Name / Person Num
- LAMI PID
- SSN
Unique key
- Secondary Last Name / Person Num
Used for 'Person help on secondary name'
- Last Name / First Name / Birth Date
To check if person already exists
- Birth Date / Person Num
Used to retrieve persons that are over 65 years old for 'Birthday Category Change' process.
- MMIS Person Run Num / Person Num

Used to retrieve records that must be processed by the MMIS Interface.

- SSN-CLAIM-NUM

Used by the BUY-IN system for retrieval of a Person

- PERSON-NUM-DUP-LOCK

Used to avoid selection of duplicate/invalid persons.

- Person Num / Prov Num / Prov Site

Used to compare MEDS person/provider information with MMIS person/ provider information

- MCAID-MOTHER-NUM

Used to extract all the Medicaid children for a Medicaid Mother

- LaHIPP Run Number / Person Number

Super Descriptor used to extract Person records for the LaHIPP interface.

Person Log (ME-PERSON-LOG)

The Person Log file contains the history of the changes to the Person file.

The file layout is identical to the file layout of the Person file except for the following:

No UPDATE-TIME field

The following fields are not listed on the Audit (Log) screens:

No COMTY-CARE-INDIC - These are all to do with Provider Lock Ins which is on hold (sir 72)

No SDX fields

No WIS fields - Populated at conversion only, can't be changed

No DUP-NAME-DOB-INDIC - Not used

EDIT-BYPASS-SOURCE - Populated at conversion only, can't be changed

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key
- Prime Key / Log Counter

Person Income Value (ME-PERSON-INC-VALUE)

The PERSON INCOME VALUE file records the income that a person receives. This income can be earned or unearned income. The income is recorded according to type, e.g. SSA, VA, Earned etc.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number identifying the case.		Y
1		CERT-PERIOD-NUM	N4	The number identifying the certification period.		Y
1		PERSON-NUM	N13	The number identifying the person.		Y
1		INC-TYPE-CODE	A2	The code identifying the type of income. This is a valid income type code. Valid values: Valid on code file.		Y
1		INC-AMT	N11.2	The amount of income received by the person.		
1		DATE-OF-VALIDITY	N6	The date at which this income amount is valid. Month/Year format		
1		INFO-SOURCE	A4	The source of this information, e.g. BUDG (budget) or MANL (Manual). Valid Values: Validate against Info Source LDA.		
1		COLA-RUN-NUM	N6	The run number of the COLA Process that processed this record.	Y	
1		OLD-INC-AMT	N11.2	The value of the income before the COLA process changed the amount.	Y	
1		COLA-ERROR-CODE	A1	An indicator used to report on data errors that occurred during the COLA Process. Valid values: 'T' – Tolerance Level, 'S' – No valid SMI Premium amount, 'M' – Medicare premium not found on Medicare Premium Changes Table.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		

Level	Type	Field Name	Format	Description	Supp	FK
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Cert Period Num / Person Num / Inc Type Code
Prime Key
- Person Num / Case Num / Cert Period Num / Inc Type Code
Used to retrieve all the income types for a person.
- COLA Run Num / Person Num / Case Num / Cert Period Num / Inc Type Code
Used to retrieve all the income records that have been processed by a COLA Annual Process Run.

Person Income Value Log (ME-PERSON-INC-VALUE-LOG)

The Person Income Value Log file contains the history of the changes to the Person Income Value file.

The file layout is identical to the file layout of the Person Income Value file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Person Provider Lock-in (ME-PERSON-PROV-LOCK-IN)

The PERSON PROVIDER LOCK-IN file contains all the MEDS persons and providers that are linked for lock-in.

Level	Type	Field Name	Format	Description	Supp	FK
1		PERSON-NUM	N13	The number which identifies the person within MEDS		Y
1		PROV-NUM	N7	The number which identifies the provider		Y
1		START-DATE	N8	The start date of the lock-in period (YYYYMMDD)		
1		CLOSE-DATE	N8	The date the lock-in period ends. (YYYYMMDD)		
1		LOCK-IN-TYPE	A2	The type of lock-in Valid values: 'CC' (Community care) 'LI' (Lock-in)		Y
1		LOCK-IN-STATUS	A1	The status of the lock-in. Valid values: 'W' (Awaiting approval), 'A' (Approved), 'R' (Rejected)		
1		START-DATE-9C	N8	The 9's complement of the start date so that the links can be accessed in reverse order sequence, i.e. most recent will be at the top of the list.		
1		MMIS-RUN-NUM	N8	MMIS Run Number. Used to identify MEDS changes that get sent to MMIS.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Person Num / Prov Num / Start Date
Prime Key
- Lock In Type / Prov Num
Used for 'Provider lock-in inquiry by provider'
- Person Num / Start Date 9C / Prov Num
- Prov Num / Close Date
- MMIS Run Num / Person Num / Prov Num / Start Date
- Person Num / Start Date / Prov Num

Person Provider Lock-in Log (ME-PERSON-PROV-LOCK-IN-LOG)

The Person Provider Lock-In Log file contains the history of the changes to the Person Provider Lock-In file.

The file layout is identical to the file layout of the Person Provider-Lock-In file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Person Cross-Reference (ME-PERSON-XREF)

The PERSON CROSS-REFERENCE file contains information on old and new Person numbers for an individual.

Level	Type	Field Name	Format	Description	Supp	FK
1		OLD-PERSON-NUM	N13	The outdated Person number		
1		NEW-PERSON-NUM	N13	The new Person number		
1		MEDS-PERSON-NUM	N13	The Person number used by the MEDS system		Y
1		STATUS	A1	Status code		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Old Person Num
- MEDS Person Num
- Status
- New Person Num / Status

Provider (ME-PROVIDER)

The PROVIDER file contains all the provider information.

Level	Type	Field Name	Format	Description	Supp	FK
1		PROV-NUM	N7	The number that identifies the provider.		
1		PROV-NAME	A29	The name of the provider.		
1		PROV-TYPE	N2	The type of the provider.		
1		PROV-TYPE-DESC	A50	The provider type description of the provide (these codes are stored redundantly here because they are maintained in MMIS not in MEDS)	Y	
1		SPECIALTY	A2	The specialty of the provider.	Y	
1		SPECIALTY-DESC	A50	The specialty description of the provide (these codes are stored redundantly here because they are maintained in MMIS not in MEDS)	Y	
1	MU	ADDR	A35	The address of the Provider. Maximum: 3 occurrences	Y	
1		STATE	A2	The state of the Provider. Validate against State Code LDA.	Y	
1		ZIP-CODE	N5	The zip code of the provider.	Y	
1		EX-ZIP-CODE	N4	The extended zip code for the provider.	Y	
1		PHONE-NUM	N10	The phone number of the provider.	Y	
1		ACTIVE-INDIC	A1	An indicator to say whether the provider is active or not. This indicator does not indicate if a provider is active or not and is not even set from the incoming record correctly. Do not use for any processing. (Note: As of 11/09/2004 this indicator is being used in edits for selecting provider number. This problem is being addressed.) Valid values: (Y)es or (N)o		

Level	Type	Field Name	Format	Description	Supp	FK
1		LTC-PROV-INDIC	A1	An indicator to say whether or not the provider is a Long Term Care provider. Valid values: (Y)es or Blank	Y	
1		ACTIVE-PROV-CONTROL	P15			
1		LOCK-IN-PROV-INDIC	A1	An indicator to say whether or not this provider can be used as a Lock-In provider. Valid values: (Y)es or Blank	Y	
1		SPECIALTY-CATEGORY	N1	Describes the area of expertise of a provider.		
1		ADDED-PROV-CONTROL	P15	Contains the run number of when the record was first added.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Prov Num
Prime Key
- Prov Name / Prov Type / Specialty / Prov Num / Ltc Prov Indic
Used to retrieve providers for the LTC Provider Help.
- Prov Name / Prov Type / Specialty / Prov Num / Lock In Prov Indic
Used to retrieve providers for the Lock-In Provider Help.

- Prov Name / Prov Type / Specialty / Prov Num
- Zip Code / Specialty Category / Specialty / Prov Name / Prov Type / Prov Num / Lock-In Prov Indic)

Provider - Community Care (ME-PROVIDER-CC)

The COMMUNITY CARE PROVIDER file contains all the community care provider information.

Level	Type	Field Name	Format	Description	Supp	FK
1		PROV-NUM	N7	The number that identifies the community care provider		
1		PROV-SITE	N3	The site id of the community care providers location		
1		PROV-NAME	A30	The name of the community care provider		
1		PROV-ADDR	A30	Providers Address		
1		PROV-CITY	A20	Providers City		
1		PROV-STATE	A2	Providers State		
1		PROV-ZIP-CODE	N5	Providers Zip Code		
1		PROV-PHONE-NUM	N10	Providers Phone Number		
1		ACTIVE-PROV-CONTROL	P15			
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Prov Num / Prov Site

Prime Key

Provider Community Care Log (ME-PROVIDER-CC-LOG)

The Provider Community Care log file contains the history of the changes to the Provider Community Care file.

The file layout is identical to the file layout of the Provider CC file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Diagnosis Codes (ME-DIAG-CODE)

The DIAGNOSIS CODE file contains the diagnosis codes and their descriptions.

Level	Type	Field Name	Format	Description	Supp	FK
1		DIAGNOSIS-CODE	A5	The code that identifies the diagnosis.	Y	
1		DIAGNOSIS-DESC	A40	The description of the diagnosis code.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Diagnosis Code

Prime Key

Segment (ME-SEGMENT)

The SEGMENT file contains segments of long-term care eligibility

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number identifying the case.		Y
1		CERT-PERIOD-NUM	N4	The number which identifies the cert period within the case		Y
1		CPTC-NUM	N4	The number that identifies the CPTC		Y
1		SEGMENT-NUM	N4	The number identifying the eligibility segment		
1		SEG-START-DATE	N8	The start date of the segment (YYYYMMDD)		
1		SEG-CLOSE-DATE	N8	The close date of the segment (YYYYMMDD)		
1		SEG-START-DATE-9C	N8	The 'nines complement' of the start date (i.e., 99999999 minus start date). This is to read the latest record first.		
1		PROV-NUM	N7	The provider number of the long term care provider		Y
1		PLI-AMT	N11.2	The personal liability amount that is payable for the segment	Y	
1		OSS-AMT	N11.2	The optional state supplement amount for the segment	Y	
1		LVL-OF-CARE-CODE	N2	The level of care supplied for the segment Valid values: Valid against LEVEL OF CARE LDA		
1		ADMISSION-DATE	N8	The date the member was admitted to the long term care facility (YYYYMMDD)		
1		ADMISSION-CODE	N1	???	Y	
1		DISCHARGE-DATE	N8	The date the member was discharged from the long term care facility (YYYYMMDD)	Y	
1		COLA-RUN-NUM	N6	The run number of the COLA Process that processed this record.		

Level	Type	Field Name	Format	Description	Supp	FK
1		NEXT-OSS-NUM	N8	The next OSS sequence to be allocated for this segment.	Y	
1		MMIS-RUN-NUM	N8	MMIS Run Number. Used to identify MEDS changes that get sent to MMIS.	Y	
1		DIAGNOSIS-CODE-1	A5	Primary diagnosis code. Valid values: Validate against diagnosis code table.	Y	
1		DIAGNOSIS-CODE-2	A5	Secondary diagnosis code. Valid values: Validate against diagnosis code table.	Y	
1		SEG-CLOSURE-CODE	N2	Closure code of segment. Valid Values: Validate against closure code table.		
1		MCARE-HSPC-INDIC	A1	Medicare Hospice Indicator. Valid Values: Y or N		
1		MAX-CLOSE-DATE	N8	Maximum Close Date	Y	
1		HSPC-PERIOD	N1	Period of Hospice Eligibility	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Cert Period Num / CPTC Num / Segment Start Date
- Case Num / Cert Period Num / CPTC Num / Segment Start Date 9C
Used to retrieve latest record first.
- COLA Run Num / Case Num / Cert Period Num / CPTC Num

Used to retrieve segments that have been processed by a COLA Annual Process Run.

- Seg Start Date 9C / Case Num / Cert Period Num / CPTC Num

Used to retrieve segments that need to be processed by the OSS check batch run

- Prov Num / Seg Close Date
- MMIS Run Num / Case Num / Cert Period Num / CPTC Num / Segment Num
- Max Close Date
- Case Num / Cert Period Num / CPTC Num / Segment Num

Prime Key

- Prov Num / Case Num / Cert Period Num / Seg Start Date

Segment Log (ME-SEGMENT-LOG)

The Segment Log file contains the history of the changes to the Segment file.

The file layout is identical to the file layout of the Segment file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Swipe Card Request (ME-SWIPE-CARD-REQST)

The SWIPE CARD REQUEST file contains all the requests for new swipe cards for AU Members.

Level	Type	Field Name	Format	Description	Supp	FK
1		PERSON-NUM	N13	The number that identifies the person for which the swipe card is requested.		Y
1		REQUEST-REASON-CODE	A1	A code to indicate the reason the swipe card was requested. Validate against Request Reason Code LDA.		
1		REQUEST-DATE	N8	The date that the swipe card was requested. (YYYYMMDD)		
1		PERSON-CCN	N16	The Swipe Card control number of the AU Membe.	Y	
1		MOTHER-PERSON-NUM	N13	Person number of the mother	Y	
1		MMIS-RUN-NUM	N8	MMIS Run Number. Used to identify MEDS changes that get sent to MMIS.	Y	
1		MOTHER-NAME	A30	The name of the mother of the newborn.	Y	
1		PERSON-CCN-ISSUE-DT	N8	The date MMIS issued the card control number.		
1		MMIS-AU-PARISH-NUM	N2	The recipient's parish number.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Person Num / Request Date
Prime Key
- Request Date / Person Num
Used to get all the cards that was requested on a specific date
- MMIS Run Num / Person Num / Request Date
- Person CCN

Swipe Card Request Log (ME-SWIPE-CARD-REQST-LOG)

The Swipe Card Request Log file contains the history of the changes to the Swipe Card Request file.

The file layout is identical to the file layout of the Swipe Card Request file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Hospice Segment (ME-HOSPICE-SGMT)

The HOSPICE SEGMENT file contains segments of hospice service eligibility

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number identifying the case.		Y
1		CERT-PERIOD-NUM	N4	The number which identifies the cert period within the case		Y
1		CPTC-NUM	N4	The number that identifies the CPTC		Y
1		AU-MEMBER-NUM	N3	The number that identifies the AU Member		Y
1		HSPC-SGMT-NUM	N4	The number identifying the eligibility segment		
1		HSPC-START-DATE	N8	The start date of the segment (YYYYMMDD)		
1		HSPC-CLOSE-DATE	N8	The close date of the segment (YYYYMMDD)		
1		HSPC-START-DATE-9C	N8	The 'nines complement' of the start date (i.e., 99999999 minus start date). This is to read the latest record first.		
1		HSPC-CLOSURE-CODE	N2	Closure code of segment. Valid Values: Validate against closure code table.		
1		MCARE-HSPC-INDIC	A1	Medicare Hospice Indicator. Valid Values: Y or N		
1		PROV-NUM	N7	The provider number of the long term care provider		Y
1		LVL-OF-CARE-CODE	N2	The level of care supplied for the segment. Valid values: Valid against LEVEL OF CARE LDA		
1		ADMISSION-DATE	N8	The date the member was admitted to the hospice (YYYYMMDD)		
1		ADMISSION-CODE	N1	???	Y	
1		DISCHARGE-DATE	N8	The date the member was discharged from the hospice (YYYYMMDD)	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		MMIS-RUN-NUM	N8	MMIS Run Number. Used to identify MEDS changes that get sent to MMIS.	Y	
1		DIAGNOSIS-CODE-1	A5	Primary diagnosis code. Valid values: Validate against diagnosis code table.	Y	
1		DIAGNOSIS-CODE-2	A5	Secondary diagnosis code. Valid values: Validate against diagnosis code table.	Y	
1		MAX-CLOSE-DATE	N8	The latest date the segment can close	Y	
1		HSPC-PERIOD	N1	Period of Hospice eligibility	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Num / Cert Period Num / CPTC Num / AU Member Num / Segment Start Date
- Case Num / Cert Period Num / CPTC Num / AU Member Num / Segment Start Date 9C
Used to retrieve latest record first.
- Prov Num
- Max Close Date
- MMIS Run Num / Case Num / Cert Period Num / CPTC Num / AU Member Num / Segment Num
- Case Num / Cert Period Num / CPTC Num / AU Member Num / Segment Num

Prime Key

Hospice Segment Log (ME-HOSPICE-SGMT-LOG)

The Hospice Segment Log file contains the history of the changes to the Hospice Segment file.

The file layout is identical to the file layout of the Hospice Segment file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

SSA Cross Reference (ME-SSA-XREF)

The SSA Cross Reference file contains SSA and SOUNDEX keys for every person on ME-PERSON

Level	Type	Field Name	Format	Description	Supp	FK
1		SSA-KEY	B5	Binary SSA Key generated using full name	Y	
1		PERSON-NUM	N13	Person Number	Y	Y
1		FIRST-NAME	A20	First Name	Y	
1		MIDDLE-INIT	A1	Middle initial		
1		LAST-NAME	A25	Last Name	Y	
1		SUFFIX	A3	Suffix	Y	
1		BIRTH-DATE	N8	Birth Date. (YYYYMMDD)	Y	
1		SSN	N9	Social Security Number	Y	
1		RES-PARISH	N4	Parish of residence	Y	
1		SEX-CODE	N1	Sex code.		
1		SSA-KEY-LN	B5	Binary SSA Key generated using Last Name	Y	
1		CLEANED-FIRST-NAME	A20	First Name cleaned using SSA algorithm	Y	
1		SOUNDEX-KEY-FN	A4	Soundex key generated using first name.	Y	

Descriptors and Super-Descriptors

- SSA Key
 - Prime Key
- Person Number

- SSA Key Last name / Last Name / First Name / Parish / Birth Date

Renewal Files

Renewal (ME-RENEWAL)

The RENEWAL file contains renewal documentation for certs that are being renewed.

Level	Type	Field Name	Format	Description	Supp	FK
1		RENEWAL-NUM	N13	Unique identifier of the Renewal. System assigned.	N	
1	MU	CASE-NUM	N13	Case number of Case to which the Renewal Relates. Maximum 2 occurrences.	N	Y
1		STATUS	A1	Status of the Renewal. 'O' (Open), 'C' (Completed).	N	
1		COMPLETED-DATE	N8	Date Status was set to 'C'. Format: mmddyyyy.	N	
1		OFF-CYCLE-IND	A1	Indicates whether the Renewal is "off cycle". 'Y' = Off Cycle, 'N' = On cycle.	N	
1	MU	RENEWAL-NOTES	A45	General Notes about the Renewal. Max 5 occurrences.	N	
1		INDICATED-RENEWAL-LEVEL	N1	Indicates the renewal level as initially determined by the system.	N	
1		SYS-CHECKS-COMPLETE-IND	A1	'Y' indicates that all system checks have been completed. Valid Values: 'Y', blank.	N	
1	PE	CALL-ATTEMPT-PE		Maximum 10 occurrences.		
2		DATE-CALLED	N8	Date the call was made or attempted. Format: yyyyymmdd.	N	
2		FROM-TO-CLIENT	A2	Indicates if the call from 'FR'om or 'TO' the client.	N	
2		SUCCESS-IND	A1	Indicates whether the called succeeded or not. Valid Values: 'Y', 'N'.	N	
2	MU	CALL-NOTES	A45	Miscellaneous notes regarding the call. Maximum occurrences 5. Note: This is an MU within a PE.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		NO-PHONE-OR-ALL-DISC-IND	A1	'Y' indicates that the client has no phone, or that all known phone numbers for the client have been disconnected.	N	
1		ELIG-REVW-NOTC-SENT-DATE	N8	Date that the "Eligibility Review Notice" was sent. Format: yyyyymmdd.	N	
1		ELIG-REVW-NOTC-DUE-DATE	N8	Date that a response to the "Eligibility Review Notice" is due back from the Client. System calculated. Format: yyyyymmdd.	N	
1		REQUEST-FOR-INFO-SENT-DATE	N8	Date that a "Request for Information" notice was sent. Format: yyyyymmdd.	N	
1		REQUEST-FOR-INFO-DUE-DATE	N8	Date that a response to the "Request for Information" notice is due back from the Client. System calculated. Format: yyyyymmdd.	N	
1		ELIG-DECSN-COMPL-IND	A1	Indicator that the worker has completed the Eligibility Decision.	N	
1	MU	ELIG-DECSN-NOTES	A45	Notes regarding the Eligibility Decision. Max 5 occurrences.	N	
1		DETAIL-NUM-LAST-USED	N4	Value of the RENEWAL-DETAIL-NUM of the last ME-RENEWAL-DETAIL belonging to this RENEWAL that was created. Initially 0.	N	
1		MEMBER-NUM-LAST-USED	N3	Value of the RENEWAL-MEMBER-NUM of the last ME-RENEWAL-MEMBER belonging to this RENEWAL that was created. Initially 0.	N	
1		DATE-CREATED	N8	Format: yyyyymmdd. Populated by the system when the renewal is added. This is in addition to the normal audit fields.	N	

Descriptors and Superdescriptors

- RENEWAL-NUM is a unique descriptor.
- CASE-DATE

CASE-NUM (1-13), DATE-CREATED (1-8)

This super allows the Renewal Browse to display Renewals in sequence of Case and Date.

Renewal Log (ME-RENEWAL-LOG)

The Renewal Log file contains the history of the changes to the Renewal file.

The file layout is identical to the file layout of the Renewal file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key
- Update User / Update Dt / Update Tm

Renewal Cert (ME-RENEWAL-CERT)

The RENEWAL CERT file contains the certs that are being renewed with a Renewal Documentaion.

Level	Type	Field Name	Format	Description	Supp	FK
1		RENEWAL-NUM	N13	Unique identifier of the Renewal. System assigned.	N	
1		RENEWAL-CERT-NUM	N3	Sequence number of the Cert on the Renewal.	N	
1		CASE-NUM	N13	Case Number. Part of FK to CPTC.	N	Y
1		CERT-PERIOD-NUM	N4	Certification Period Number within Case. Part of FK to CPTC.	N	Y
1		CPTC-NUM	N4	Category/Type Case. Part of FK to CPTC.	N	Y
1		ELIG-DCSN-CLOSE-IND	A1	Eligibility Decision to Close. 'X' indicates that this Cert should be closed.	N	
1		ELIG-DCSN-SAME-TYPCAS-IND	A1	'X' = Eligibility Decision to renew as same Type Case.	N	
1		ELIG-DCSN-CHG-TYPCAS-IND	A1	'X' = Eligibility Decision to renew with change of Type Case.	N	
1		ELIG-DCSN-REN-MTHS	N2	Number of months the Cert should be renewed for.	N	
1		RENEWAL-OPEN-Y	A1	Redundant indicator of the Renewal's status. 'Y' only when the Renewal's Status is 'O' (Open). Otherwise blank.	N	

Descriptors and Superdescriptors

- REN-NUM-CERT-NUM
RENEWAL-NUM (1-13), RENEWAL-CERT-NUM (1-3).
Prime Key. Unique.
- CASE-CERT-OPEN
CASE-NUM (1-13), CERT-PERIOD-NUM (1-4), CPTC-NUM (1-4), RENEWAL-OPEN-Y (1-1).

Unique. (To ensure that there can only be one Open Renewal for a Cert).

Due to the fact that RENEWAL-OPEN-Y is null suppressed, only Certs on "Open" renewals will be included in the inverted list.

Renewal Cert Log (ME-RENEWAL-CERT-LOG)

The Renewal Cert Log file contains the history of the changes to the Renewal Cert file.

The file layout is identical to the file layout of the Renewal Cert file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key
- Update User / Update Dt / Update Tm

Renewal Detail (ME-RENEWAL-DETAIL)

The RENEWAL DETAIL file contains the detail records for every Renewal.

Level	Type	Field Name	Format	Description	Supp	FK
1		RENEWAL-NUM	N13	Unique identifier of the Renewal to which this detail belongs.	N	Y
1		RENEWAL-DETAIL-NUM	N4	Unique identifier within the Renewal of this detail. System assigned by adding 1 to the current value of ME-RENEWAL.DETAIL-NUM-LAST-USED.	N	
1		RENEWAL-MEMBER-NUM	N3	Identifies the Renewal Member to which this detail applies.	N	Y
1		RENEWAL-DETAIL-SOURCE	A7	A code that indicates the source of this detail entry. Valid values defined by an LDA.	N	
1		RENEWAL-DETAIL-TYPE	A4	A code that indicates the type of detail entry. Valid values defined by an LDA.	N	
1	MU	FROM-SYSTEM-TEXT	A50	Information obtained from the system identified by the Source code. Maximum 5 occurrences.	N	
1	MU	FROM-CLIENT-TEXT	A50	Information obtained from the Client, Responsible Party, or Collateral source. Maximum 5 occurrences.	N	
1		VERIF-REQUIRED-IND	A1	'Y' indicates that verification is required regarding this Renewal Detail. For some values of RENEWAL-DETAIL-TYPE, further details may be in the VERIFICATION-CODE MU.	Def ¹	
1	MU	VERIFICATION-CODE	A2	'Y' indicates that the information in this detail entry requires verification. Valid Values: 'Y', blank, or a Code value that depends on the RENEWAL-DETAIL-TYPE. Maximum 100 occurrences.	N	
1		SYSTEM-GATHERED-IND	A1	'Y' indicates that this detail entry was created by the system. The information in the FROM-SYSTEM-TEXT field was obtained by the system via an automatic interface from some other system. Valid Values: 'Y', blank.	N	

¹ Default suppression.

Descriptors and Superdescriptors

- REN-NUM-DET-NUM

RENEWAL-NUM (1-13), RENEWAL-DETAIL-NUM (1-4).

Prime Key. Unique.

- REN-NUM-SRCE-VERIF

RENEWAL-NUM (1-13), RENEWAL-DETAIL-SOURCE (1-7), VERIF-REQUIRED-IND (1-1).

Non-unique.

This super allows the use of a HISTOGRAM to populate the "Systems Checked" array on the Renewal Maintenance screen.

The VERIF-REQUIRED-IND field must be "default" suppressed (not null-suppressed) in order that Details with blank in this field appear in the inverted list.

- REN-NUM-SRCE-MEMB-TYPE

RENEWAL-NUM (1-13), RENEWAL-DETAIL-SOURCE (1-7), RENEWAL-MEMBER-NUM (1-3), RENEWAL-DETAIL-TYPE (1-4).

Non-unique.

This super allows the Renewal Details by Source screen to display Details in sequence of Type within Member.

- REN-NUM-MEMB-SRCE-TYPE

RENEWAL-NUM (1-13), RENEWAL-MEMBER-NUM (1-3), RENEWAL-DETAIL-SOURCE (1-7), RENEWAL-DETAIL-TYPE (1-4).

Non-unique.

This super allows the Renewal Detail by Member to display Details in sequence of Type within Source.

- REN-NUM-MEMB-TYPE-SRCE

RENEWAL-NUM (1-13), RENEWAL-MEMBER-NUM (1-3), RENEWAL-DETAIL-TYPE (1-4), RENEWAL-DETAIL-SOURCE (1-7).

Non-unique.

This super allows the Renewal Detail by Member to display Details in sequence of Source within Type.

Renewal Detail Log (ME-RENEWAL-DETAIL-LOG)

The Renewal Detail Log file contains the history of the changes to the Renewal Detail file.

The file layout is identical to the file layout of the Renewal Detail file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key
- Update User / Update Dt / Update Tm

Renewal Member (ME-RENEWAL-MEMBER)

The RENEWAL MEMBER file contains all the member linked to the Renewal.

Level	Type	Field Name	Format	Description	Supp	FK
1		RENEWAL-NUM	N13	Unique identifier of the Renewal to which this Member belongs.	N	Y
1		RENEWAL-MEMBER-NUM	N3	Unique identifier within the Renewal of this Member. System assigned by adding 1 to the current value of ME-RENEWAL.MEMBER-NUM-LAST-USED.	N	
1		MEMBER-NAME	A20	Name of the person who is the Renewal Member. Format should be: <first> <mi> <last> <suffix>.	N	
1		MEMBER-SSN	N9	Social Security Number of the Member.	N	
1		MEMBER-DOB	N8	Member's birth date. Format: yyyyymmdd.	N	
1		MEDS-PERSON-NUM	N13	MEDS Person Number of the person who is the Member, if known. Normally will only be populated for system-populated Members.	N	Y
1		RELATIONSHIP	A10	The relationship of this Member to the Client of the Case. This will normally only be populated for system-populated Members.	N	
1		AU-MEMBER-IND	A1	'X' Indicates that this Member is, or should be, an AU Member on the Case.	N	
1		IU-MEMBER-IND	A1	'X' Indicates that this Member is, or should be, an IU Member on the Case.	N	
1		NON-BDGT-MEMBER-IND	A1	'X' Indicates that this Member is, or should be, a non-budget Member on the Case.	N	
1		NOT-IN-HOUSEHOLD-IND	A1	'Y' indicates that this Member is no longer in the Household.	N	
1	MU	CASE-NUM	N13	Maximum 2 occurrences. The Case Number or Case Numbers on which this Member is either the Client, and AU Member, IU Member, or Budget Member with income. The Case Number is only included here if the member's relationship with that Case alone was enough to cause them	N	

Level	Type	Field Name	Format	Description	Supp	FK
				to be included on the Renewal as a Member. The data in this field is not currently represented in the User Interface, but is being kept for Audit Trail purposes.		
1	MU	NOTES	A45	Miscellaneous Notes regarding the Member. Maximum occurrences: 5.	N	
1		SYSTEM-GATHERED-IND	A1	'Y' indicates that this Renewal Member was created by the system.	N	

Descriptors and Superdescriptors

- REN-NUM-MEMB-NUM

RENEWAL-NUM (1-13), RENEWAL-MEMBER-NUM (1-3)

Prime Key. Unique.

Renewal Member Log (ME-RENEWAL-MEMBER-LOG)

The Renewal Member Log file contains the history of the changes to the Renewal Member file.

The file layout is identical to the file layout of the Renewal Member file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key
- Update User / Update Dt / Update Tm

Budgets/Budget Template Files

Budget Worksheet (ME-BUDGET-WRKSHT)

The BUDGET WORKSHEET file contains budget header information.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number that identifies the Case.		Y
1		ELIG-DETER-NUM	N4	The number that identifies the Determination for which the budgets will be calculated.		Y
1		BUD-NUM	N3	The number that identifies the budget for an Eligibility determination.		
1		BUD-DATE	N6	The date for which the budget is processed. Format: YYYYMM		
1		TEST-BUD-INDIC	A1	Indicates that this is a test budget. Valid values: Y, blank	Y	
1		REAL-BUD-INDIC	A1	Indicates that this is a real budget. Valid values: Y, blank	Y	
1		DETER-NUM-9C	N4	The nine's complement of the determination number.		
1		CAT-TYPE-CASE	N6	Combination of category and type case for access purposes – use this field in descriptors		
1	R	CAT-TYPE-CASE		Redefinition		
2		CATEGORY-CODE	N3	The Category for the budget.		Y
2		TYPE-CASE	N3	The Type Case for the budget		Y
1		SPNDDWN-SECT-REQD-INDIC	A1	An indicator to say whether a spenddown section is required for the budget. Valid values: Y – yes, N- no, blank	Y	
1		TMPLT-ID	A6	The template used for the budget		Y
1		TMPLT-VER	A4	The version of the template used for the budget.		Y

Level	Type	Field Name	Format	Description	Supp	FK
1		BUD-STATUS	A1	The status of the budget. Valid values: I - in progress, R - complete, checking required, C – complete		
1		BUD-DETER-OUTCOME-INDIC	A1	The outcome of the budget determination. Valid values: I - ineligible, E - Eligible, blank	Y	
1		INCL-EIE-INDIC	A1	An indicator to say whether or not the EIE should be used in the budget. Valid values: Y- yes, N-No		
1		CALC-FRQN-CODE	A1	The frequency used to calculate the amounts on the budget. Valid values: M – monthly, Q – quarterly		
1		NUM-MONTHS	N1	The number of months in the calculation period. Valid values: 1,2,3		
1		WRKR-KEY	A12	The worker who completed the budget.	Y	Y
1		SUPVS-ID	A8	The user id of the supervisor of the worker who completed the budget.	Y	Y
1		CALC-PRD-START-DATE	N8	The start date of the calculation period (YYYYMMDD).		
1		CALC-PRD-END-DATE	N8	The end date of the calculation period (YYYYMMDD).	Y	
1		CHECKING-REQD-INDIC	A1	An indicator to say if supervisor checking of the budget is required. Valid values: Y – yes, blank	Y	
1	MU	BUD-NOTES	A45	Free format notes for the budget. Maximum: 5 occurrences	Y	
1		NEXT-SECT-NUM	N3	The next section number for the budget.		
1		FINAL-ELIG-AMT	N11.2	The final amount upon which the eligibility is based.	Y	
1		RECALC-BUDGET-INDIC	A1	An indicator to that the completed budget must be recalculated because income has changed. Valid values are Y – Yeas and blank.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		

Level	Type	Field Name	Format	Description	Supp	FK
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Number / Elig Determination Number / Budget Number
Prime Key
- Case Num / Elig Deter Num / Bud Num / Test Budget Indicator
Used for help on test budgets
- Case Num / Elig Deter Num / Bud Num / Real Budget Indicator
Used for help on real budgets
- Error Indicator
Used to retrieve budgets in error for deletion.
- Case Number / Elig Determination Number / Budget Determination Outcome Indic / Budget Number / Real Budget Indicator
Used to retrieve all 'eligible' budgets for a determination.
- Template Id / Template Version / Case Number / Elig Deter Num / Real Budget Indicator
Used to determine template and template version usage.
- Case Number / Determination Number / Category Type Case / Real Budget Indicator
Used to retrieve the budget for a category/type case
- Checking Required Indicator / Case Num / Elig Deter Num / Bud Num / Real Budget Indicator
Used to retrieve budgets that need to be checked.
- Checking required indicator / Supervisor Id / Case Num / Elig Deter Num / Bud Num / Real Budget Indicator

Used to retrieve budgets for checking by supervisor

- Case Number / Determination Number 9C / Budget Number / Real Budget Indicator

Used to retrieve budgets for a case with in reverse Determination number order.

- Cat Type Case
- Case Num / Elig Deter Num / Bud Num / Bud Status / Real Budget Indicator

Budget Worksheet CPTC (ME-BUDGET-WRKSHT-CPTC)

The Budget Worksheet CPTC file is the link between budgets and the CPTC

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number which identifies the case		Y
1		ELIG-DETER-NUM	N4	The number which identifies the determination for which the budget will be calculated		Y
1		BUD-NUM	N3	The number which identifies the budget for an eligibility determination		Y
1		CERT-PERIOD-NUM	N4	The number that identifies the certification period for which the budget will be calculated.		Y
1		CPTC-NUM	N4	The number that identifies the CPTC the budget will be calculated for.		
1		CERTIFIED-LINK	A1	Identifies if this budget is linked to a certified/decisioned certification.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case num / deter num / bud num / cert period num / CPTC number

Prime Key

- Case Num / Elig deter num / Cert Period Num / CPTC Number

Check that a CPTC in an eligibility determination has been processed

Budget Worksheet Applicant (ME-BUDGET-WRKSHT-APPL)

The BUDGET WORKSHEET APPLICANT file contains the potential AU members and the IU members for a budget.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number that identifies the Case.		Y
1		ELIG-DETER-NUM	N4	The number that identifies the Determination for which the budgets will be calculated.		Y
1		BUD-NUM	N3	The number that identifies the budget for an Eligibility determination.		Y
1		PERSON-NUM	N13	The number which identifies the Person who is associated with the budget.		Y
1		AU-INDIC	A1	An indicator to say whether the Person is a potential AU member. Valid values: X, blank.	Y	
1		IU-INDIC	A1	An indicator to say whether the Person is a potential IU member. Valid values: X, blank.	Y	
1		TMPLT-SECT-ID	A12	The code identifying the section in which the member income will be captured.	Y	
1		INCM-INDIC	A1	An indicator to say whether the IU Member has income. Valid values: (Y)es, (N)o, blank.	Y	
1	MU	BUD-APPL-NOTES	A45	Free format notes for the budget applicant. Maximum: 5 occurrences	Y	
1		SIEVS-RUN-NUM	N8	Used to in the SIEVS Extract process	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		

Level	Type	Field Name	Format	Description	Supp	FK
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Number / Elig Determination Number / Budget Number / Person Number
Prime Key
- Case Number / Elig Determination Number / Budget Number / AU Indicator
Used when checking that actual AU Member records are created for each potential AU member on the budget.
- Case Number / Elig Determination Number / Budget Number / IU Indicator
Used to determine how many IU members in the budget.
 - Case Number / Person Number
Used to ensure that a case member is not deleted if an applicant on a budget.
 - Person Number
Used during budget processing to identify all the budgets a person is a budget member on
 - SIEV Run Number / Person Number

Budget Worksheet Section (ME-BUDGET-WRKSHT-SECT)

The BUDGET WORKSHEET SECTION contains the budget section information for each section within a budget worksheet.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number that identifies the Case.		Y
1		ELIG-DETER-NUM	N4	The number that identifies the Determination for which the budgets will be calculated.		Y
1		BUD-NUM	N3	The number that identifies the budget for an Eligibility determination.		Y
1		BUD-SECT-NUM	N3	The internal sequence number that identifies a section within a budget.		
1		TMPLT-ID	A6	The code that identifies the budget template.		Y
1		TMPLT-VER	A4	The approximate month that the version becomes effective. It will be used as a label to identify the version and not as the actual effective date of the version.		Y
1		TMPLT-SECT-ID	A12	The code identifying the section.		Y
1		TMPLT-SECT-TYPE	A2	The type of the section. This value is copied from the template line. Stored redundantly here for ease of budget section capture navigation. Valid values: PR - Pretest EL - Eligibility CM - Member Calculation SD - Spenddown CO - Benefit Amount deducting COLA %. PE - Post Eligibility Section PC - Post Eligibility Completion Section		Y

Level	Type	Field Name	Format	Description	Supp	FK
1		PERSON-NUM	N13	The number which identifies the Person who is associated with the budget section.		Y
1	MU	BUD-SECT-NOTES	A45	Free format notes for the budget section. Maximum: 5 occurrences	Y	
1		CALC-INDIC	A1	Indicates whether the section has been completed i.e. calculated. Valid values: (Y)es, blank.	Y	
1		DEEMING-INDIC	A1	Indicates whether the section is a deeming section. Valid values: (Y)es, (N)o or blank		
1		EIE-INDICATOR	A1	This indicates whether the budget has EIE or not. This is a redundant field placed on this file for access purposes.	Y	
1		EIE-30-MNTHS-REM	N2	This determines how many months of the EIE \$30 exemption is still remaining. This is a redundant field placed on the file for access purposes.	Y	
1		EIE-1/3-MNTHS-REM	N1	This determines how many months of the EIE 1/3 exemption is still remaining. This is a redundant field placed on the file for access purposes.		
1		LAST-SSI-DATE	N8	This date is for the budget COLA section calculation. When a budget COLA section is calculated the calculations are only performed down to the year of this date.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Number / Elig Determination Number / Budget Number / Budget Section Number
Prime Key
- Case Number / Elig Determination Number / Budget Number / EIE-indicator
Used to determine the number of months remaining for the EIE deductions.
- Case Number / Elig Determination Number / Budget Number / Person Number / Budget Section Number
Used for cascading purge of budget member sections for when a member is purged from a budget
- Case Number / Elig Determination Number / Budget Number / Template Section Type / Budget Section Number
Used to identify budget worksheet sections of a given template section type.
- Case Number / Elig Determination Number / Budget Number / Template Section Type / Deeming Indicator / Budget Section Number
Used to identify deeming budget worksheet sections of a given template section type.

Budget Worksheet Line (ME-BUDGET-WRKSHT-LINE)

The BUDGET WORKSHEET LINE file contains the line information for each line within a section of the budget.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number that identifies the Case.		Y
1		ELIG-DETER-NUM	N4	The number that identifies the Determination for which the budgets will be calculated.		Y
1		BUD-NUM	N3	The number that identifies the budget for an Eligibility determination.		Y
1		BUD-SECT-NUM	N3	The internal sequence number that identifies a section within a budget.		Y
1		TMPLT-ID	A6	The code that identifies the budget template.		Y
1		TMPLT-VER	A4	The approximate month that the version becomes effective. It will be used as a label to identify the version and not as the actual effective date of the version.		Y
1		TMPLT-SECT-ID	A12	The identification code of the section of the template used for the budget section.		Y
1		TMPLT-LINE-NUM	N4	The number of the line of the section of the template used for the budget line.		Y
1		TMPLT-LINE-TYPE	A2	The code identifying the type of line. This value is copied from the template line. Valid values: U user input C calculated value T value from a table F fixed value S sum of countable income from member calculation sections (only valid in an Eligibility section) B sum of medical bills from the Spenddown section (only valid in an Eligibility section) E sum of COLA from the COLA section (only valid in an Eligibility section)	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				Z sum of unearned income (only valid in a Member Calculation section) I sum of earned income (only valid in a Member Calculation section) D Monthly Income/Expense (valid on all sections) Q Case Budget Answer (valid on all sections) G Sum of countable earned income (only valid on Eligibility or Post Eligibility sections) H Sum of countable unearned income (only valid on Eligibility or Post Eligibility sections) A Dependent Care allowance (only valid on Member Calculation section)		
1	MU	BUD-LINE-NOTES	A45	Free format notes associated with the budget line. Maximum: 5 occurrences	Y	
1		LINE-VALUE-TYPE	A1	An indicator that describes the identity of the value of the line. This value is copied from the template line. Valid values: C - Countable Income U - Unearned Income N - Earned Income E - Excess Spendown Amount F - Final Eligible Amount O - OSS Amount P - Full PLI Amount Q - Partial PLI Amount	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				I – Counted Unearned Income R – Counted Earned Income T – Pretest Eligibility Amount		
1	PE	CAPTURED-INFO		Income information entered by the worker. Maximum: 10 occurrences		
2		DATE	N8	Date of income information (YYYYMMDD)	Y	
2		AMT	N9.2	Amount of income	Y	
2		FREQ-INDIC	A1	The frequency associated with the income amount.	Y	
1		BUD-LINE-AMT	N11.2	The calculated or entered amount of the budget line	Y	
1	GR	SPENDDOWN-INFO		Information used for spenddown purposes		
2		MD-DATE	N8	The date of the medical bill used for spenddown purposes (YYYYMMDD)		
2		MD-SUB-SEQ	N2	The sequence of bills within the same date. Default value: 1. The worker can use this field to define the order in which to apply bills that have the same date.		
2		MD-DESC	A30	The description of the medical bill used for spenddown purposes.		
2		MD-AMT	N9.2	The amount of the medical bill used for spenddown purposes	Y	
1	GR	COLA-INFO		Information used for COLA (Cost of Living Adjustment)		
2		COLA-BENEFIT	N9.2	The benefit received in a particular year.	Y	
2		COLA-AMT	N9.2	The calculated amount after applying the COLA.	Y	
1		DEPEND-ON-LINE-NUM	N4	The line number that this line is dependant on. The value of the 'depend on line' must be greater than zero for the current line to be used. This field is decoded and copied from the 'depend on line key' on the template.	Y	
1		OVERRIDE-ALLOWED-	A1	An indicator to say whether the user may override the system calculated	Y	

Level	Type	Field Name	Format	Description	Supp	FK
		INDIC		field. Copied redundantly from the template line.		
1		OVERRIDE-INDIC	A1	An indicator to say whether the field has been overridden. Valid values: Y=yes, N=no. Default: N=no.	Y	
1		ALLOW-MULT-INC-TYPES	A1	Allows multiple types of income to be entered on the line. Valid Values: Y=yes, N=no. Default: N=no. Redundantly stored here from the Template Line file.	Y	
1		INC-TYPE-PRES-INDIC	A1	Indicated that multiple income types are present on this line. Valid values: Y=yes, Blank. Default: blank.	Y	
1		INCOME-TYPE	A2			
1	PE	INC-TYPE-INFO		Multiple income types for one Budget line. Maximum 10 occurrences.		
2		INC-TYPE-CODE	A2	Income type code.	Y	
2		INC-AMT	N11.2	Income amount	Y	
1		MONTHLY-MULT-INDIC	A1	Monthly Multiplier Indicator. Valid Values: Y=yes, N=no.		
1		MED-EXP-INDIC	A1	Incurred medical expenses allowed indicator. Valid Values: Y=yes, N=no		
1	PE	MED-EXP-INFO		Multiple incurred medical expenses for 1 Budget line. Maximum 10 occurrences		
2		MED-EXP-TYPE-CODE	N2	Incurred medical expenses type code. Valid values: Validate against Medical Expense Type Code LDA		
2		MED-EXP-AMT	N11.2	Amount of incurred medical expense		
1		EMPLOYER-1	A20	Name of 1 st Employer		
1		FREQ-INDIC-1	A1	Frequency of income from employer 1. Valid Values: Y, W, B, S, M, A		
1	PE	EMP-AMT-INFO-1		Multiple income amounts for employer 1. Maximum 10 occurrences		
2		DATE-1	N8	Date of the income amount from employer 1		

Level	Type	Field Name	Format	Description	Supp	FK
2		AMT-1	N9.2	Income amount from employer 1.		
1		EMPLOYER-2	A20	Name of 2 nd Employer		
1		FREQ-INDIC-2	A1	Frequency of income from employer 2. Valid Values: Y, W, B, S, M, A		
1	PE	EMP-AMT-INFO-2		Multiple income amounts for employer 2. Maximum 10 occurrences		
2		DATE-2	N8	Date of the income amount from employer 2		
2		AMT-2	N9.2	Income amount from employer 2		
1		EMPLOYER-3	A20	Name of 3 rd Employer		
1		FREQ-INDIC-3	A1	Frequency of income from employer 3. Valid Values: Y, W, B, S, M, A		
1	PE	EMP-AMT-INFO-3		Multiple income amounts for employer 3. Maximum 10 occurrences		
2		DATE-3	N8	Date of the income amount from employer 3		
2		AMT-3	N9.2	Income amount from employer 3		
1		EMPLOYER-4	A20	Name of 4th Employer		
1		FREQ-INDIC-4	A1	Frequency of income from employer 4. Valid Values: Y, W, B, S, M, A		
1	PE	EMP-AMT-INFO-4		Multiple income amounts for employer 4. Maximum 10 occurrences.		
2		DATE-4	N8	Date of the income amount from employer 4.		
2		AMT-4	N9.2	Income amount from employer 4.		
1	PE	INC-MED-EXP-INFO		Multiple incurred medical expenses for 1 Budget line. Maximum 10 occurrences		
2		INC-MED-EXP-TYPE-CODE	A2	Incurred medical expenses type code.		Y
2		INC-MED-EXP-AMT	N11.2	Amount of incurred medical expense		
Standard fields						

Level	Type	Field Name	Format	Description	Supp	FK
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Number / Elig Determination Number / Budget Number / Budget Section Number / Template Line Number
Prime Key
 - Case Number / Elig Determination Number / Budget Number / Line Value Type / Budget Line Amount
Used to retrieve the line that contains a specific budget value (i.e. get the budget's Final Eligibility Amount).
- Case Number / Elig Determination Number / Budget Number / MD Date / MD Sub Seq
Used to retrieve spenddown medical bills for a specific budget in date sequence.
- Case Number/ MD Date/ MD Sub Seq
Used to retrieve spenddown medical bills for a case in date sequence.
- Case Number / Elig Determination Number / Budget Number / Line Value Type
Used to retrieve a specific line type in the budget (e.g. excess spenddown amount line).
- Case Number / Elig Determination Number / Budget Number / Budget Section Number / MD Date / MD Sub Seq
Used to retrieve spenddown lines in date sequence.
- Case Number / Elig Determination Number / Budget Number / MD Amt / Budget Line Amount
Used to calculate the sum of medicals bills used on a spenddown section

Template (ME-TMPLT)

Level	Type	Field Name	Format	Description	Supp	FK
1		TMPLT-ID	A6	The code that identifies the budget template.		
1		TMPLT-NAME	A30	The name to appear on the heading of the budget form		
1	MU	TMPLT-INSTR	A45	General instructions to workers on when to use this form and how to complete it. Maximum: 5 occurrences	Y	
1		CALC-PERIOD-CODE	A1	The period upon which the budget calculations will be based. Valid values are M – monthly, Q – quarterly		
1		ROUNDING- -INDIC	A1	This indicator is used to specify whether the budget calculated gross earned income is rounded. Valid values are (Y)es and (N)o.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Template Id
Prime Key
- Template Id / Template Name
Used for name decode.

Template Version (ME-TMPLT-VER)

Level	Type	Field Name	Format	Description	Supp	FK
1		TMPLT-ID	A6	The code that identifies the budget template.		Y
1		TMPLT-VER	A4	The approximate month that the version becomes effective. It will be used as a label to identify the version and not as the actual effective date of the version.		
1		TMPLT-VER-STATUS	A1	The status of the version.		
1		TMPLT-EFFCT-DATE	N8	The date on which the status of the version changed from Test to Current (YYYYMMDD).	Y	
1		TMPLT-EFFCT-DATE-9C	N8	The nines complement of the template effective date.	Y	
1		TMPLT-SPRSD-DATE	N8	The date on which the status of the version changed from Current to Obsolete or Canceled (superseded) (YYYYMMDD).	Y	
1		TMPLT-REL-DATE	N8	A future date when the template version will be released into circulation (YYYYMMDD).	Y	
1	MU	TMPLT-VER-NOTES	A45	Free format notes explaining the version release and any other general notes on the version. Maximum: 5 occurrences	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Template Id / Template Version

Prime Key

- Template Id / Status

Used to retrieve the current version of the template.

- Template Id / Effective Date 9c

Used to retrieve the version of the template in effect at a point in the past (i.e., for retroactive certification purposes).

- Template Id / Release Date

Used to retrieve versions ready to be moved to current status.

Template Section (ME-TMPLT-SECT)

Level	Type	Field Name	Format	Description	Supp	FK
1		TMPLT-ID	A6	The code that identifies the budget template.		Y
1		TMPLT-VER	A4	The approximate month that the version becomes effective. It will be used as a label to identify the version and not as the actual effective date of the version.		Y
1		TMPLT-SECT-ID	A12	The code identifying the section.		
1		TMPLT-SECT-NAME	A50	The name of the section		
1		TMPLT-SECT-TYPE	A2	The type of the section. Valid values: PR - Pretest EL - Eligibility CM - Member Calculation SD - Spenddown CO - Benefit Amount deducting COLA %. PE - Post Eligibility Section PC - Post Eligibility Completion Section		Y
1	MU	TMPLT-SECT-INSTR	A45	The instructions for the worker to follow when completing a budget worksheet section. Max: 5 occurrences	Y	
1		TMPLT-SECT-STATUS	A1	The status of the section. Valid values: (C)omplete / (I)ncomplete		
1		MULTIPLE-ALLOWED-INDIC	A1	An indicator to say whether the user can allocate this section multiple times within the same budget. This field is only applicable when the section type is CM - all other section types are only available once in a budget. Valid values: (Y)es / (N)o.	Y	
1		DEEMING-INDIC	A1	Indicates whether the section is a deeming section. This field is only applicable when the section type is CM. Valid values: (Y)es / (N)o.		
1		STUDENT-PRETEST-INDIC	A1	Indicates whether the section is a Student Pretest section. This field is only applicable when the section type is PR. Valid values: (Y)es /		

Level	Type	Field Name	Format	Description	Supp	FK
				(N)o.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Template Id / Template Version / Section Id
Prime Key
- Template Id / Template Version / Section Id / Section Name
Used for name decode.
- Template Id / Template Version / Section Type / Section Id
Used to retrieve/validate Section Types for a Section.

Template Line (ME-TMPLT-LINE)

Level	Type	Field Name	Format	Description	Supp	FK
1		TMPLT-LINE-KEY	N13	The internal number of the line. This is necessary because the lines can be renumbered. The lines must be renumbered within the template/version/section.		
1		TMPLT-ID	A6	The code that identifies the budget template.		Y
1		TMPLT-VER	A4	The approximate month that the version becomes effective. It will be used as a label to identify the version and not as the actual effective date of the version.		Y
1		TMPLT-SECT-ID	A12	The code identifying the section.		Y
1		TMPLT-LINE-NUM	N4	The external sequence number of the line in the section.		
1		STATUS	A1	The status of the line. Valid values: (C)omplete, (I)ncomplete.		
1		TMPLT-LINE-DESC	A30	A description of the line	Y	
1		TMPLT-LINE-TYPE	A2	The code identifying the type of line. Valid values: <ul style="list-style-type: none"> U user input C calculated value T value from a table F fixed value S sum of countable income from member calculation sections (only valid in an Eligibility section) B sum of medical bills from the Spenddown section (only valid in an Eligibility section) E sum of COLA from the COLA section (only valid in an Eligibility section) Z sum of unearned income (only valid in a Member Calculation section) I sum of earned income (only valid in a Member Calculation section) 	Y	

Level	Type	Field Name	Format	Description	Supp	FK
				D Monthly Income/Expense (valid on all sections) Q Case Budget Answer (valid on all sections) G Sum of countable earned income (only valid on Eligibility or Post Eligibility sections) H Sum of countable unearned income (only valid on Eligibility or Post Eligibility sections) A Dependent Care allowance (only valid on Member Calculation section)		
1	MU	TMPLT-LINE-INSTR	A45	Any instructions for the line. The worker capturing the budget will see these instructions if required. Maximum: 5 occurrences	Y	
1		INCOME-TYPE	A2	Identifies the Income Type that the budget line amount will be recorded against.	Y	Y
1		FIXED-VALUE	N9.2	The fixed value amount.	Y	
1		LOOKUP-TABLE	A8	The table id of the look-up table to be used.	Y	
1		LINE-VALUE-TYPE	A1	An indicator that describes the identity of the value of the line. Valid values: C - Countable Income U - Unearned Income N - Earned Income E - Excess Spenddown Amount F - Final Eligible Amount O - OSS Amount P - Full PLI Amount Q - Partial PLI Amount I - Counted Unearned Income R - Counted Earned Income T - Pretest Eligibility Amount	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		COLA-YEAR	N4	The year to which a COLA Percentage applies. Format: YYYY	Y	
1		COLA-PCT	N2.1	The percentage to apply for COLA.	Y	
1	PE	CALC-FORMULA		A formula consisting of operators and operands. Max: 10 occurrences	Y	
2		OPERATOR	A2	The operator to be used in conjunction with the value of the line specified in the corresponding operand.	Y	
2		OPERAND	N13	The template line key (later decoded to the line number) whose value must be used in the calculation.	Y	
1		DEPEND-ON-LINE-KEY	N13	The line key of the line (later decoded to the line number) that this line is dependent upon. The value of the 'depend on line' must be greater than zero for the calculation or fixed value of the current line to be used.		
1		OVERRIDE-ALLOWED-INDIC	A1	An indicator to say whether the user may override the system calculated field. Valid values: Y=yes, N=no. Default: N=no.		
1		NEGATIVE-ALLOWED-INDIC	A1	An indicator to say whether a negative number is allowed on the line. Valid values: Y=yes, N=no. Default: N=no.		
1		NM-INDIC	A1	Indicates that a NM (EIE Number of Months) operator exists in this record.	Y	
1		SHOW-DECIMALS	A1			
1		ALLOW-MULT-INC-TYPES	A1	Allows multiple types of income to be entered on the line. Valid Values: Y=yes, N=no. Default: N=no.		
1		MONTHLY-MULT-INDIC	A1	Monthly Multiplier Indicator. Valid Values: Y=yes, N=no.		
1		MED-EXP-INDIC	A1	Indicates if incurred medical expenses allowed on the template line. Valid Values: Y=yes, N=no. Default: N=no		
1		QUESTION-ANSWER	N2	Number of the question that's answer is used for this line. Mandatory if Line Type is Q, otherwise must be blank. Valid Values: from LDA METBIQL	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		DATA-TYPE	A1	Type of person or expense data to be used for the line. Valid values: E – Earned Income U – Unearned Income A – All Income X – Expenses		
1		DATA-BELONGING-TO	A1	Indicates whose data must be used for this line. Valid Values: M – Member for this section A – All AU members for this budget I – All IU members for this budget N – Non budget members contributing income		
1		NON-IU-MEM-TYPE	A2	Non-budget member type. Valid Values: 2P – Second Parent CS – Community Spouse IC – All ineligible children AD – All dependents	Y	
1		EXPENSES	A1	Indicates which expense types must be used to obtain the value for this line. Valid Values: I – All incurred medical expenses R – All regular expenses S – Specific expense types J – All incurred medical expenses except specific K – All regular expenses except specific		

Level	Type	Field Name	Format	Description	Supp	FK
1	MU	EXPENSE-TYPES	A2	Expense types to be included or excluded. Max: 10 occurrences	Y	Y
1		UNEARNED-INCOME	A1	Indicates which unearned income types must be used to obtain the value for this line. Valid Values: A – All unearned income types S – Specific unearned income types J – All unearned income types except specific		
1	MU	UNEARNED-INCOME-TYPES	A2	Unearned Income types to be included or excluded. Max: 10 occurrences	Y	Y
1		DEPEND-ON-EIE-IND	A1	Indicates if line is dependent on EIE. Valid Values: Y=yes, N=no. Default: N=no		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.	Y	Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Template Line Key
Prime key
- Template Id / Template Version / Section Id / Line Number / NM Indicator
Used to identify EIE Number of Months usage.
- Template Id / Template Version / Section Id / Line Number
Logical prime key

- Template Line Key / Template Line Number

Used to decode the Prime key.

- Template Id / Template Version / Line Value Type / Section Id / Line Number

Used to retrieve the template line that contains a specific budget value.

Template Version Type Case (ME-TMPLT-VER-TYPE-CASE)

Level	Type	Field Name	Format	Description	Supp	FK
1		TMPLT-ID	A6	The code that identifies the budget template.		Y
1		TMPLT-VER	A4	The approximate month that the version becomes effective. It will be used as a label to identify the version and not as the actual effective date of the version.		Y
1		CAT-TYPE-CASE	N6	Combination of category and type case for access purposes – use this field in descriptors		
1	R	CAT-TYPE-CASE		Redefinition		
2		CATEGORY-CODE	N3	The code that identifies the category.		Y
2		TYPE-CASE	N3	The code that identifies the type case.		Y
1		TMPLT-EFFCT-DATE-9C	N8	The nines complement of the template version effective date. This field is redundantly stored here when the template version is released for use (status = current).	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Template Id / Template Version / Category Type Case

Prime key.

- Category Type Case / Effective Date 9c / Template Id / Template Version
Used to retrieve the current template version for a type case and to verify that a type case is only ever active for one template.
- Category Type Case / Template Version / Template Id
Used to identify the template id(s) given the Category Type Case and Version

Case Budget Info (ME-CASE-BUDGET-INFO)

The CASE BUDGET INFO file contains the initial budget information for a case and is used for budget purposes.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The number that identifies the Case associated with the budget information.		Y
1		BUDGET-MONTH	N6	Month of the budget information. YYYYMM		
1		BUDGET-MONTH-9C	N6	Nines complement of budget month used for browse.		
1		ANSWER-Q1	A1	Answer to budget question number 1. Valid Values: Y, N, blank. Questions are defined in LDA METBIQL.	Y	
1		ANSWER-Q2	N2	Answer to budget question number 2.	Y	
1		ANSWER-Q3	N1	Answer to budget question number 3.	Y	
1		ANSWER-Q4	N2	Answer to budget question number 4.	Y	
1		ANSWER-Q5	A1	Answer to budget question number 5. Valid Values: Y, N, blank.	Y	
1		ANSWER-Q6	A1	Answer to budget question number 6. Valid Values: Y, N, blank.	Y	
1		ANSWER-Q7	A1	Answer to budget question number 7. Valid Values: Y, N, blank.	Y	
1		ANSWER-Q8	N2	Answer to budget question number 8.	Y	
1		ANSWER-Q9	N2	Answer to budget question number 9.	Y	
1		ANSWER-Q10	N8	Answer to budget question number 10. YYYYMMDD	Y	
1		ANSWER-Q11	N2	Answer to budget question number 11.	Y	
1		ANSWER-Q12	A1	Answer to budget question number 12. Valid Values: Y, N, blank.	Y	
1		ANSWER-Q19	A1	Answer to budget question number 19. Valid Values: Y, N, blank.	Y	
1		ANSWER-Q21	N9.2	Answer to budget question number 21.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		ANSWER-Q22	A1	Answer to budget question number 22. Valid Values: Y, N, blank.	Y	
1		ANSWER-Q23	A1	Answer to budget question number 23. Valid Values: Y, N, blank.	Y	
1		ANSWER-Q24	N2	Answer to budget question number 24.	Y	
1		ANSWER-Q25	A1	Answer to budget question number 25. Valid Values: Y, N, blank.	Y	
1		ANSWER-Q26	N2	Answer to budget question number 26.	Y	
1		ANSWER-Q27	A1	Answer to budget question number 27. Valid values: Y, N, blank.	Y	
1		ANSWER-Q30	N2	Answer to budget question number 30.	Y	
1		ANSWER-Q31	N8	Answer to budget question number 31	Y	
1		ANSWER-Q32	A1	Answer to budget question number 32	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Number / Budget Month

Prime Key

- Case Number / Budget Month 9C

Used for budget info browse.

Case Budget Info Log (ME-CASE-BUDGET-INFO-LOG)

The Case Budget Info Log file contains the history of the changes to the Case Budget Info file.

The file layout is identical to the file layout of the Case Budget Info file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key

Person Monthly Income (ME-PERSON-MONTH-INCOME)

The PERSON MONTHLY INCOME file contains the earned and unearned income information for a person and is used for budget purposes.

Level	Type	Field Name	Format	Description	Supp	FK
1		PERSON-NUM	N13	The number that identifies the Person who is associated with the income.		Y
1		INCOME-MONTH	N6	Month of the income information. YYYYMM		
1		INCOME-MONTH-9C	N6	Nines compliment of Month of the income information.		
1		EARNED-INC-AMOUNT	N11.2	Total amount of Earned Income. Calculated - Income minus self-employment business expenses.	Y	
1	MU	EARNED-INC-NOTES	A45	Free format notes associated with the Person's Monthly Earned income. Maximum: 5 occurrences	Y	
1	MU	UNEARNED-INC-NOTES	A45	Free format notes associated with the Person's Monthly Unearned income. Maximum: 5 occurrences	Y	
1		EMPLOYER-1	A20	Name of 1 st Employer	Y	
1		FREQ-INDIC-1	A1	Frequency of income from employer 1. Valid Values: Y, W, B, S, M, A	Y	
1		SELF-EMP-INDIC-1	A1	Indicates if income amount 1 is for self-employment. Valid Values: Y (self-employment income), blank (not self-employment income)	Y	
1	PE	SELF-EMP-BUS-EXP-1		Self-employment business expenses if employer 1 is self-employed. Maximum 99 occurrences	Y	
2		SELF-EMP-EXP-DATE-1	N8	Date of self-employment business expense for employer 1.	Y	
2		SELF-EMP-EXP-AMT-1	N9.2	Amount of self-employment business expense for employer 1.	Y	
2		SELF-EMP-EXP-DESC-1	A30	Description of self-employment business expense for employer 1.	Y	
1	PE	EMP-AMT-INFO-1		Multiple income amounts for employer 1. Maximum 10 occurrences	Y	
2		DATE-1	N8	Date of the income amount from employer 1	Y	

Level	Type	Field Name	Format	Description	Supp	FK
2		AMT-1	N9.2	Income amount from employer 1.	Y	
1		EMPLOYER-2	A20	Name of 2 nd Employer	Y	
1		FREQ-INDIC-2	A1	Frequency of income from employer 2. Valid Values: Y, W, B, S, M, A	Y	
1		SELF-EMP-INDIC-2	A1	Indicates if income amount 2 is for self-employment. Valid Values: Y (self-employment income), blank (not self-employment income)	Y	
1	PE	SELF-EMP-BUS-EXP-2		Self-employment business expenses if employer 2 is self-employed. Maximum 99 occurrences	Y	
2		SELF-EMP-EXP-DATE-2	N8	Date of self-employment business expense for employer 2.	Y	
2		SELF-EMP-EXP-AMT-2	N9.2	Amount of self-employment business expense for employer 2.	Y	
2		SELF-EMP-EXP-DESC-2	A30	Description of self-employment business expense for employer 2.	Y	
1	PE	EMP-AMT-INFO-2		Multiple income amounts for employer 2. Maximum 10 occurrences	Y	
2		DATE-2	N8	Date of the income amount from employer 2	Y	
2		AMT-2	N9.2	Income amount from employer 2	Y	
1		EMPLOYER-3	A20	Name of 3 rd Employer	Y	
1		FREQ-INDIC-3	A1	Frequency of income from employer 3. Valid Values: Y, W, B, S, M, A	Y	
1		SELF-EMP-INDIC-3	A1	Indicates if income amount 3 is for self-employment. Valid Values: Y (self-employment income), blank (not self-employment income)	Y	
1	PE	SELF-EMP-BUS-EXP-3		Self-employment business expenses if employer 3 is self-employed. Maximum 99 occurrences	Y	
2		SELF-EMP-EXP-DATE-3	N8	Date of self-employment business expense for employer 3.	Y	
2		SELF-EMP-EXP-AMT-3	N9.2	Amount of self-employment business expense for employer 3.	Y	
2		SELF-EMP-EXP-DESC-3	A30	Description of self-employment business expense for employer 3.	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1	PE	EMP-AMT-INFO-3		Multiple income amounts for employer 3. Maximum 10 occurrences	Y	
2		DATE-3	N8	Date of the income amount from employer 3	Y	
2		AMT-3	N9.2	Income amount from employer 3	Y	
1		EMPLOYER-4	A20	Name of 4th Employer	Y	
1		SELF-EMP-INDIC-4	A1	Indicates if income amount 4 is for self-employment. Valid Values: Y (self-employment income), blank (not self-employment income)	Y	
1	PE	SELF-EMP-BUS-EXP-4		Self-employment business expenses if employer 4 is self-employed. Maximum 99 occurrences	Y	
2		SELF-EMP-EXP-DATE-4	N8	Date of self-employment business expense for employer 4.	Y	
2		SELF-EMP-EXP-AMT-4	N9.2	Amount of self-employment business expense for employer 4.	Y	
2		SELF-EMP-EXP-DESC-4	A30	Description of self-employment business expense for employer 4.	Y	
1		FREQ-INDIC-4	A1	Frequency of income from employer 4. Valid Values: Y, W, B, S, M,	Y	
1	PE	EMP-AMT-INFO-4		Multiple income amounts for employer 4. Maximum 10 occurrences.	Y	
2		DATE-4	N8	Date of the income amount from employer 4.	Y	
2		AMT-4	N9.2	Income amount from employer 4.	Y	
1		UNEARNED-INC-INFO		Multiple Unearned Incomes. Maximum 10 occurrences	Y	
2		INC-TYPE-CODE	A2	Income type code. Valid values: Validate against Income Type Table	Y	Y
2		UNEARNED-AMOUNT	N9.2	Amount of income.	Y	
1		ANSWER-Q13	A1	Answer to Budget question 13. Valid Values: Y, N, blank	Y	
1		ANSWER-Q14	N9.2	Answer to Budget question 14.	Y	
1		ANSWER-Q15	N4	Answer to Budget question 15. YYYY	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		ANSWER-Q16	N6	Answer to Budget question 16. YYYYMM	Y	
1		ANSWER-Q17	A1	Answer to Budget question 17. Valid Values: Y, N, blank	Y	
1		ANSWER-Q18	N9.2	Answer to Budget question 18.	Y	
1		HOURLY-RATE-1	N3.2	Hourly rate for employer 1	Y	
1		HOURS-PER-WEEK-1	N3.2	Hours per week employer 1	Y	
1		HOURLY-RATE-2	N3.2	Hourly rate for employer 2	Y	
1		HOURS-PER-WEEK-2	N3.2	Hours per week employer 2	Y	
1		HOURLY-RATE-3	N3.2	Hourly rate for employer 3	Y	
1		HOURS-PER-WEEK-3	N3.2	Hours per week employer 3	Y	
1		HOURLY-RATE-4	N3.2	Hourly rate for employer 4	Y	
1		HOURS-PER-WEEK-4	N3.2	Hours per week employer 4	Y	
1		ANSWER-Q20	N9.2	Answer to Budget question 20.	Y	
1		STUDENT-EARNINGS-INDIC	A1	Indicates whether the income is for a student. Valid Values: Y, N	Y	
1		SELF-EMP-EXP-TYPE-1	A2	Self-employment business expense types if employer 1 is self-employed. Maximum 99 occurrences	Y	
1		SELF-EMP-EXP-TYPE-2	A2	Self-employment business expense types if employer 2 is self-employed. Maximum 99 occurrences	Y	
1		SELF-EMP-EXP-TYPE-3	A2	Self-employment business expense types if employer 3 is self-employed. Maximum 99 occurrences	Y	
1		SELF-EMP-EXP-TYPE-4	A2	Self-employment business expense types if employer 4 is self-employed. Maximum 99 occurrences		
1		TOTAL-MONTHLY-HOURS	N4.2	Total monthly hours worked		

Level	Type	Field Name	Format	Description	Supp	FK
1	PE	TAXES-HOURS-1		Multiple income amounts for employer 1. Maximum 10 occurrences (This is part of the EMP-AMT-INFO-1)		
2		HOURS-1	N4.2	Hours worked for employer 1		
2		TAX-TYPE-1	A8	Tax type of taxes withheld by employer 1 (Due to the constraints of ADABAS, the A8 field will be redefined as A2 (1:4))		
2		TAX-AMT-1	A44	Tax amount withheld by employer 1 (Due to the constraints of ADABAS, the A44 field will be redefined as N9.2 (1:4))		
1	PE	TAXES-HOURS-2		Multiple income amounts for employer 2. Maximum 10 occurrences (This is part of the EMP-AMT-INFO-2)		
2		HOURS-2	N4.2	Hours worked for employer 2		
2		TAX-TYPE-2	A8	Tax type of taxes withheld by employer 2 (Due to the constraints of ADABAS, the A8 field will be redefined as A2 (1:4))		
2		TAX-AMT-2	A44	Tax amount withheld by employer 2 (Due to the constraints of ADABAS, the A44 field will be redefined as N9.2 (1:4))		
1	PE	TAXES-HOURS-3		Multiple income amounts for employer 3. Maximum 10 occurrences (This is part of the EMP-AMT-INFO-3)		
2		HOURS-3	N4.2	Hours worked for employer 3		
2		TAX-TYPE-3	A8	Tax type of taxes withheld by employer 3 (Due to the constraints of ADABAS, the A8 field will be redefined as A2 (1:4))		
2		TAX-AMT-3	A44	Tax amount withheld by employer 3 (Due to the constraints of ADABAS, the A44 field will be redefined as N9.2 (1:4))		
1	PE	TAXES-HOURS-4		Multiple income amounts for employer 4. Maximum 10 occurrences (This is part of the EMP-AMT-INFO-4)		
2		HOURS-4	N4.2	Hours worked for employer 4		
2		TAX-TYPE-4	A8	Tax type of taxes withheld by employer 4 (Due to the constraints of		

Level	Type	Field Name	Format	Description	Supp	FK
				ADABAS, the A8 field will be redefined as A2 (1:4))		
2		TAX-AMT-4	A44	Tax amount withheld by employer 4 (Due to the constraints of ADABAS, the A44 field will be redefined as N9.2 (1:4))		
					Y	
1		ANSWER-Q28	A1	Answer to Budget question 28	Y	
1		ANSWER-Q29	A1	Answer to Budget question 29	Y	
1		ANSWER-Q31	N8	Answer to Budget question 31	Y	
1		ANSWER-Q32	A1	Answer to Budget question 32	Y	
Standard fields						
1		LOG-COUNTER	P1 5	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

1. Person Number / Income Month
Prime Key
2. Person Number / Income Month 9C
Used for Income/Expense browse.

Person Month Income Log (ME-PERSON-MONTH-INCOME-LOG)

The Person Month Income Log file contains the history of the changes to the Person Month Income file.

The file layout is identical to the file layout of the Person Month Income file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

1. Prime Key / Update Dt / Update Tm
2. Update Dt / Update Tm / Prime Key
3. Update User / Update Dt / Update Tm / Person Num

Case Monthly Income (ME-CASE-MONTH-INCOME)

The CASE MONTHLY INCOME file contains the earned and unearned income information for a non-Budget member on a case and is not defined in MEDS as a person. This information is used for budget purposes. This is very similar to the Person Monthly Income file and should be on the same physical file.

Level	Type	Field Name	Format	Description	Support	PK
1		CASE-NUM	N13	The number which identifies the case that is associated with the income.	Y	Y
1		INCOME-MONTH	N6	Month of the income information. YYYYMM	Y	
1		INCOME-MONTH-9C	N6	Nines complement of Month of the income information.	Y	
1		INCOME-CONTRIBUTOR	A2	Income contributor. Valid Values: LDA METICTL. Required.	Y	
1		EARNED-INC-AMOUNT	N11.2	Total amount of Earned Income. Calculated - Income minus self-employment business expenses.		
1	MU	EARNED-INC-NOTES	A45	Free format notes associated with the Non-budget Member's Monthly Earned income. Maximum: 5 occurrences	Y	
1	MU	UNEARNED-INC-NOTES	A45	Free format notes associated with the Non-budget Member's Monthly Unearned income. Maximum: 5 occurrences	Y	
1		EMPLOYER-1	A20	Name of 1 st Employer		
1		FREQ-INDIC-1	A1	Frequency of income from employer 1. Valid Values: Y, W, B, S, M, A		
1		SELF-EMP-INDIC-1	A1	Indicates if income amount 1 is for self-employment. Valid Values: Y (self-employment income), blank (not self-employment income)		
1	PE	SELF-EMP-BUS-EXP-1		Self-employment business expenses if employer 1 is self-employed. Maximum 99 occurrences		

Level	Type	Field Name	Format	Description	Supp	PK
2		SELF-EMP-EXP-DATE-1	N8	Date of self-employment business expense for employer 1.		
2		SELF-EMP-EXP-AMT-1	N9.2	Amount of self-employment business expense for employer 1.		
2		SELF-EMP-EXP-DESC-1	A30	Description of self-employment business expense for employer 1.		
1	PE	EMP-AMT-INFO-1		Multiple income amounts for employer 1. Maximum 10 occurrences		
2		DATE-1	N8	Date of the income amount from employer 1		
2		AMT-1	N9.2	Income amount from employer 1.		
1		EMPLOYER-2	A20	Name of 2 nd Employer		
1		FREQ-INDIC-2	A1	Frequency of income from employer 2. Valid Values: Y, W, B, S, M, A		
1		SELF-EMP-INDIC-2	A1	Indicates if income amount 2 is for self-employment. Valid Values: Y (self-employment income), blank (not self-employment income)		
1	PE	SELF-EMP-BUS-EXP-2		Self-employment business expenses if employer 2 is self-employed. Maximum 99 occurrences		
2		SELF-EMP-EXP-DATE-2	N8	Date of self-employment business expense for employer 2.		
2		SELF-EMP-EXP-AMT-2	N9.2	Amount of self-employment business expense for employer 2.		
2		SELF-EMP-EXP-DESC-2	A30	Description of self-employment business expense for employer 2.		
1	PE	EMP-AMT-INFO-2		Multiple income amounts for employer 2. Maximum 10 occurrences		
2		DATE-2	N8	Date of the income amount from employer 2		
2		AMT-2	N9.2	Income amount from employer 2		
1		EMPLOYER-3	A20	Name of 3 rd Employer		
1		FREQ-INDIC-3	A1	Frequency of income from employer 3. Valid Values: Y, W, B, S, M, A		

L e v e l	T y p e	Field Name	For ma t	Description	S u p p	P k
1		SELF-EMP-INDIC-3	A1	Indicates if income amount 3 is for self-employment. Valid Values: Y (self-employment income), blank (not self-employment income)		
1	PE	SELF-EMP-BUS-EXP-3		Self-employment business expenses if employer 3 is self-employed. Maximum 99 occurrences		
2		SELF-EMP-EXP-DATE-3	N8	Date of self-employment business expense for employer 3.		
2		SELF-EMP-EXP-AMT-3	N9.2	Amount of self-employment business expense for employer 3.		
2		SELF-EMP-EXP-DESC-3	A30	Description of self-employment business expense for employer 3.		
1	PE	EMP-AMT-INFO-3		Multiple income amounts for employer 3. Maximum 10 occurrences		
2		DATE-3	N8	Date of the income amount from employer 3		
2		AMT-3	N9.2	Income amount from employer 3		
1		EMPLOYER-4	A20	Name of 4th Employer		
1		SELF-EMP-INDIC-4	A1	Indicates if income amount 4 is for self-employment. Valid Values: Y (self-employment income), blank (not self-employment income)		
1	PE	SELF-EMP-BUS-EXP-4		Self-employment business expenses if employer 4 is self-employed. Maximum 99 occurrences		
2		SELF-EMP-EXP-DATE-4	N8	Date of self-employment business expense for employer 4.		
2		SELF-EMP-EXP-AMT-4	N9.2	Amount of self-employment business expense for employer 4.		
2		SELF-EMP-EXP-DESC-4	A30	Description of self-employment business expense for employer 4.		
1		FREQ-INDIC-4	A1	Frequency of income from employer 4. Valid Values: Y, W, B, S, M,		
1	PE	EMP-AMT-INFO-4		Multiple income amounts for employer 4. Maximum 10 occurrences.		
2		DATE-4	N8	Date of the income amount from employer 4.		

Level	Type	Field Name	Format	Description	Supp	PK
2		AMT-4	N9.2	Income amount from employer 4.		
1		UNEARNED-INC-INFO		Multiple Unearned Income. Maximum 10 occurrences		
2		INC-TYPE-CODE	A2	Income type code. Valid values: Validate against Income Type Table		Y
2		UNEARNED-AMOUNT	N9.2	Amount of income.		
1		CASE-INCOME-NAME	A20	Non-Budget member name if not a MEDS person	Y	
1		CASE-INCOME-PERSON- NUM	N13	Non-Budget member person number if MEDS person	Y	Y
1		CASE-INCOME-BIRTH- DATE	N8	Non-Budget member birth-date if not a MEDS person. YYYYMMDD	Y	
1		HOURLY-RATE-1	N3.2	Hourly rate for employer 1	Y	
1		HOURS-PER-WEEK-1	N3.2	Hours per week employer 1	Y	
1		HOURLY-RATE-2	N3.2	Hourly rate for employer 2	Y	
1		HOURS-PER-WEEK-2	N3.2	Hours per week employer 2	Y	
1		HOURLY-RATE-3	N3.2	Hourly rate for employer 3	Y	
1		HOURS-PER-WEEK-3	N3.2	Hours per week employer 3	Y	
1		HOURLY-RATE-4	N3.2	Hourly rate for employer 4	Y	
1		HOURS-PER-WEEK-4	N3.2	Hours per week employer 4	Y	
1		STUDENT-EARNINGS- INDIC	A1	Indicates whether the income is for a student. Valid Values: Y, N	Y	

Level	Type	Field Name	Format	Description	Supp	PK
1		SELF-EMP-EXP-TYPE-1	A2	Self-employment business expense types if employer 1 is self-employed. Maximum 99 occurrences	Y	
1		SELF-EMP-EXP-TYPE-2	A2	Self-employment business expense types if employer 2 is self-employed. Maximum 99 occurrences	Y	
1		SELF-EMP-EXP-TYPE-3	A2	Self-employment business expense types if employer 3 is self-employed. Maximum 99 occurrences	Y	
1		SELF-EMP-EXP-TYPE-4	A2	Self-employment business expense types if employer 4 is self-employed. Maximum 99 occurrences	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Case Number / Income Month / Income Contributor

Prime Key

- Case Income Person Number / Income Month

Case Month Income Log (ME-CASE-MONTH-INCOME-LOG)

The Case Month Income Log file contains the history of the changes to the Case Month Income file.

The file layout is identical to the file layout of the Case Month Income file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key
- Update User / Update Dt / Update Tm / Case Num

Person Monthly Expense (ME-PERSON-MONTH-EXPENSE)

The PERSON MONTHLY EXPENSE file contains the expenses information for a person and is used for budget purposes.

Level	Type	Field Name	Format	Description	Supp	FK
1		PERSON-NUM	N13	The number that identifies the Person who is associated with the expense.		Y
1		EXP-MONTH	N6	Month of the expense information. YYYYMM.		
1		EXP-MONTH-9C	N6	Nines complement of expense month (used for browse).		
1		EXP-TYPE-CODE	A2	Expense type code. Valid values: Validate against Expense Type Table		Y
1		EXP-SEQ-NUM	N3	Allocated to each expense record by the system starting at 1 for each person/month. This is required to have the key unique because we can have 2 records for same expense month and type code on same day. The user should never see this value. It means nothing to them.	Y	
1		EXP-AMT	N9.2	Amount of expense.	Y	
1		EXP-TEXT	A20	Further qualification of a specific expense – e.g. Blue Cross (where expense type is health insurance)	Y	
1	MU	EXP-NOTES	A45	Free format notes associated with the Person's Monthly Expense Record. Maximum: 5 occurrences	Y	
1		EXP-PROVIDER	A30	Description of Dependent Care provider. (NOT USED)	Y	
1	MU	DEP-PERSON-NUM	N13	The person ID for each dependent this expense is for. Maximum: 10 occurrences.	Y	Y
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		Y
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		

Level	Type	Field Name	Format	Description	Supp	FK
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- Person Number / Expense Month / Exp Type Code / Seq Num

Prime Key

- Person Number / Expense Month 9C

Used for Income/Expense browse.

- Dependent Person Number

Person Month Expense Log (ME-PERSON-MONTH-EXPENSE-LOG)

The Person Month Expense Log file contains the history of the changes to the Person Month Expense file.

The file layout is identical to the file layout of the Person Month Expense file except for the following:

No UPDATE-TIME field

Add:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- Prime Key / Update Dt / Update Tm
- Update Dt / Update Tm / Prime Key
- Update User / Update Dt / Update Tm

Workflow Files

Reason Code (CN-REASON-CODE)

The REASON CODE file contains preset workflow messages that can be sent to a user or group of users (review groups).

Level	Type	Field Name	Format	Description	Supp	FK
1		COY	N2.0	Company id code	Y	
1		REASON-CODE	A8	Unique id corresponding to a workflow message text	Y	
1		RC-DESCRIPTION	A40	Actual workflow message text	Y	
1		RC-USER-ID	A8	Unique user id of person assigned to workflow message	Y	Y
1		RC-REVIEW-GROUP	A8	Review group assigned to workflow message	Y	Y
1		RC-TRANS	A7	MEDS transaction code (screen) to jump to when a workflow message is selected	Y	Y
1		RC-PRIORITY	N3	The default priority used in creating new review list entries.	Y	1
1		ENTITY	A50	An entity being monitored by the tracking table. The entity can be a field or a combination of fields, a document or a process.	Y	
1	MU	RC-HELP-TEXT	A50*10	Contains help text.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- RC-USER-ID
- Coy / Reason-code
Prime Key
- Coy / Review group
- Coy / Trans

Reason Code Log (CN-REASON-CODE-LOG)

The Reason Code Log file contains the history of the changes to the Reason Code file.

The file layout is identical to the file layout of the Reason Code file except for the following:

Remove:

ENTITY

Add:

Standard fields						
1		LOG-ACTION	A1	Action code of the last update	Y	
1		LOG-DATE	N8.0	Date of last update		
1		LOG-TIME	N7.0	Time of last update		
1		LOG-PROGRAM	A8	Program responsible for last update	Y	
1		LOG-USER	A8	User making last update	Y	

Descriptors and Super-Descriptors

- Prime Key / Log Date / Log Time
- Coy / Log Date / Log Time / Reason code

Review Group (CN-REVIEW-GROUP)

The REVIEW GROUP file contains groups to which users can be added.

Level	Type	Field Name	Format	Description	Supp	FK
1		COY	N2.0	Company id code	Y	
1		REVIEW-GROUP	A8	Unique review group identifier	Y	
1		RG-DESCRIPTION	A40	Description of review group	Y	
1		ENTITY	A50	An entity being monitored by the tracking table. The entity can be a field or a combination of fields, a document or a process.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Coy / Review group
Prime key

Review Group Log (CN-REVIEW-GROUP-LOG)

The Review Group Log file contains the history of the changes to the Review Group file.

The file layout is identical to the file layout of the Review Group file except for the following:

Remove:

ENTITY

Add:

Standard fields						
1		LOG-ACTION	A1	Action code of the last update	Y	
1		LOG-DATE	N8.0	Date of last update		
1		LOG-TIME	N7.0	Time of last update		
1		LOG-PROGRAM	A8	Program responsible for last update	Y	
1		LOG-USER	A8	User making last update	Y	

Descriptors and Super-Descriptors

- Prime Key / Log Date / Log Time

Review Group User (CN-REVIEW-GROUP-USER)

The REVIEW GROUP USER file contains information on which users are contained within a review group

Level	Type	Field Name	Format	Description	Supp	FK
1		COY	N2.0	Company id code	Y	
1		RU-REVIEW-GROUP	A8	Unique review group identifier	Y	Y
1		RU-USER-ID	A8	Unique user id of person assigned to workflow message	Y	Y
1		ENTITY	A50	An entity being monitored by the tracking table. The entity can be a field or a combination of fields, a document or a process.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Coy / Review group / User id
Prime key
- User id / Coy /Review group

Review Group User Log (CN-REVIEW-GROUP-USER-LOG)

The Review Group User Log file contains the history of the changes to the Review Group User file.

The file layout is identical to the file layout of the Review Group User file except for the following:

Remove:

ENTITY

Add:

Standard fields						
1		LOG-ACTION	A1	Action code of the last update	Y	
1		LOG-DATE	N8.0	Date of last update		
1		LOG-TIME	N7.0	Time of last update		
1		LOG-PROGRAM	A8	Program responsible for last update	Y	
1		LOG-USER	A8	User making last update	Y	

Descriptors and Super-Descriptors

- Prime Key / Log Date / Log Time
- Coy / Log Date / Log Time / Review group

Review List (CN-REVIEW-LIST)

The REVIEW LIST file contains workflow messages that have been sent to a user or review group.

Level	Type	Field Name	Format	Description	Supp	FK
1		COY	N2.0	Company id code	Y	
1		SOURCE	A2	This indicates the nature of the review list entry. Valid values are T (tracking) P (advice of use of power of attorney) and R (reminder).	Y	
1		SURROGATE-KEY	N9.0	An internally assigned sequence number to uniquely identify RL entries	Y	
1		RELATED-OBJECT	A40	If this review list entry relates to something elsewhere, then this field contains the Id of that object. This can be a concatenation of fields.	Y	
1		REL-OBJ-DISPLAY	A40	The same information as held in the related object, specially formatted so that the user can interpret it when it is displayed on the review list screen.	Y	
1		STACK-DATA	A40	Data that needs to be placed in the stack in order to call the specified transaction and have the appropriate data displayed. Typically this might include an action code and the Id from the related object, specially formatted for the stack. Data is separated by commas.	Y	
1		EFF-DATE	N8.0	Date that workflow message should appear on recipient's screen. . Format YYYYMMDD.	Y	
1		RL-USER-ID	A8	Unique user id of person assigned to workflow message	Y	Y
1		RL-REVIEW-GROUP	A8	Unique review group identifier of people assigned to workflow message	Y	Y
1		RL-PRIORITY	N3.0	Priority of message	Y	
1		RL-REASON-CODE	A8	Code representing the message to be sent	Y	Y
1		RL-VERBIAGE	A40	Text of message	Y	
1		RL-TRANSACTION	A7	MEDS transaction (screen) that the system should jump to when the workflow is selected. (Works with Stack-Data field.)	Y	Y

Level	Type	Field Name	Format	Description	Supp	FK
1		RL-TEXT-NAME	A15	Review list text name	Y	
1		RL-TEXT-TYPE	A2	Review list text type	Y	
1		DEL-WITH-PFKEY	A1	Indicates if the user can delete the message	Y	
1		DEL-TFV-CHANGE	A1	This indicates whether the RL entry is deleted when the value of a related tracking field changes	Y	
1		RL-TRACKING-GROUP	A6	This is present only on those review list entries that arise from tracking table entries, and identifies the field being tracked. It is used to find the review list entry for subsequent deletion.	Y	Y
1		ENTITY	A50	An entity being monitored by the tracking table. The entity can be a field or a combination of fields, a document or a process.	Y	
1		ACCOUNT-ID	N10.0	Review list account Id		
1		BILL-CYCLE	A4	Review list bill cycle		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Coy / Surrogate key
Prime key
- Coy / Reason code
- Coy / Transaction
- Coy / User id / Priority / Eff Date / Surrogate key

- Coy / Review group / Priority / Eff Date / Surrogate key
- Coy / Track group / Related object / Del TFV change
- Coy / User id / Bill cycle / Account id / Priority / Eff date / Surrogate key
- Coy / Review group / Bill cycle / Account id / Priority / Eff date/ Surrogate key

Review List Log (CN-REVIEW-LIST-LOG)

The Review List Log file contains the history of the changes to the Review List file.

The file layout is identical to the file layout of the Review List file except for the following:

Remove:

ENTITY

Add:

Standard fields						
1		LOG-ACTION	A1	Action code of the last update	Y	
1		LOG-DATE	N8.0	Date of last update		
1		LOG-TIME	N7.0	Time of last update		
1		LOG-PROGRAM	A8	Program responsible for last update	Y	
1		LOG-USER	A8	User making last update	Y	

Descriptors and Super-Descriptors

- Coy / Related obj / Surrogate
- Coy / User id / Eff date / Surrogate key
- Coy / Review group / Eff date / Surrogate key
- Prime key / Log date / Log time
- Coy / Log date / Log time / Surrogate key
- Coy / Related object / Surrogate key

Review List Control (CN-RL-CONTROL)

The REVIEW LIST CONTROL file contains control info for review lists.

Level	Type	Field Name	Format	Description	Supp	FK
1		COY	N2.0	Company id code	Y	
1		REVIEW-LIST-CONTROL	A2	Control code	Y	
1		LAST-NUMBER-ASSIGNED	P9.0	Last number assigned by review list control.	Y	
1		ENTITY	A50	An entity being monitored by the tracking table. The entity can be a field or a combination of fields, a document or a process.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Coy / Review list control

Prime key

Tracking Control (CN-TRACKING-CONTROL)

The TRACKING CONTROL file contains control info for tracking-type workflows

Level	Type	Field Name	Format	Description	Supp	FK
1		COY	N2.0	Company id code	Y	
1		CT-TRACKING-GROUP	A6	This is present only on those review list entries that arise from tracking table entries, and identifies the field being tracked. It is used to find the review list entry for subsequent deletion.	Y	Y
1		CT-VALUE	A40	Value of field being tracked	Y	
1		CT-SEQ-NUM	N3.0	Sequence number of workflow; used when more than one review list entry is to be created when this value is attained.	Y	
1		ENTITY	A50	An entity being monitored by the tracking table. The entity can be a field or a combination of fields, a document or a process.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Coy / Tracking group / Value
Prime key

Tracking Group (CN-TRACKING-GROUP)

The TRACKING GROUP file contains groups into which a tracking-type workflow can be placed.

Level	Type	Field Name	Format	Description	Supp	FK
1		COY	N2.0	Company id code	Y	
1		TRACKING-GROUP	A6	The code that identifies the entity being tracked.	Y	
1		TG-DESCRIPTION	A40	Descriptive text of tracking group	Y	
1		ENTITY	A50	An entity being monitored by the tracking table. The entity can be a field or a combination of fields, a document or a process.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- Coy / Tracking group
Prime key

Tracking Group Log (CN-TRACKING-GROUP-LOG)

The Tracking Group Log file contains the history of the changes to the Tracking Group file.

The file layout is identical to the file layout of the Tracking Group file except for the following:

Remove:

ENTITY

Add:

Standard fields						
1		LOG-ACTION	A1	Action code of the last update	Y	
1		LOG-DATE	N8.0	Date of last update		
1		LOG-TIME	N7.0	Time of last update		
1		LOG-PROGRAM	A8	Program responsible for last update	Y	
1		LOG-USER	A8	User making last update	Y	

Descriptors and Super-Descriptors

- Prime key / Log date / Log time
- Coy / Log date / Log time / Tracking group

Tracking Table (CN-TRACKING-TABLE)

The TRACKING TABLE file contains tracking-type workflow messages that are sent to a user or review group.

Level	Type	Field Name	Format	Description	Supp	FK
1		COY	N2.0	Company id code	Y	
1		TT-TRACKING-GROUP	A6	This is present only on those review list entries that arise from tracking table entries, and identifies the field being tracked. It is used to find the review list entry for subsequent deletion.	Y	Y
1		VALUE	A40	The value that the entity must attain to trigger the creation of the review list entry specified.	Y	
1		SEQ-NUM	N3.0	Used when more than one review list entry is to be created when this value is attained.	Y	
1		TT-USER-ID	A8	Unique user id of person assigned to workflow message.	Y	Y
1		TT-REVIEW-GROUP	A8	Unique review group identifier of people assigned to workflow message	Y	Y
1		TT-PRIORITY	N3.0	This is used to sequence the review list entries in some priority over date.	Y	
1		TT-REASON-CODE	A8	Code representing the message to be sent	Y	Y
1		TT-VERBIAGE	A40	Actual text of message	Y	
1		TT-TRANSACTION	A7	The transaction to be invoked when the entry is selected.	Y	Y
1		TT-TEXT-NAME	A15	Tracking text name	Y	
1		TT-TEXT-TYPE	A2	Tracking text type	Y	
1		TT-DEL-TFV-CHANGE	A1	This indicates whether the tracking entry is deleted when the value of a related tracking field changes.	Y	
1		TT-DEL-WITH-PFKEY	A1	Indicates if the user can delete the message	Y	

Level	Type	Field Name	Format	Description	Supp	FK
1		NO-OF-DAYS	N3.0	Number of days to be added to the current date to produce the effective date. Used for delaying the appearance of a workflow message.	Y	
1		ENTITY	A50	An entity being monitored by the tracking table. The entity can be a field or a combination of fields, a document or a process.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- User Id
- Coy / Tracking group
 - Prime key
- Coy / Review group
- Coy / Reason code
- Coy / Transaction
- Coy / Tracking group / Value / Seq num

Tracking Table Log (CN-TRACKING-TABLE-LOG)

The Tracking Table Log file contains the history of the changes to the Tracking Table file.

The file layout is identical to the file layout of the Tracking Table file except for the following:

Remove:

ENTITY

The following fields are not listed on the Audit (Log) screens:

No TT-PRIORITY, TT-TEXT-NAME, TT-TEXT-TYPE – Not used

Add:

Standard fields						
1		LOG-ACTION	A1	Action code of the last update	Y	
1		LOG-DATE	N8.0	Date of last update		
1		LOG-TIME	N7.0	Time of last update		
1		LOG-PROGRAM	A8	Program responsible for last update	Y	
1		LOG-USER	A8	User making last update	Y	

Descriptors and Super-Descriptors

- Prime key / Log date / Log time
- Coy / Log date / Log time / Tracking group

User Power of Attny (CN-USER-POA)

The USER POA file contains users who grant other users Power of Attorney over (ability to control) their review list entries.

Level	Type	Field Name	Format	Description	Supp	FK
1		UP-USER-ID	A8	The user Id of the assignor. This is the Id of the user on whose behalf the user in the UP-POA-USER field may act.	Y	Y
1		UP-POA-USER	A8	The Id of the user to whom power of attorney is granted. The POA user may act on behalf of the person in the UP-USER-ID field.	Y	Y
1		ADVICE-OF-USE	A1	This indicates whether the user should be advised whenever this POA user exercises this power of attorney.	Y	
1		ENTITY	A50	An entity being monitored by the tracking table. The entity can be a field or a combination of fields, a document or a process.	Y	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	Y	
1		UPDATE-PGM	A8	Identifies the program that last updated this record.	Y	
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.	Y	

Descriptors and Super-Descriptors

- User id / POA user
Prime key

User Power of Attny Log (CN-USER-POA-LOG)

The User POA Log file contains the history of the changes to the User POA file.

The file layout is identical to the file layout of the User POA file except for the following:

Remove:

ENTITY

Add:

Standard fields						
1		LOG-ACTION	A1	Action code of the last update	Y	
1		LOG-DATE	N8.0	Date of last update		
1		LOG-TIME	N7.0	Time of last update		
1		LOG-PROGRAM	A8	Program responsible for last update	Y	
1		LOG-USER	A8	User making last update	Y	

Descriptors and Super-Descriptors

- Prime key / Log date / Log time
- Log date / Log time / Prime key

Auto Notice Files

Auto Notice (ME-ANOTC - FNR125)

Each individual Notice that is sent by the system is represented in the database as a record in this file. Each Notice belongs to a particular Case, and in fact to a particular Client on the Case. If actions are taken in MEDS with respect to two Certs on a Case that have different Clients, two Notices will be produced.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13.0	Identifier of MEDS Case to which this Notice belongs.	N	Y
1		NOTICE-NUM	N 4.0	Sequentially assigned (within CASE-NUM) unique identifier of this Notice.	N	
1		SYSTEM-ID	A2	Always "ME" (for MEDS). This field is provided and included in the data sent to UNO so that it knows to process the Notice as a MEDS Notice.	N	
1		NOTICE-TYPE	A15	The Notice Type, for example 18-LTC, 18-CH.	N	Y
1		NOTICE-DATE	N8.0	The date to be printed at the top of the Notice, just below the return address, as the official date the Notice was sent. For legal reasons the postmark date must not be later than this date. This date is calculated by MEDS allowing a specific number of days of lead-time to ensure that the Notice can actually be sent on or before this date. Format: <code>yyyymmdd</code>.	N	
1		NOTICE-DATE-9C	N8.0	Nines complement of the Notice Date.	N	
1		DATE-CREATED	N8.0	The date the Notice is created. Format: <code>yyyymmdd</code>.	N	
1		DATE-CREATED-9C	N8.0	Nines complement of the Date Created.	N	
1		CLIENT-PERSON-NUM	N3.0	Identifier of MEDS Person who is the Client pertaining to the Notice. All Notice Actions on a Notice relate to Certs that this Person is the Client of.	N	
1		CLIENT-NAME	A50	Full name of the Client. Format: <code><first> <mi> <last> <suffix></code>. For example "JANE B SMITH SR". Not to be used in the envelope window	N	

Level	Type	Field Name	Format	Description	Supp	FK
				for mailing; use the ME-ANOTC-ADDRESSEE information instead.		
1		CLIENT-SSN	N9.0	The Client's Social Security Number	N	
1		CLIENT-BIRTH-DATE	N8.0	The Client's Date of Birth. Format: yyyymmdd. This field is always populated provided the Client's Date of Birth is known by MEDS. However it usually only need on those Notices that include a "Proof of Coverage" section.	N	
1		RESP-PARTY-NAME	A50	Full name of the Responsible Party if there is one. Format: <first> <last> . For example "JANE B SMITH SR". If the Responsible party is a Facility/Agency then the format is <facility/agency name> . Not to be used in the envelope window for mailing; use the ME-ANOTC-ADDRESSEE information instead.	N	
1		CSLD-KEY	A11	The key of the caseload to which the Case is assigned. This consists of the LOC-TYPE (A4), LOC-ID (N4) and CSLD-NUM (N3).	N	Y
2		LOC-TYPE	A4	The type of location where the case is assigned.	N	
2		LOC-ID	N4	The location id where the case is assigned.	N	
2		CSLD-NUM	N3	The number of the caseload within the location to which the case has been assigned.	N	
1		WRKR-NUM	N4	The identifier of the worker to whom the Caseload is currently assigned.	N	Y
1		WRKR-SC-USER-ID	A8	User ID of the Worker responsible for the Case.	N	
1		WRKR-NAME	A50	Full name of the worker. Format: <first> <last> .	N	
1		OFFC-NAME	A35	The name of the MEDS location that manages the Caseload. This is part of the return address for the Notice.	N	
1		OFFC-MAIL-ADDR-1	A35	MEDS Office mailing address Line 1. Return address.	N	
1		OFFC-MAIL-ADDR-2	A35	MEDS Office mailing address Line 2. Return address.	N	
1		OFFC-MAIL-ADDR-3	A35	MEDS Office mailing address Line 3. Return address.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		OFFC-MAIL-CITY	A20	MEDS Office mailing address City. Return address.	N	
1		OFFC-MAIL-STATE-CODE	A2	MEDS Office mailing address State Code. Return address.	N	
1		OFFC-MAIL-ZIP-CODE	N5.0	MEDS Office mailing address Zip Code. Return address.	N	
1		OFFC-MAIL-EX-ZIP-CODE	N4.0	MEDS Office mailing address Zip-plus-4. Return address.	N	
1		OFFC-PHONE-NUM	N10.0	Phone number of the MEDS Office.	N	
1		OFFC-FAX-NUM	N10.0	Worker's private Phone extension number.	N	
1		OFFC-TOLL-FREE-NUM	N10.0	FAX Number of the MEDS Office.	N	
1		LEGAL-SERVICES-NUM	N10.0	Toll-Free Number of the MEDS Office.	N	
1		PROV-NUM	N7.0	Legal Services Phone Number	N	Y
1		PROV-NAME	A30	The Provider name.	N	
1		QUAL-PROV-NUM	N3.0	The Qualified Provider Number. NOTE: This field is used for PE and PW certifications and is NOT the LTC provider.	N	Y
1		QUAL-PROV-NAME	A50	The Qualified Provider name.	N	
1		DATE-RELEASED	N8.0	The date the Notice is released for printing. This date is not set by the Batch Notice generate process. Format: yyyyymmdd.	N	
1		NOTICE-STATUS	A1	Code indicating whether the Notice was imported, printed or rejected by UNO. Valid values: 'I' – imported, 'P' – printed or 'R' - rejected.	N	
1		NOTICE-STATUS-DATE	N8.0	The date the Notice was imported, printed or rejected by UNO. Format: yyyyymmdd.	N	
1		CC-PROV-IND	A1	Indicates whether a copy of this Notice will be produced for the Provider. Valid Values: Y and blank. The purpose of this and the CC-BCSS-IND field is to facilitate printing the "CC:" checkboxes that sometimes appear on the printed Notice.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		CC-QUAL-PROV-IND	A1	Indicates whether a copy of this Notice will be produced for the Qualified Provider on a PE or PW cert. Valid Values: Y and blank.	N	
1		CC-BCSS-IND	A1	Indicates whether a copy of this Notice will be produced for the Bureau of Community Support & Services. Valid Values: Y and blank.	N	
1		CC-SPOE-IND	A1	Indicates whether a copy of this Notice will be produced for SPOE. Valid Values: Y and blank.	N	
1		ONLINE-IND	A1	Set to 'Y' if the Notice is the result of online Events, i.e. the Event was not created by a Batch process. Valid values: 'Y' or blank.	N	
1		IP-IND	A1	Indicates whether this is an in-progress Notice. Valid values: 'Y' or blank. Note: This field must be null suppressed.	N	
1		TO-BE-REL-IND	A1	Indicates whether this Notice has been released for printing. It is set to 'Y' when the Notice is created and is reset when the Analyst releases the Notices. It is NOT reset by the Batch Notice generate process. Valid values: 'Y' or blank. Note: This field must be null suppressed.	N	
1		ACTION-NUM-LAST-USED	N3.0	ACTION-NUM last assigned to a Notice Action belonging to this Notice. Initially zero.	N	
1		ADDRSEE-NUM-LAST-USED	N3.0	ADDRESSEE-NUM last assigned to a Notice Address belonging to this Notice. Initially zero.	N	
1		ANOTC-RUN-NUM-PROCESS	N8.0	Run number of the run of the Auto Notice Generation batch process that created this Notice. The number is recorded here as an audit trail.	N	
1		ANOTC-RUN-NUM-EXTRACT	N8.0	The run of the extract process that extracts this Notice to send to UNO. The extract process uses this number to identify the Notices that it should extract.	N	
1		BHSF-NAME	A35	The name of the BHSF location. The case is being forwarded to this office.	N	
1		BHSF-MAIL-ADDR-1	A35	BHSF Office mailing address Line 1. Case being forwarded.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		BHSF-MAIL-ADDR-2	A35	BHSF Office mailing address Line 2. Case being forwarded.	N	
1		BHSF-MAIL-ADDR-3	A35	BHSF Office mailing address Line 3. Case being forwarded.	N	
1		BHSF-MAIL-CITY	A20	BHSF Office mailing address City. Case being forwarded.	N	
1		BHSF-MAIL-STATE-CODE	A2	BHSF Office mailing address State Code. Case being forwarded.	N	
1		BHSF-MAIL-ZIP-CODE	N5.0	BHSF Office mailing address Zip Code. Case being forwarded.	N	
1		BHSF-MAIL-EX-ZIP-CODE	N4.0	BHSF Office mailing address Zip-plus-4. Case being forwarded.	N	
1		BHSF-PHONE-NUM	N10.0	Phone number of the BHSF Office. Case being forwarded	N	
1		TO-BE-EXTR-IND	A1	Indicates whether this Notice has been extracted for printing. It is set to 'Y' when the Notice is created and is reset when the Notice has been pulled into UNO. Valid values: 'Y' or blank. Note: This field must be null suppressed.	N	
1		OFFC-PHONE-EXT	N4.0	Worker's private Phone extension number.	N	
1		USE-MEDS-INFO	A1	Indicates whether the Worker name, Worker Phone and Fax number from MEDS must be used for printing in the 'Sincerely' section of the Notice. Valid values: 'Y' use MEDS info, blank retrieve info from MAS.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		

Descriptors and Super-Descriptors

- CASE-NOTICE
CASE-NUM (1-13), NOTICE-NUM (1-4)

Prime Key - Unique
- PROCESS-CASE-CLIENT-TYPE-PROV-IND
ANOTC-RUN-NUM-PROCESS (1-8), CASE-NUM (1-13), CLIENT-PERSON-NUM (1-13), NOTICE-TYPE (1-15), PROV-NUM (1-7), TO-BE-REL-IND (1-1)

Unique. This super is unique to ensure that only one unreleased Notice Type per Case per Client is created for a certain Process Run Number. . *Technical Note: Do not set the super to be Unique in PREDICT, since there could be more than one released Notice for a Case, Client, Notice Type and Provider on a specific day.*
- CASE-SSN-NOTICE-DATE-9C
CASE-NUM (1-13), CLIENT-SSN (1-9), NOTICE-DATE-9C (1-8)

This super is used for the Notice Summary by Case Inquiry.
- SSN-CASE-NOTICE-DATE-9C
CLIENT-SSN (1-9), CASE-NUM (1-13), NOTICE-DATE-9C (1-8)

This super is used for the Notice Summary by Client Inquiry.
- CSLD-CREATED-9C-CLIENT-SSN
CSLD-KEY (1-11), DATE-CREATED-9C (1-8), CLIENT-SSN (1-9)

This super is used for the Notice Summary by Caseload / Date Created Inquiry.
- IP-PROCESS-CASE
IP-IND (1-1), ANOTC-RUN-NUM-PROCESS (1-8), CASE-NUM (1-13)

This super is used to identify all the in-progress Notices for a Case.
- PROCESS-CASE-NOTICE
ANOTC-RUN-NUM-PROCESS (1-8), CASE-NUM (1-13), NOTICE-NUM (1-4)

This super is used to identify all the Notices that have been created for a Case on a specific day (Process Run Number). This super is used by the In-progress Notice Summary pop-up.

- EXTRACT-CASE-NOTICE-EXTR-IND
ANOTC-RUN-NUM-EXTRACT (1-8), CASE-NUM (1-13), NOTICE-NUM (1-4), TO-BE-EXTR-IND (1-1)

This super is used to extract Notices that were created the previous day (online and batch) for UNO

- USER-CASE-NOTICE-EXTR-IND
WRKR-SC-USER-ID (1-8), CASE-NUM (1-13), NOTICE-NUM (1-4), TO-BE-EXTR-IND (1-1)

This super is used to extract Notices for a specific user ID for UNO

Auto Notice Log (ME-ANOTC-LOG – FNR134)

The Auto Notice Log file contains the history (but not all fields) of the changes to the Auto Notice file.

The file layout is not identical to the file layout of the Auto Notice file.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13.0	Identifier of MEDS Case to which this Notice belongs.	N	Y
1		NOTICE-NUM	N 4.0	Sequentially assigned (within CASE-NUM) unique identifier of this Notice.	N	
1		NOTICE-TYPE	A15	The date to be printed at the top of the Notice, just below the return address, as the official date the Notice was sent. For legal reasons the postmark date must not be later than this date. This date is calculated by MEDS allowing a specific number of days of lead-time to ensure that the Notice can actually be sent on or before this date. Format: <i>yyyymmdd</i>.	N	
1		NOTICE-DATE	N8.0	The Notice Type, for example 18-LTC, 18-CH.	N	Y
1		DATE-CREATED	N8.0	The date the Notice is created. Format: <i>yyyymmdd</i>.	N	
1		CLIENT-PERSON-NUM	N3.0	Identifier of MEDS Person who is the Client pertaining to the Notice. All Notice Actions on a Notice relate to Certs that this Person is the Client of.	N	
1		CLIENT-NAME	A50	Full name of the Client. Format: <i><first> <mi> <last> <suffix></i>. For example "JANE B SMITH SR". Not to be used in the envelope window	N	

Level	Type	Field Name	Format	Description	Supp	FK
				for mailing; use the ME-ANOTC-ADDRESSEE information instead.		
1		CLIENT-SSN	N9.0	The Client's Social Security Number.	N	
1		CLIENT-BIRTH-DATE	N8.0	The Client's Date of Birth. Format: yyyymmdd. This field is always populated provided the Client's Date of Birth is known by MEDS. However it usually only need on those Notices that include a "Proof of Coverage" section.	N	
1		CSLD-KEY	A11	The key of the caseload to which the Case is assigned. This consists of the LOC-TYPE (A4), LOC-ID (N4) and CSLD-NUM (N3).	N	Y
2		LOC-TYPE	A4	The type of location where the case is assigned.	N	
2		LOC-ID	N4	The location id where the case is assigned.	N	
2		CSLD-NUM	N3	The number of the caseload within the location to which the case has been assigned.	N	
1		WRKR-NUM	N4.0	The identifier of the worker to whom the Caseload is currently assigned.	N	Y
1		WRKR-SC-USER-ID	A8	User ID of the Worker responsible for the Case.	N	
1		PROV-NUM	N7.0	The Provider Number. NOTE: This field is NOT null suppressed since a record must appear in the inverted lists even if this field is zero (not all type cases require a Provider number).		Y
1		QUAL-PROV-NUM	N3.0	The Qualified Provider Number. NOTE: This field is used for PE and PW certifications and is NOT the LTC provider.	N	Y
1		DATE-RELEASED	N8.0	The date the Notice is released for printing. This date is not set by the Batch Notice generate process. Format: yyyymmdd.	N	
1		NOTICE-STATUS	A1	Set to 'Y' if the Notice is the result of online Events, i.e. the Event was not created by a Batch process. Valid values: 'Y' or blank.	N	
1		NOTICE-STATUS-DATE	N8.0	The date the Notice was imported, printed or rejected by UNO. Format: yyyymmdd.	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		ONLINE-IND	A1	Set to 'Y' if the Notice is the result of online Events, i.e. the Event was not created by a Batch process. Valid values: 'Y' or blank.	N	
1		IP-IND	A1	Indicates whether this is an in-progress Notice. Valid values: 'Y' or blank. Note: This field must be null suppressed.	N	
1		TO-BE-REL-IND	A1	Indicates whether this Notice has been released for printing. It is set to 'Y' when the Notice is created and is reset when the Analyst releases the Notices. It is NOT reset by the Batch Notice generate process. Valid values: 'Y' or blank. Note: This field must be null suppressed.	N	
1		ACTION-NUM-LAST-USED	N3.0	ACTION-NUM last assigned to a Notice Action belonging to this Notice. Initially zero.	N	
1		ADDRSEE-NUM-LAST-USED	N3.0	ADDRESSEE-NUM last assigned to a Notice Address belonging to this Notice. Initially zero.	N	
1		ANOTC-RUN-NUM-PROCESS	N8.0	Run number of the run of the Auto Notice Generation batch process that created this Notice. The number is recorded here as an audit trail.	N	
1		ANOTC-RUN-NUM-EXTRACT	N8.0	The run of the extract process that extracts this Notice to send to UNO. The extract process uses this number to identify the Notices that it should extract.	N	
1		TO-BE-EXTR-IND	A1	Indicates whether this Notice has been extracted for printing. It is set to 'Y' when the Notice is created and is reset when the Notice has been pulled into UNO. Valid values: 'Y' or blank. Note: This field must be null suppressed.	N	
Standard fields						
1		UPDATE-ACTION	A1	Action code of the last update		
1		UPDATE-DT	N8.0	Date of last update		

Level	Type	Field Name	Format	Description	Supp	FK
1		UPDATE-TM	N7.0	Time of last update		
1		UPDATE-PGM	A8	Program responsible for last update		
1		UPDATE-USER	A8	User making last update		
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	N	

Descriptors and Super-Descriptors

- LOG-BY-ENTRY
Case Number / Notice Number / Update Dt / Update Tm
- LOG-BY-TIME
Update Dt / Update Tm / Case Number / Notice Number
- LOG-BY-USER
Update User / Update Dt / Update Tm

Auto Notice Action (ME-ANOTC-ACTION – FNR126)

An action is any event in MEDS that needs to be reported to the Client on a Notice. Each Action is associated with exactly one Certification, but there may be more than one Action on a Notice for a Certification. Each Notice Action identifies one or more people to whom the action applies. This information is stored in the PERSON-PE repeating group on the Notice Action record.

Every record on this file represents a Notice Action.

Level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13	The Case Number of the Notice/Cert to which this Action pertains.	N	Y

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-NUM	N4	Sequentially assigned (within CASE-NUM) unique identifier of this Notice.	N	Y
1		ACTION-NUM	N3	Sequentially assigned (within CASE-NUM/NOTICE-NUM) unique identifier of this Notice Action.	N	
1		ACTION-CODE	A3	Code that specifies the action that this Notice Action represents. FK to ME-ANOTC-ACTION-CODE.	Y	Y
1		CERT-PERIOD-NUM	N4	The unique identifier (within CASE-NUM) of the Cert to which this Action pertains. For a "Coverage Change" event this field identifies the new Cert of the two Certs involved. Note: The Cert period number is NOT null suppressed since it will be blank for actions that is not related to a Cert, for example Application related actions as well as standard statement.		Y
1		CERT-PERIOD-NUM-OLD	N4	The unique identifier (within CASE-NUM) of the old Cert to which a "Coverage Change" action applies. This field is populated only for a "Coverage Change" type of action.	N	Y
1		CATEGORY-CODE	N3	Redundant copy of the Type Case Category from the Cert identified by the CERT-PERIOD-NUM field of this Notice Action.	N	Y
1		TYPE-CASE	N3	Redundant copy of the Type Case from the Cert identified by the CERT-PERIOD-NUM field of this Notice Action.	N	Y
1		EFFCTV-DATE	N8	The effective date of this Notice Action. This is the date the action takes place from the Client's perspective. Format: yyyyymmdd (if populated). Note: The effctv-date is NOT null suppressed since it will be blank for some actions, for example standard statements.		
1		PARAGRAPH-ID	A3	The Code identifying the Paragraph that is printed on the Notice for the Action.	N	
1		SORT-SEQUENCE	N2	The primary part of the PRINT-SORT-KEY. The Primary Groupings are 10=Cert, 20=Application, 30=Standard, 40=Flyer. The sort sequence can be refined by allocating a different sort sequence within a primary	N	

Level	Type	Field Name	Format	Description	Supp	FK
				group.		
1		PRINT-SORT-KEY	A17	This key defines the sequence, within CASE-NUM/NOTICE-NUM, in which the Notice Actions on the Notice should be printed on the hardcopy Notice. UNO should sort the Notice Actions for a certain Notice by the value of this field. It is (currently) made up of the values of the following field values: <ul style="list-style-type: none"> • SORT-SEQUENCE (Primary Grouping) • CERT-PERIOD-NUM (Print actions for a Cert consecutively) • EFFCTV-DATE (Print actions for a Cert in date sequence) • ACTION-NUM (tie breaker, generation sequence). 	N	
1	PE	PERSON-PE		There will be one occurrence of this PE for each recipient affected by the action. Allow for 20 occurrences.	N	
2		PERSON-NUM	N13	The MEDS Person Number.	N	Y
2		PERSON-NAME	A50	The name of the Person. Format: <First> <mi> <Last> <Suffix>.	N	
2		AU-MEMBER-NUM	N3	This field in combination with the CASE-NUM and the CERT-PERIOD-NUM fields (that aren't part of this PE) identify the AU Member record that this action pertains to.	N	Y
2		AU-MEMBER-NUM-OLD	N3	This field in combination with the CASE-NUM and the CERT-PERIOD-NUM-OLD fields (that aren't part of this PE) identify the "Old" AU Member record that a "Coverage Change" type action pertains to. This field is populated only for "Coverage Change" type actions.	N	Y
2		BIRTH-DATE	N8	The Person's date of Birth. Format: yyyyymmdd.	N	
1		NAME-LIST	A250	A list of names of the people to whom this action applies. Multiple names are separated by comma and the word "and". The format of each name is <First> <mi> <Last> <Suffix> . Examples: <p>"Martha B Smith"</p> <p>"Martha B Smith and Martha Smith Jr"</p> <p>"Martha B Smith, Jane Smith, and Martha Smith Jr"</p> This list of names represents the same group of people as the PERSON-	N	

Level	Type	Field Name	Format	Description	Supp	FK
				PE.		
1		NAME-LIST-QTY	N2	The number of people whose names appear in the NAME-LIST field. This allows UNO to generate text in the singular or plural tense as appropriate.	N	
1		RENEWAL-MTH	N6	The year and month of the next renewal of the Cert to which this action pertains. Format: yyyyymm.	N	
1		END-DATE	N8	The date on which coverage ends. Format: yyyyymmdd.	N	
1		ENDS-LDOM-HOSP-STAY-IND	A1	Indicates whether coverage continues until the last day of the month the Client is discharged from the hospital. Valid values are 'Y' or blank.	N	
1		MCAID-PROG-NAME	A40	The name of the Medicaid program to which this Notice Action pertains.	N	
1		MCAID-PROG-NAME-OLD	A40	The name of the Medicaid program in which the recipient(s) had coverage prior to a "Coverage Change". This field is only populated if the action represents a "Coverage Change" (or equivalent).	N	
1		SPEND-DOWN-AMT	N11.2	The Spend Down Amount.	N	
1		APPL-DATE	N8	Application date. Format yyyyymmdd.		
1		COVG-CANNOT-EXTEND-DATE	N8	The date beyond which coverage cannot be extended. Format: yyyyymmdd.	N	
1		CALL-BY-DATE	N8	The date by which the Client must call the Medicaid office for assistance if he was approved for SSI and indicated that he had medical bills for the 3 months prior to applying for SSI. Format: yyyyymmdd.	N	
1		RESPONSE-DUE-DATE	N8	The date by which a response is due from the Client regarding the action. For "Advanced Notice of Closure", this is the date by which the Client must object to the decision in order to prevent closure. Format: yyyyymmdd.	N	
1		RETRO-MONTHS	A20	The months approved for retroactive coverage. Only used on "Retroactive Coverage approved for Month(s)" on the 18-SSI. Format: Mmm yyyy – Mmm yyyy (e.g. Jan 2004 – Feb 2004).	N	

Level	Type	Field Name	Format	Description	Supp	FK
1		MCAID-CARD-DATE	N8	The date the Client can expect to receive their Medicaid card. Used on the RRP Notice and is calculated as Notice Date + 7 days. Format: yyymmdd.	N	
1		SEND-BILLS-BY-DATE	N8	The date until when the Client can request reimbursement of retroactive medical bills. Used on the RRP Notice and is calculated as Notice Date + 30 days. Format: yyymmdd.	N	
1		FAIR-HEARING-DATE	N8	This date until when the Client can request a Fair Hearing. Used for the Fair Hearing Rights statement and is calculated as the Notice Date + 30 days. Format: yyymmdd.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- CASE-NOTICE-ACTION-NUM
CASE-NUM (1-13), NOTICE-NUM (1-4), ACTION-NUM (1-3)

Prime Key - Unique
- CASE-NOTICE-ACTION-CERT-EFFCTV
CASE-NUM (1-13), NOTICE-NUM (1-4), ACTION-CODE (1-3), CERT-PERIOD-NUM (1-4), EFFCTV-DATE (1-8)

Unique. This super is unique to ensure that only one Action code per Cert per Notice exist.
- CASE-NOTICE-PRINT-SORT-KEY
CASE-NUM (1-13), NOTICE-NUM (1-4), PRINT-SORT-KEY (1-19)

This super is used for the Notice Action Summary Inquiry.

Auto Notice Action Per Group (ME-ANOTC-ACT-PER-GRP – FNR130)

This file contains the set of Notice Actions for a specified Notice Group. For each Action you specify the type of Notice each Action belongs on for the Notice Group, the Paragraph ID that is used by UNO to identify the appropriate paragraph to print on the Notice, and whether or not Auto Notice generation is active for that combination of Notice Group and Notice Action.

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-GROUP	A8	The code identifying the Notice Group, for example MSP, LTC, etc. Valid values will be on LDA MEFNGRL.	N	Y
1		ACTION-CODE	A3	The code identifying the Action. Valid values will be on ME-ANOTC-ACTION-CODE.	N	Y
1		NOTICE-TYPE	A15	The code identifying the type of Notice, for example 18-G, 18-LTC, etc.	N	Y
1		ACTIVE-IND	A1	Indicates whether the Action Code is Active for the Notice Group. Valid values are 'Y' or 'N' or blank.	N	
1		PARAGRAPH-ID	A3	The code identifying the Paragraph that will print on the Notice. Note: The PARAGRAPH-ID is not null suppressed because it is not required if the Action Code is inactive for the Notice Group.		
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- GROUP-ACTION
NOTICE-GROUP (1-8), ACTION-CODE (1-3)

Prime Key - Unique

- TYPE-ACTION-PARAGRAPH
NOTICE-TYPE (1-15), ACTION-CODE (1-3), PARAGRAPH-ID (1-3)

This super descriptor is used to list all the Notice Action codes for a Notice Type.

- ACTION-PARAGRAPH-TYPE
ACTION-CODE (1-3), PARAGRAPH-ID (1-3), NOTICE-TYPE (1-15),

This super descriptor is used to list all the Paragraph ID's for a Notice Action Code.

Auto Notice Action Per Group Log (ME-ANOTC-ACT-PER-GRP-LOG – FNR131)

The Auto Notice Action Person Group Log file contains the history of the changes to the Auto Notice Action Person Group file.

The file layout is identical to the file layout of the Auto Notice Action Person Group file except for the following:

Standard fields						
1		UPDATE-ACTION	A1	Action code of the last update		
1		UPDATE-DT	N8.0	Date of last update		
1		UPDATE-TM	N7.0	Time of last update		
1		UPDATE-PGM	A8	Program responsible for last update		
1		UPDATE-USER	A8	User making last update		
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	N	

Descriptors and Super-Descriptors

- LOG-BY-ENTRY
Notice Group / Action Code / Update Dt / Update Tm
- LOG-BY-TIME
Update Dt / Update Tm / Notice Group / Action Code

Auto Notice Action Per Type (ME-ANOTC-ACT-PER-TYPE – FNR132)

This file contains the set of Notice Actions for a specified Notice Type. For each Action you specify the Paragraph ID that is used by UNOto identify the appropriate paragraph to print on the Notice.

Level	Type	Field Name	Format	Description	Supp	FK
1		NOTICE-TYPE	A15	The code identifying the type of Notice, for example 18-G, 18-LTC, etc.	N	Y
1		ACTION-CODE	A3	The code identifying the Action Type. Valid values will be on ME-ANOTC-ACTION-CODE.	N	Y
1		PARAGRAPH-ID	A3	The code identifying the Paragraph that will print on the Notice.	N	
Standard fields						
1		UPDATE-TM	T12	Time of last update		
1		UPDATE-PGM	A8	Program responsible for last update		
1		UPDATE-USER	A8	User making last update		
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	N	

Descriptors and Super-Descriptors

- TYPE-ACTION
NOTICE-TYPE (1-15), ACTION-CODE (1-3).

Prime Key - Unique

- ACTION-PARAGRAPH-TYPE
ACTION-CODE (1-3), PARAGRAPH-ID (1-3), NOTICE-TYPE (1-15)

This super descriptor is used to list all the Paragraph ID's for a Notice Action Code.

Auto Notice Action Per Type Log (ME-ANOTC-ACT-PER-TYPE-LOG – FNR133)

The Auto Notice Action Person Type Log file contains the history of the changes to the Auto Notice Action Person Type file.

The file layout is identical to the file layout of the Auto Notice Action Person Type file except for the following:

- Add these fields to the view (they already exist on ME-CODES-LOG-ADA) view:

Standard fields						
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-PGM	A8	Program responsible for last update		
1		UPDATE-USER	A8	User making last update		
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	N	
1		UPDATE-ACTION	A1	Action code of the last update		
1		UPDATE-DT	N8	Date of last update		

Descriptors and Super-Descriptors

- LOG-BY-ENTRY
Notice Type / Action Code / Update Dt / Update Tm
- LOG-BY-TIME
Update Dt / Update Tm / Notice Type / Action Code

Auto Notice Addressee (ME-ANOTC-ADDRESSEE – FNR127)

This file contains Addressee information for a Notice. There is always at least one Addressee for any Notice, that being the Client. If copies must be sent to other interested parties, then there will be more than one Addressee in ME-ANOTC-ADDRESSEE for the Notice. There is one row in the ME-ANOTC-ADDRESSEE table for each copy of the Notice to be printed.

level	Type	Field Name	Format	Description	Supp	FK
1		CASE-NUM	N13.0	The Case Number of the Notice/Cert to which this Action pertains.	N	Y
1		NOTICE-NUM	N4.0	Sequentially assigned (within CASE-NUM) unique identifier of the Notice.	N	Y
1		ADDRSEE-NUM	N3.0	Unique identifier within the Notice of this Addressee.	N	Y
1		ADDRSEE-ROLE-CODE	A2	Code that indicates the role of this addressee with respect to the Cert.	N	
1		ADDRSEE-NAME	A50	The name of the addressee. This is the name that is to appear in the envelope window as part of the delivery address of the Notice.	N	
1		ADDR-LINE-1	A35	Line 1 of the delivery address for this addressee.	N	
1		ADDR-LINE-2	A35	Line 2 of the delivery address for this addressee.	N	
1		ADDR-LINE-3	A35	Line 3 of the delivery address for this addressee.	N	
1		CITY	A20	The City of the delivery address.	N	

level	Type	Field Name	Format	Description	Supp	FK
1		STATE-CODE	A 2	The State code of the delivery address.	N	
1		ZIP-CODE	N5.0	The Zip code of the delivery address.	N	
1		EX-ZIP-CODE	N4.0	The Zip-plus-4 code of the delivery address.	N	
1		ID-TEXT	A20	The identifying text to be printed on this copy of the Notice. For example "Client Copy", "Provider Copy", "BCSS Copy".	N	
1		ECR-IND	A1	'Y' indicates that this copy should be sent to the Electronic Case record.	N	
1		LANGUAGE-CODE	N2.0	Language code as defined in MEDS in the LDA METLNGL. For example: 01=English.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- CASE-NOTICE-ADDRSEE-NUM
CASE-NUM (1-13), NOTICE-NUM (1-4), ADDRSEE-NUM (1-3)
Prime Key - Unique
- CASE-NOTICE-ADDRSEE-ROLE
CASE-NUM (1-13), NOTICE-NUM (1-4), ADDRSEE-ROLE-CODE (1-2)

This super is used for the Notice Summary by Case or Client Inquiries.

Auto Notice Event AU Member (ME-ANOTC-EVENT-AUMEM – FNR128)

This file keeps track of events with respect to AU Members that are significant to Auto Notice generation.

Level	Type	Field Name	Format	Description	Supp	FK
1		EVENT-NUM	N13.0	System Assigned Unique Identifier of the record.	N	Y
1		CASE-NUM	N13.0	Case Number the object is related to.	N	Y
1		CERT-PERIOD-NUM	N4.0	Cert Period Number.	N	Y
1		START-DATE-CURRENT	N8.0	The Current value of the AU Member record's START-DATE. This will always be the same as the EVENT-DATA-PE.START-DATE (2), however this field participates in a super.	N	
1		AU-MEMBER-NUM	N3.0	AU Member Number.	N	Y
1		PERSON-NUM	N13.0	Person Number.	N	Y
1		NEW-AUMEM-IND	A1	Set to 'Y' if the AU Member entry was just created. Set to 'N' otherwise. This field is never updated once the Event has been created.	N	
1		DUAL-ELIG-IND	A1	Set to 'Y' if the AU Member has dual eligibility. Set to blank otherwise. Valid values: 'Y' or blank.	N	
1		ONLINE-IND	A1	Set to 'Y' if the AU Member Event was created online, i.e. not by a Batch process. Set to blank otherwise. Valid values: 'Y' or blank.	N	
1		NOTICE-NUM	N4.0	Notice Number identifying the Notice within a Case.	N	Y
1		TO-BE-PROC-IND	A1	Indicates whether the Event has been processed already. Valid values: 'Y' or blank. Note: This field HAS to be null suppressed.	N	
1		ANOTC-RUN-NUM-PROCESS	N8.0	For "pending" Events, this is zero if the Cert has the "Hold Notice" indicator set, and otherwise is equal to the next run number of the Auto Notice Generation process.		

Level	Type	Field Name	Format	Description	Supp	FK
				NOTE: This field is NOT null suppressed since a record must appear in the inverted lists even if this field is zero.		
1	PE	EVENT-DATA-PE		Exactly 2 Occurrences. The first occurrence is a snapshot of the field values of the associated object prior to the event. So for "New" objects, the fields of the first occurrence will always be empty. The second occurrence contains the latest value of each field from the object.		
2		START-DATE	N8.0	The value of the START-DATE field of the AU Member	N	
2		CLOSE-DATE	N8.0	The value of the CLOSE-DATE field of the AU Member.	N	
2		CLAIMS-SUS-DATE	N8.0	The value of the CLAIMS-SUS-DATE field of the AU Member.	N	
2		PENDING-CLOSE-DATE	N8.0	The value of the PENDING-CLOSE-DATE field of the AU Member.	N	
2		CLOSURE-CODE	N3.0	A Code that indicates the Reason the AU Member was closed.	N	
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T12	Identifies the time of the last update of this record.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		

Descriptors and Super-Descriptors

- EVENT-NUM
 - Prime Key - Unique
- PROCESS-CASE-CERT-AUMEM-IND
 - ANOTC-RUN-NUM-PROCESS (1-8), CASE-NUM (1-13), CERT-PERIOD-NUM (1-4), AU-MEMBER-NUM (1-3), TO-BE-PROC-IND (1-1).

Unique. This super is unique to ensure that only one unprocessed Event record can exist for a certain AU Member and a certain Process Run Number. *Technical Note: Do not set the super to be Unique in PREDICT, since there could be more than one processed Event record for a certain AU Member and a certain Process Run Number.*

This super is also used by the AU Member object subprogram to retrieve the existing Event record when another significant event occurs for the same run number.

- PROCESS-CASE-PERSON-START-IND
ANOTC-RUN-NUM-PROCESS (1-8), CASE-NUM (1-13), PERSON-NUM (1-13), START-DATE-CURRENT (1-8), TO-BE-PROC-IND (1-1)

This super is used by the Auto Notice Generation process to retrieve all the unprocessed AU Member Events that have occurred for a certain Person, since the last time a Notice was sent regarding that Person.

- CASE-CERT-AU-MBR
CASE-NUM (1-13), CERT-PERIOD-NUM (1-4), AU-MEMBER-NUM (1-3)

This super is used for the when all the Events for an AU Member must be deleted.

- CASE-PERSON-PROCESS-START
CASE-NUM (1-13), PERSON-NUM (1-13), ANOTC-RUN-NUM-PROCESS (1-8), START-DATE-CURRENT (1-8)

This super is used for the AU Member Event Inquiry for a Case by Person and in Start Date sequence.

- CASE-NOTICE-NUM
CASE-NUM (1-13), NOTICE-NUM (1-4)

This super is used to find all the Events for a Notice.

Auto Notice Event AU Member Log (ME-ANOTC-EVENT-AUMEM-LOG – FNR129)

The Auto Notice Event AU Member Log file contains the history of the changes to the Auto Notice Event AU Member file.

The file layout is identical to the file layout of the Auto Notice Event AU Member file except for the following:

Standard fields						
1		UPDATE-ACTION	A1	Action code of the last update		

1		UPDATE-DT	N8.0	Date of last update		
1		UPDATE-TM	N7.0	Time of last update		
1		UPDATE-PGM	A8	Program responsible for last update		
1		UPDATE-USER	A8	User making last update		
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.	N	

Descriptors and Super-Descriptors

- LOG-BY-ENTRY
Event Number / Update Dt / Update Tm
- LOG-BY-TIME
Update Dt / Update Tm / Event Number
- LOG-BY-USER
Update User / Update Dt / Update Tm

Notice Action Code (ME-ANOTC-ACTION-CODE)

This file contains all the valid Notice Action Codes with a list of additional actions that may need to be generated as well as the sort sequence applicable for every Action.

Add these fields to ME-CODES-ADA (the Standard fields already exist on ME-CODES-ADA and must be included on the view):

Level	Type	Field Name	Format	Description	Supp	FK
1		ACTION-CODE	A3	The code identifying the Action, for example A01, A02, etc.	N	
1		ACTION-DESC	A40	Description of the Notice Action.	N	
1		ACTION-TYPE	A1	The code identifying whether the Action is a Primary or a Sub Action. Valid values: 'P' and 'S'.	N	Y

Level	Type	Field Name	Format	Description	Supp	FK
1		SORT-SEQUENCE	N2	This is the primary part of the sort key which defines the sequence, within a Case Num/Notice Num, in which the Notice Action should be printed.	N	
1	MU	ADDNL-ACTION-CODE	A3	Additional actions that may need to be generated as a result of the existence of the current action. Allow for 10 values.	N	Y
Standard fields						
1		LOG-COUNTER	P15	Identifies the number of times that this record has been updated.		
1		UPDATE-USER	A8	Identifies the user that last updated this record.		
1		UPDATE-PGM	A8	Identifies the program that last updated this record.		
1		UPDATE-TIME	T	Identifies the time of the last update of this record.		

Descriptors and Super-Descriptors

- ACTION-CODE

Prime Key- Unique

- ACTION-DESC
ACTION-CODE (1-3), ACTION-DESC (1-40)

Super used to retrieve the Notice Action Description (MEFNACN).

Notice Action Code Log (ME-ANOTC-ACTION-CODE-LOG)

The Notice Action Code Log file contains the history of the changes to the Notice Action Code file.

The file layout is identical to the file layout of the Notice Action Code file except for the following:

- No UPDATE-TIME field
- Add these fields to the view (they already exist on ME-CODES-LOG-ADA) view:

Standard fields						
1		UPDATE-DT	N8	Date of last update		
1		UPDATE-TM	N7	Time of last update		
1		UPDATE-ACTION	A1	Action code of the last update		

Descriptors and Super-Descriptors

- NOTICE-ACTION-LOG-BY-ENTRY
Action Code / Update Dt / Update Tm
- NOTICE-ACTION-LOG-BY-TIME
Update Dt / Update Tm / Action Code