



LOUISIANA DEPT. OF HEALTH & HOSPITALS

Medicaid Eligibility Data System

Internal Design: Core Batch Processes

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Revision Summary

The following revisions have been made to the document since it was first published:

Date	Description of Change	By
4/30/2003	Revise with RedMane template	M. Smutko
5/8/2003	Update HIFA Waiver reports for Auto-budgets – SIR 795	Jennifer Leslie
5/29/2003	Only send EIE workflows when in appropriate budget – SIR 751	Jennifer Leslie
7/1/2003	Write workflows for expired renewals & other errors in Birthday Category change process, and skip type case 60 – SIR 872	Jennifer Leslie
8/29/2003	Community CARE Recipients & their Providers Report – SIR 921	Jennifer Leslie
9/23/2003	Update MEM0200 for SIR 861	Jackie Flosi
11/5/03	Add USPS CD Zip/City Update batch job - SIR 777	Jennifer Leslie
12/9/03	New FPL breakdown and report totals for HIFA report – SIR 988	Jennifer Leslie
12/18/03	Make USPS CD Zip/City job create a report & not update MEDS	Jennifer Leslie
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Date	Description of Change	By
10/14/2004	Change daily Hospice Segment Closure job (MED0320) to close segments in advance if the next day is a weekend or a holiday.	Lizette Nel
8/12/2005	Remove MED0320 Hospice SIR1186	Karl Powers
5/20/2011	SIR1701 – Documentation cleanup	E. Fontes

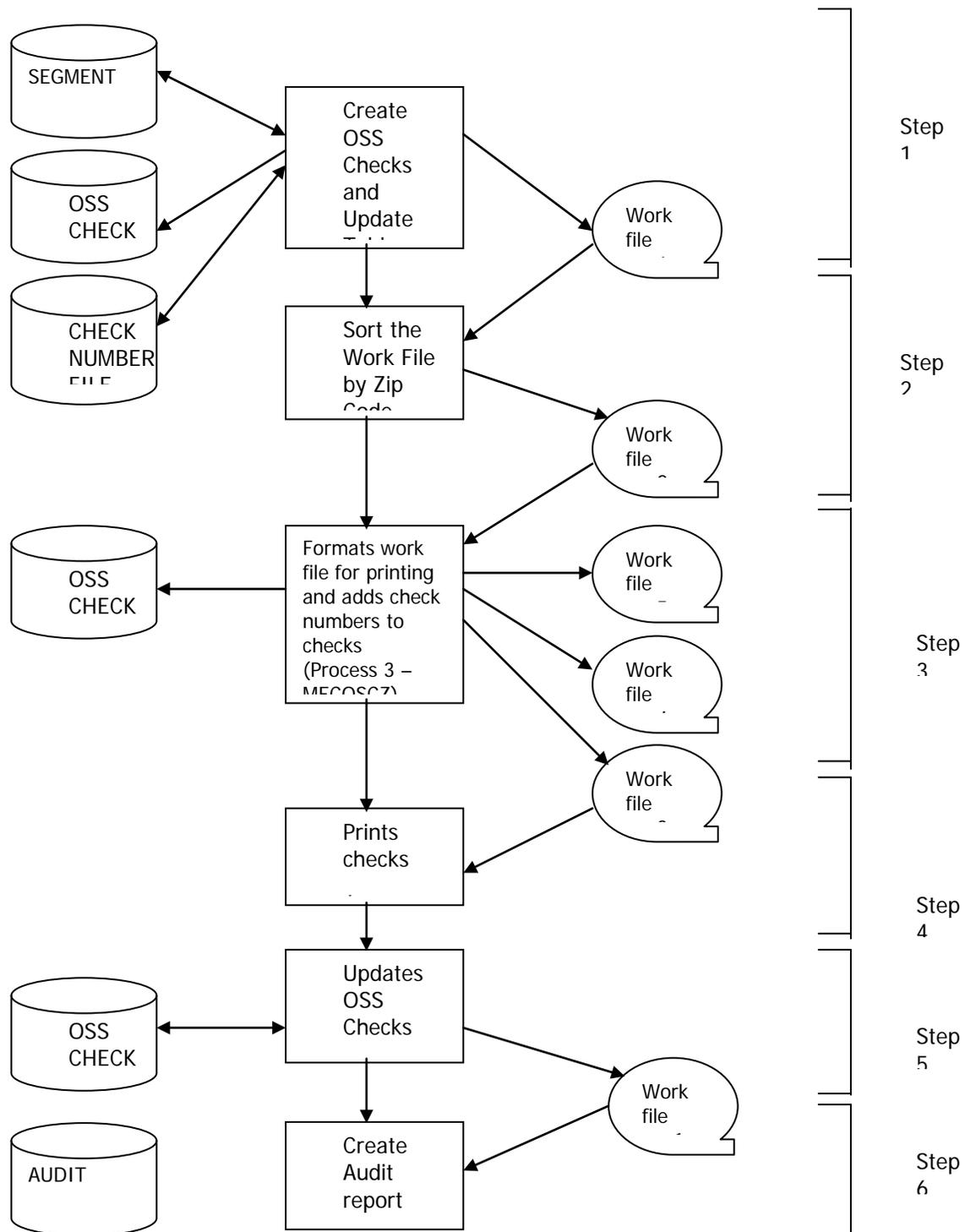
Batch Processes

OSS Checks (MEM0070)

Overview

Every month the MED system will produce Optional State Supplement checks. These checks can be up to \$8.00 in value. The OSS check amount is stored on the Segment file. A record will be kept for each OSS check that is issued on the OSS Check file.

Frequency: Monthly



Step 1

This process finds the latest segment in each Certification that have been open within the current calendar month. If there is an OSS amount, a record is created on the OSS CHECK file. (A physical check number is not assigned at this stage as no check numbers are available yet). Once all the valid segments have been found and the OSS CHECK records created, a range of check numbers is established using the check number file (ME-TABLES-LAST-DOCUMENT). The check number file is updated with the next check number by adding the start check number to the number of checks this run will process.

Technical Note: Update Tables Last Document is MECGNCN.

Step 2

This process reads through the OSS CHECKS created in Step 1 and writes to a work file.

Technical Note: The OSS checks are created with an OS run number for future identification

Step 3

This Process reads the Work file 1 created in step 2 and sorts it by Zip code into Work file 2

Step 4

This step uses Work file 2 (created in step 3) as input. The process produces Work file 3, which has the correct formatted information to be used when printing the check. It updates the records in the OSS check file with the correct check number.

This step creates two other work files 4 & 5. Which have the formats of CR-ISSUE-REC and PARECON-REC respectively.

Technical Note: Work file 3 is a table with two occurrences. This is used in order to be able to print the checks in two columns.

Step 5

This step utilizes the work file produced in step 4 (Work file 3) and places all the check data in the correct row and column as expected in the Page and Form Definition. It then prints the checks.

Step 6

This step updates records on the OSS CHECK file with a printed indicator. The process reads the OSS CHECK file starting for all records that were created within this batch run. Once all the checks have been updated as printed, the ME-DOCUMENT-CNT file is updated with an audit trail of checks printed. The details of which are contained in work file 1 (Which was created in Step 5)

OSS Check LDA (MECOSSL)

This is the LDA that defines the Program Specific Data and Restart Data that will be recorded in the Run Control file for the OSS check batch run

Technical Note:

```
#RESTART-DATA (A250)
```

Restart-key (B29)
Seg-Start-Date-9C (N8)
Case-Num (N13)
Cert-Period-Num (N4)
CPTC-Num (N4)

#PGM-SPECIF-DATA (A25)

Current-process (A1) This indicates with which step in the OSS check process the run is busy. The valid values are 1, 2, 3, 4, 5 or 6.

OSS-check-count (N3) This is the count of all the OSS checks to be processed in this run.

Next-check-number (N8) This is the first check number that must be used when assigning physical check numbers.

Check-number (N8) This is the next check number to use when assigning physical check numbers.

The restart-key is used to restart the process for the segment read. The Pgm specific data is used to pass data to the following steps.

OSS Process 1 (MECOSSZ1)

This is the first process in the OSS check batch run. The segment file is read to get all segments active within the current calendar month. Only the latest valid segment for a particular certification is used. If the Segment has an OSS amount a corresponding record is created on the OSS CHECK file. The next-check-number is retrieved from the check number file at the end of MECOSSZ1. The check number file is updated with the check number (calculated by using the number of checks printed in this run) to be used in the next run.

Restart

If this process needs to be restarted, the current-process in the program-specific-data will take the run to the correct process. The restart-key will be used to restart the process at the correct record in the segment file and the next-check-number will indicate whether the next-check-number needs to be retrieved or not (i.e. if the OSS-LDA.NEXT-CHECK-NUMBER is blank, then the process must retrieve the next check number).

Initial Processing

Call the Run Control object subprogram with the New-Run-or-Restart function and a process id of 'OSSCHECK'

Move the program specific data and restart data from the run control record to the OSS check LDA (MECOSSL). (This LDA will be referred to as OSS-LDA in this document).

Only run this batch process once a month

Technical Note: Read the Run Control Log with the Process ID and the previous run number. If the record has the same month and Year values escape the batch run as the process has been run once this month already.

Mainline processing

If this is a new run (i.e. the restart-key is blank), assign OSS-LDA.CURRENT-PROCESS = 1 and assign OSS-LDA.SEG-START-DATE-9C equal to the first day of the current-date-9C. If restarting and the correct step is being run, set the start key up with values from restart data. If not on the correct step, escape the program

Call the Run Control object subprogram with the process-id of the 'Check register and ISIS file creation' batch run (MEIOCCZ) and the Next-run-number command to get the next run number of this batch run.

Technical Note: Each record created on the OSS CHECK file will be created with this next run number. When the 'Check register and ISIS creation' batch program (MEIOCCZ) is run, it will run with this run number and it can process all the OSS Check records corresponding to the run number it is busy with.

Read ME-SEGMENT with case, cert and the nines compliment of the current date. Get the latest segment record that has an OSS amount and create a record on the OSS CHECK file

Technical Note: Determine which segment is current by checking if the segment falls within the current month. Get the last segment for the current month and check whether there is an OSS amount. Ignore records with no OSS amounts and read segment with the next cert period number.

Technical Note: When creating the OSS CHECK record, use the NEXT-OSS-NUMBER on ME-SEGMENT to determine the OSS-SEQ-NUMBER.

Add 1 to OSS-LDA.OSS-CHECK-COUNT for every record created on the OSS-CHECK file.

Update OSS-LDA.SEG-START-KEY with current key.

Move the program-specific-data and restart-data fields to the Run Control PDA.

Call the Run Control object subprogram to perform a Periodic End Transaction

If OSS-LDA.NEXT-CHECK-NUMBER is blank then get the next check number to use

Technical Note: Use common routine 'Get next check number' to get the next check number.

Assign OSS-LDA.CHECK-NUMBER = OSS-LDA.NEXT-CHECK-NUMBER

End-if

Assign OSS-LDA.CURRENT-PROCESS = 2

Move the program-specific-data and restart-data fields to the Run Control PDA.

Call the Run Control object subprogram to perform a Periodic End Transaction

OSS Process 2 (MECOSSZ2)

This is the second process in the OSS check batch run. It reads through the OSS CEHCK file for all checks created in this run and produces a work file sorted by Zip code.

Restart

The output work file must be deleted and recreated for a restart

Initial Processing

Call the Run Control object subprogram with the New-Run-or-Restart function and a process id of 'OSSCHECK'

Move the program specific data and restart data from the run control record to the OSS check LDA (MECOSSL).

If the current process is not 2, escape the program

Find ME-OSS-CHECK with OSS-RUN-NUM = current run number

Populate the work file

Assign OSS-LDA.CURRENT-PROCESS = 3

Output

Layout of Work File 1

01	OSS-CHK-REC.		
02	OSS-RET-ADDR		A15
02	OSS-RET-CITY		A20
02	OSS-RET-STATE		A2
02	OSS-RET-ZIP		A5
02	CHECK-DATE		A8
02	CHECK-AMT	N3.2	
02	CASE-NUM		N13
02	OSS-PAYEE		A30
02	OSS-ADDR1		A30
02	OSS-ADDR2		A30
02	OSS-CITY		A20
02	OSS-STATE		A2
02	OSS-ZIP5		A5
02	OSS-ZIP4		A4
02	OSS-PERSON-NUM	N13	
02	OSS-TYPE-CASE	N3	
02	OSS-CASELOAD	N3	
02	CERT-PERIOD-NUM		N4
02	CPTC-START-DATE		N8
02	SEG-START-DATE		N8

Technical Note:

OSS-PERSON-NUM - Read certification period with case number / cert period number to get the client number.

OSS-PAYEE - Read the person file with client number to get the client name.

OSS-ADDR1, OSS-ADDR2, OSS-CITY, OSS-STATE, OSS-ZIP5 and OSS-ZIP4 - Read the person file to get the address of the client.

OSS-RET-ADDR, OSS-RET-STATE, OSS-RET-CITY, OSS-RET-ZIP – Use the parish of residence on the person file to read location to find the parish office of the client's parish of residence.

OSS-CASELOAD - Read case with case number to get the caseload number.

OSS Process 3 (MECOSSZ)

This process reads Work file 1 created in the previous step and sorts it according the Zip-Code order. It then writes the sorted data into Work file 2

Mainline Processing

If the OSS-LDA.CURRENT-PROCESS is not equal to 3, escape the program

Read Work file 1 (Created in the previous process) and sort it into Work file 2

Assign OSS-LDA.CURRENT-PROCESS = 4

Move the program-specific-data and restart-data fields to the Run Control PDA.

Call the Run Control Object Subprogram to Perform a Periodic End Transaction.

Input

Work file 1 (See layout above)

Output

Work file 2 (It has the same format as Work file 1)

Technical Note: Zip Code Order - include Zip Code and Ext Zip Code

OSS Process 4 (MECOSSZ3)

This process formats the work file to be used in the check printing process.

Restart

The process will be restarted from the beginning. Work file 3 will be deleted and the process will read from the start of work file 2. Input

Input

Layout of Work file 2

01	OSS-CHK-REC.		
02	OSS-RET-ADDR	A15	
02	OSS-RET-CITY	A20	
02	OSS-RET-STATE	A2	
02	OSS-RET-ZIP	A5	
02	CHECK-DATE	A8	
02	CHECK-AMT	N3 . 2	
02	CASE-NUM		N13
02	OSS-PAYEE		A30
02	OSS-ADDR1	A30	
02	OSS-ADDR2	A30	
02	OSS-CITY	A20	
02	OSS-STATE	A2	
02	OSS-ZIP5	A5	
02	OSS-ZIP4	A4	
02	OSS-PERSON-NUM	N13	
02	OSS-TYPE-CASE	N3	
02	OSS-CASELOAD	N3	
02	CERT-PERIOD-NUM	N4	
02	CPTC-START-DATE	N8	
02	SEG-START-DATE	N8	

Initial Processing

Call the Run Control object subprogram with the New-Run-or-Restart function and the run number.

Technical Note: Both a new run or a restart will return the current run number as the status of the run has not been set to complete.

Move the program specific data and restart data from the run control record to the OSS check LDA

Clear out work file 3.

Technical Note: If this is a restart, then work file 3 will be re-created

Mainline Processing

If the OSS-LDA.CURRENT-PROCESS is not equal to 4, escape the program

This process reads in a work file (Work File 2).

Technical Note: See layout for Work file 2.

It produces a formatted output work file (Work File 3).

Technical Note: See layout for Work file 3.

It also creates two other work files.

The first has the format of CR-ISSUE-REC .

The second has the format of PACRECON.

A record is created in each one of these work files, for every check that is printed.

Technical Note: The value for the field IS-PA-ADULTS (within CR-ISSUE-REC) is the number of AU Member's for that particular cert-period. This is found by reading the AU-members for the certification and determining active AU members within the same segment period and current month.

Technical Note: See Layout for CR-ISSUE-REC

Technical Note: See Layout for Work file PARECON-REC

The output work file (Work file 3) is used in the check printing process.

Technical Note: This work file is in the form of a table for the following process to print the checks in two columns.

Assign OSS-LDA.CURRENT-PROCESS = 4.

Move the program-specific-data and restart-data fields to the Run Control PDA.

Call the Run Control object subprogram to perform a Periodic End Transaction.

Output

Layout of Work File 3

```

1 #WORK3-RECORD
  2 #LINE-1                                (1:2)
    3 #CHECK-NUM                            A8
  2 #LINE-3                                (1:2)
    3 #CHECK-ADDR-RET                       A15
  2 #LINE-4                                (1:2)
    3 #CITY-ST                              A27
  2 #LINE-5                                (1:2)
    3 #DATE-OUT                             A10
    3 #CHECK-AMT                            A10
  2 #LINE-7                                (1:2)
    3 #SCAN1                                A4
    3 #CASE-NUM                             N13
    3 #NAME-CONSTANT                        A8 INIT<'MEDS-OSS '>
  2 #LINE-9                                (1:2)
    3 #ADDR1                                A45
  2 #LINE-10                               (1:2)
    3 #ADDR2                                A45
  2 #LINE-11                               (1:2)
    3 #ADDR3                                A45
  2 #LINE-12                               (1:2)
    3 #ADDR4                                A45
  2 #LINE-13                               (1:2)
    3 #ADDR5                                A45
  2 #LINE-14                               (1:2)
    3 #ADDR6                                A45
  2 #LINE-16                               (1:2)
    3 #SCAN4                                A4
  2 #LINE-17                               (1:2)
    3 #SCAN5                                A4
  2 #LINE-20                               (1:2)
    3 #MICER-CODE                          A43

1 CR-ISSUE-REC
  2 ISSUE-KEY
    3 IS-CHECK-NO

```

4	IS-CHECK-NO1	N	1		
4	IS-CHECK-NO2	N	8		
3	IS-ISSUE-DATE	N	8		
	Redefine IS-ISSUE-DATE				
4	IS-ISSUE-CC	N	2		
4	IS-ISSUE-YY	N	2		
4	IS-ISSUE-MM	N	2		
4	IS-ISSUE-DD	N	2		
3	IS-AMOUNT			N	10.2
2	IS-DISP-DATE			N	8
	Redefine IS-DISP-DATE				
3	IS-DISP-CC			N	2
3	IS-DISP-YY			N	2
3	IS-DISP-MM			N	2
3	IS-DISP-DD			N	2
2	IS-PAYEE-NAME			A	30
2	IS-PAYEE-ID				
3	IS-CASE			N	13
3	IS-CAT-TYPE-CASE	N	6		
2	IS-STATUS-CODE			A	1
2	IS-REPLACEMENT-NO	N	9		
2	IS-PA-ADULTS			N	2
2	IS-PA-CHILDREN			N	2
2	IS-IP-PIP-CODE			A	1
2	IS-SE-CHECK-TYPE			A	1
2	IS-PROCESS-DATE			N	8
1	#PARECON-REC				
2	#RECON-DATE			N	8
	Redefine #RECON-DATE				
3	#MONTH-RECON	N	2		
3	#DAY-RECON			N	2
3	#CENTURY-RECON	N	2		
3	#YEAR-RECON			N	2
2	#ADC-CHILDREN-1			N	2
	Redefine #ADC-CHILDREN-1				
3	#ADC			A	2
2	#PERSON-NUM			N	13
	Redefine #PERSON-NUM				
3	#PERSON-NUM-ALPHA	A	13		
2	#CERTIFIED-AMOUNT-1	N	3.2		
	Redefine #CERTIFIED-AMOUNT-1				
3	#CERT			A	5
2	#TYPE-IP-IFR			A	1
2	#RENEWAL-DATE-1			P	6
2	#CASE-NUM			N	13
2	#NAME-1			A	25
2	#CERT-DATE			P	6
2	#TYPE-1			N	6
	Redefine #TYPE-1				
3	#TYPE-1-A			A	6
2	#APPR-CODE			N	2
2	#AMOUNT-PAID-1			N	5.2
	Redefine #AMOUNT-PAID-1				
3	#AMT-PD-1			A	7
2	#BANK-1				
2	#CHECK-NUMBER-1			N	8
2	#FILLER1			A	2
2	#RECOUP-AMT-1			N	3.2
	Redefine #RECOUP-AMT-1				
3	#POVERTY-AMOUNT-1	N	3.2		
2	#CASELOAD-NO-1	A	11		

It is important that the work file correctly spaces the fields so that each field is printed in the correct column when the work file is passed onto the check print routine. Below are the details of which column each field should begin in.

LINE #	FIELD NAME	COLUMNLENGTH	
1	CHECK-NUM1	055	A8
1	CHECL-NUM2	125	A8
3	CHECK-ADDR-RET1	003	A15
3	CHECK-ADDR-RET2	077	A15
4	CHECK-CITY-ST1	003	A27
4	CHECK-CITY-ST2	077	A27
5	DATE-OUT1	035	A10
5	CHECK-AMT1	053	N3.2
5	DATE-OUT2	109	A10
5	CHECK-AMT2	123	N3.2
7	SCAN1-L	006	A4
7	CASE-NUM1	016	A14
7	LABEL1	037	A7
7	SCAN1-R	080	A4
7	CASE-NUM2	090	A14
7	LABEL2	111	A7
9	ADDR1-L	006	A45
9	ADDR1-R	080	A45
10	ADDR2-L	006	A45
10	ADDR2-R	080	A45
11	ADDR3-L	006	A45
11	ADDR3-R	080	A45
12	ADDR4-L	006	A45
12	ADDR4-R	080	A45
13	ADDR5-L	006	A45
13	ADDR5-R	080	A45
14	ADDR6-L	006	A45
14	ADDR6-R	080	A45
16	SCAN4-L	006	A4
16	SCAN4-R	080	A4
17	SCAN5-L	006	A4
17	SCAN5-R	080	A4
20	MICER-CODE-L	001	A43
20	MICER-CODE-R	076	A43

OSS Process 5 (MECOSSZ4)

This process sets up the checks for printing. It uses the work file created in step 4 (Work File 3) and sets up the check for printing.

Restart

This process will be restarted from the beginning each time.

Input

Work file created in OSS-Check-Process 3 (Work file 3)

Initial Processing

Call the Run Control object subprogram with the New-Run-or-Restart function and the run number.

Move the program specific data and restart data from the run control record to the OSS check LDA (MECOSSL).

Mainline Processing

If the OSS-LDA.CURRENT-PROCESS is not equal to 5, exit the program

Set up a map for the check to be printed with the correct check layout.

Technical Note: This will be used to print the checks.

Technical Note: Use the same PAGEDEF and FORMDEF as in the JCL (PAM485). This will ensure the checks get printed correctly.

Assign OSS-LDA.CURRENT-PROCESS = 6

Move the program-specific-data and restart-data fields to the Run Control PDA.

Call the Run Control object subprogram to perform a Periodic End Transaction.

OSS Process 6 (MECOSSZ5)

This process will only be called once the OSS checks have been printed successfully. It updates each OSS check with PRINTED-INDICATOR = 'Y'

Restart

The restart data and program specific data will contain the current process. The process will always restart from the beginning.

Technical Note: This process will never be called until all the checks have successfully printed.

Initial Processing

Call the Run Control object subprogram with the New-Run-or-Restart function and the run number.

Move the program specific data and restart data from the run control record to the OSS check LDA

Mainline Processing

If the OSS-LDA.CURRENT-PROCESS is not equal to 6, escape the program

Read the OSS check file with OSS Run Number.

Update the Printed indicator

At the end of the process

Update GS-DOCUMENT-CNT with job name, current date, current time, check count and document type.

Technical note: The Check count is contained in the Work file 1

Reset the OSS-LDA

Call the Run control object subprogram to complete the run.

Get next check number (MECGNCN)

This module gets the next check number to start allocating these check numbers from and updates it with the next check number to use in the next run.

Input

OSS-check-count

Output

Next-check-number

Initial processing

Reset output variables.

Mainline processing

Read Tables-last-document

Assign next-check-number = tables-last-document.next-check-number

Assign tables-last-document.next-check-number = next-check-number + OSS-check-count.

Update the tables-last-document

Technical Note: See existing Natural program PAM0480

Budgets Deletion process (MED0080)

Overview

This batch process will delete all Test budgets that have a status of completed.

Frequency: Daily

Processing

Technical Note: Read the budget worksheet file with Case-num, deter-num, bud-num, test-bud-indic. If the status is completed, delete these records.

Technical Note: Use budget worksheet object subprogram to delete.

Technical Note: Write to the control report for each budget deleted. Create a control report detailing all Budget Worksheets deleted.

Technical Note: The control report should display the following fields:

Case number

Determination number

Budget number

Budget date

Type case description

Budget status

Template version.

Closure of SSI Manual Certifications (MEM0100)

Overview

This batch process will close all SSI cases that were created online by the workers that have not been converted to true SSI cases by the SDX interface after 5 months.

Frequency: Monthly

Processing

Find all Certifications that exist for Category 1, 2 or 4 with Type Case 78 that were created with an approval code of 9.

Technical Note: Read the certification file by category-code / type-case / approval-code / SSI-close-date for all records with a category code of 1,2 or 4, a type case of 78 and an approval code of 9 and SSI – close-date less than or equal to current date.

Technical Note: Use the 'SSI manual certification' LDA as defined in the Internal – Core document. This LDA supplies the values of the categories, type cases and approval code that need to be searched on.

Determine how long each Certification has been open. If they have been open for more than 5 months set the Renewal code to 8 (Eligibility Evaluation), and the Renewal date to the current month plus one so that if necessary, the case can be closed manually.

Create a control report of all certifications that were assigned a new Renewal date.

Technical Note: The control report should display the following fields.

Case number

Certification period number

Application number

Category code description

Type case description

Certification start date

Client name (Use common routine 'Get client name and format for display')

Birthday Category/Redetermination Change (MEM0020)

Overview

The client in all the cases that are certified under Category 4, and the AU Members in certifications of Type Case 52 must be under 65 years of age. This process on a monthly basis checks all active AU members approaching or over age 65. If an AU Member is a client, is in Category 4 and has reached the age of 65 in the month of processing then the Category must be changed to Category 1. If an AU Member is in a type case 52 certification and will reach the age of 65 in the next 2 months, the renewal date on the Certification Period will be updated so that the MEDS worker will review eligibility to determine if the person continues to be eligible for Medicaid in another type of assistance.

Frequency: Monthly

Processing

Find all active AU Members for clients approaching 65 years of age or older.

Find the Category Type Case of each AU Member

If the Type Case is 60 (Early Widow/Widower) send a workflow to the case worker, "EW/W individual reaching 65" and ignore the record (there is no category 1 for type case 60).

If the Type Case is 52 (Breast and Cervical Cancer program) and Renewal Date is not already set to an earlier date, set the Certifications Renewal Date to next month.

If the Category is 4

If the AU Member is a client on a certification and the client's age is 65 or older in the current month change the Category to Category 1, unless this is an expired renewal.

If an error occurs in the category change (e.g. finding an open determination for that case) or this is an expired renewal write a tracking working for the caseload worker and write an error.

End if

Technical Note: Read the AU Member file with birth date / person number / start date 9c to find all persons who will be 65 or over by the end of the month after next.

Get the CPTC record for the AU Member to determine the category and type case.

If the Type Case is 60, create the EW/W workflow and read the next CPTC record.

If the Type Case is 52 and the redet date is zero or after next month read the certification period file for that AU Member and update it's redet date to the cut-off date of next month.

If the Category is 4 and a person is 65 in the month of processing, read the certification period file by person num to determine whether or not the person is a client. If the person is the client, check if the certification period is still current by comparing start and close dates with the date on which we intend to close the CPTC (the clients 65th birthday). If the certification period is current (also using the 65th birthday) find the current certification period type cases. Close the current CPTC and add a new CPTC with a category 1.

Technical Note: For the Category change use the 'Birthday category change' LDA as defined in the Internal – Core document. This LDA will supply the values of the categories used in this process i.e. Category 1 and Category 4

Technical Note: For the Category change close the existing certification with system closure code 81 and the clients 65th birthday as the close date. Use the replace action

Technical Note: For the Category change create a new certification with category 1 and the same type case and the start date one day after the close date of the previous certification.

Create a control report detailing all certifications whose category changed from 4 to 1 and an error report sorted in caseload order.

Technical Note: The control report should display the following fields:

Case number

Certification period number

Client Name (Use common routine 'Get client name and format name for display')

Date of birth

Technical Note: Write error report.

Renewal of New Adults (MEM0200)

Overview

This process will identify AU Members in 'child only' certifications who will be reaching the age of 19 in the next 2 months (or who are already 19). Once identified, the renewal date on the Certification Period will be updated so that the MEDS worker will review eligibility to determine if the child continues to be eligible for Medicaid in another type of assistance. If any errors occur a workflow is created to notify the case worker of the problem. This same error is also recorded in an INFOPAC report as the second step of the job. This report is sorted by worker location.

Technote: When making changes to this process, please review the AR process (MEXCRTN) as well as it also does age 19 checking very similar to this process.

Frequency: Monthly

Processing - MECRNAZ

Initialization

Calculate the New Renewal Date – this date will be the month after next month's cutoff date. For example: If this process is run at month end January 2000, the new renewal date placed on all Certs will be 03/29/2000.

Calculate the Birth Date Age 19 Limit – this birth date will identify persons who will reach their 19th birth date prior to the end of the month after next month.

Main Processing

For each one of the 8 'child only' type cases (12 Months Cont Elig(6), LaChip (7), Champ-Child (14), Chip Phase II (15), Chip Phase III (55), Tefra (75), and LCC (76, 77))

Retrieve all Certifications that match the 'child only' type case(s) – using SuperDescriptor TYPE-CASE-CAT-CODE-APPV-CODE.

Ignore all closed Certifications.

Ignore all Certifications with Renewal Dates that are less than or equal to the New Renewal Date (these are already set to be renewed).

Retrieve all AU Members for the Certification - using SuperDescriptor CASE-CERT-BIRTH-DATE – oldest AU Member to youngest.

Ignore all closed/suspended AU Members

Stop reading when:

- AU Member Birth Date is greater than Birth Date Age 19 Limit (they are less than 19 years of age)
- At least one AU Member is found to be over the age of 19

End-Retrieve

If any AU Members are found over the Birth Date Age 19 Limit

Update the Certification Period:

RENEWAL-DATE = New Renewal Date

End-if

End-Retrieve

End-For

Create a Control Report detailing all Certifications that were changed. This should include:

- Case Number
- Cert Period Number
- Category/Type Case
- New Renewal Date
- AU Member responsible for the Renewal

Write any errors to a work file as well as the standard error report. This file should include the worker location, Case number, cert period number, cat type case and error message.

The second step of the job will read the work file and sort the errors by worker location.

Processing – MECRNAZ1

Main Processing

Read the work file

Sort the data by worker location.

Create a workflow entry with reason code = 'AGE19ERR' for the case worker.

Also, create an INFOPAC report by location.

End Read

HCFA Notices (MEM0110)

Overview

On a monthly basis a tape is sent from HCFA with a list of people who may be eligible for Medicaid. The people on the tape must be compared to the MED system to see if they are already certified. A notice must be created for each person who is not currently certified on the MED system.

Frequency: Monthly

Processing

Read the HCFA tape. For each record on the HCFA tape try to identify a person in MEDS.

If a Person **cannot** be identified in MEDS (i.e. no match found) then create a notice for the person.

If a **match is found** with MEDS then check to see if they are currently certified. If they are not currently certified then create a notice for the person.

Technical Note: Read the person file by SSN to identify persons on the HCFA tape.

If no match is found, then send a notice to the recipient notifying him or her that they may be eligible for Medicaid. Use common routine 'Create Notice for recipient' and write a record to the control report 1

If the person exists, read the AU member file with person num / start-date-9C and validate if the person is currently certified, (i.e. check the start and close dates against the current date).

If the person is not currently certified then send a notice to the recipient notifying them that they may be eligible for Medicaid. Use common routine 'Create Notice for recipient'. Write a record to Control Report 1.

If the person is currently certified then determine for what type case they are certified. Use common routine 'Get current CPTC for a cert' and read the type case file to determine the value of dual-cert-allowed.

If the person is certified for a type case that allows dual certification then ignore the person as they already have QMB certification.

If the person is currently certified for a type case that does not allow dual certification, then send a notice to the parish worker notifying them that the case must be reviewed for QMB. Use common routine 'Create notice for parish worker' and write a record to Control report 2

Create a control report detailing all notices sent out. Also create a report detailing current certification for all matches found.

Technical Note: The control report 1 should display the following fields:

Person name (Use common routine 'Format name for display')

SSN

Medicare claim number

Date of birth

Technical Note: The control report 2 must display the following fields:

Case number

Certification period number

Person number and name (Use common routine 'Format name for display')

Category code description

Type Case description

Client name (Use common routine 'Get client name and format for display')

Technical Note: Copies of notices issued to the worker should appear in infopac

Technical Note: The HCFA tape has the following layout:

<i>FIELD NAME</i>	<i>LOCATION</i>	<i>SIZE</i>
<i>Medicare claim num</i>	<i>1-11</i>	<i>11</i>
<i>SSN</i>	<i>12-20</i>	<i>9</i>
<i>First Name</i>	<i>21-35</i>	<i>15</i>
<i>Middle Initial</i>	<i>36</i>	<i>1</i>
<i>Last Name</i>	<i>37-60</i>	<i>24</i>
<i>Sex Code</i>	<i>61</i>	<i>1 (M=Male F=Female)</i>
<i>Date of Birth</i>	<i>62-69</i>	<i>8 (CCYYMMDD)</i>
<i>State and country codes</i>	<i>70-74</i>	<i>5 (SSCCC)</i>
<i>Six lines of address</i>		
<i>Address Line 1</i>	<i>75-97</i>	<i>22</i>
<i>Address Line 2</i>	<i>98-120</i>	<i>22</i>
<i>Address Line 3</i>	<i>121-143</i>	<i>22</i>
<i>Address Line 4</i>	<i>144-166</i>	<i>22</i>
<i>Address Line 5</i>	<i>167-189</i>	<i>22</i>
<i>Address Line 6</i>	<i>190-212</i>	<i>22</i>
<i>Zip Code</i>	<i>213-222</i>	<i>9</i>
<i>Representative Payee Ind</i>	<i>223</i>	<i>1 (Y=yes N=no)</i>

Create Notice for Recipient (MECCNRN)

A notice is issued during the HCFA notices batch run informing the recipient that they are potentially eligible for Medicaid.

Input

SSN

Name

Address line 1-6

Output

Notice to recipient.

Initial processing

Initialize output variables

Mainline processing

Print the Notice, pulling the Name, the SSN, and the Address of the recipient and displaying the current date

MEDICAID PROGRAM
Notification of Potential Eligibility for QMB

Bureau of Health Services Financing
P.O. Box 91030
Baton Rouge, LA 70821-9030

XXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXX

Date: XXXXXXXX
SSN: XXXXXXXX

Dear XXXXXXXXXXXXXXXXXXXXX

Federal law requires that state Medicaid programs pay Medicare costs including premiums, deductibles, and coinsurance charges for certain elderly and disabled persons with low incomes and limited assets.

The Social Security Administration has informed us that you are now entitled to Medicare benefits.

As such, you **may** qualify for Medicaid coverage through Louisiana's Qualified Medicaid Beneficiary programs.

If you are interested in applying for or if you have questions about this program, please contact your parish Medicaid office at the telephone number shown on the back side of the notice

IF YOU LIVE IN	PLEASE CALL	IF YOU LIVE IN	PLEASE CALL
Acadia	(318) 788-7610	Madison	(318) 574-4531
Allen	(318) 639-2961	Morehouse	(318) 268-0825
Ascension	(504) 474-2070	Natchitoches	(800) 873-8987
Assumption	(800) 401-0132	Orleans	(504) 826-2347
Avoyelles	(318) 253-5941	Ouachita	(318) 362-5399
Beauregard	(318) 463-6091	Plaquemindes	(800) 393-5805
Bienville	(318) 263-2815	Pointe Coupee	(504) 638-3741
Bossier	(800) 256-3068	Rapides	(318) 487-5670
Caddo	(800) 256-3068	Red River	(800) 873-8987
Calcasieu	(318) 491-2439	Richland	(318) 728-3253
Caldwell	(318) 649-2673	Sabine	(800) 873-8987
Cameron	(318) 491-2439	St. Bernard	(504) 278-7334
Catahoula	(318) 339-7968	St. Charles	(800) 788-4827
Claiborne	(318) 927-3518	St. Helena	(504) 222-6155
Concordia	(318) 757-3202	St. James	(800) 788-4827
Desoto	(800) 873-8987	St. John	(800) 788-4827
East Baton Rouge	(504) 922-3000	St. Landry	(318) 942-5611
East Carrol	(318) 559-2959	St. Martin	(318) 394-5545
East Feliciana	(504) 683-5142	St. Mary	(318) 828-0310
Evangeline	(318) 363-4262	St. Tammany	(504) 893-6215
Franklin	(318) 435-2106	Tangipahoa	(504) 878-3066
Grant	(318) 627-3116	Tensas	(318) 766-9040
Iberia	(318) 373-0062	Terrebonne	(504) 873-2030
Iberville	(504) 687-3936	Union	(318) 368-3166
Jackson	(318) 259-4401	Vermillion	(318) 893-5930
Jefferson (East bank)	(504) 836-5164	Vernon	(318) 238-6414
Jefferson (West bank)	(504) 361-6976	Washington	(504) 732-6622
Jefferson Davis	(318) 824-3694	Webster	(800) 256-3068
Lafayette	(318) 262-5111	West Baton Rouge	(504) 342-8233
Lafourche	(504) 447-0938	West Carroll	(318) 428-3252
Lasalle	(318) 992-4181	West Feliciana	(504) 635-3374
Lincoln	(318) 251-4105	Winn	(318) 628-2746
Livingston	(504) 665-1899		

Create notice for Parish Worker (MECCNPN)

This creates a notice during the HCFA batch run to be issued to the worker bringing the review of QMB eligibility to their attention.

Input

Client name (Use common routine 'Format name for display')
 Case number
 Address
 Worker number
 SSN (of AU member)
 Parish

Output

```

PROGRAM NAME          DATE          NEWLY ENTITLED MEDICARE BENEFICIARY
Review for QMB eligibility
Case Name:  XXXXXXXXXXXX          Case ID      :
XXXXXXXXXXXX
Worker #    :          XXXX
Address    :  XXXXXXXXXXXX          SSN
           :  XXXXXXXXXXXX
           XXXXXXXXXXXX          Parish      :
XXXX-XXXX          XXXX
    
```

Technical Note: Case Name is the name of the client of the case (use common routine 'Format name for display')

Case ID is the case number

Parish is the location type and location id where the case resides.

Initial processing

Reset output variables

Mainline processing

Print the above report

Error processing

Presumptive Eligibility Closures (MED0040)

Overview

A PE case is opened for someone who may be eligible for Champ Pregnant Woman or LIFC, but needs coverage immediately and cannot wait to be certified under Champ Pregnant Woman. The worker creates a Category 16 Type Case 12 (PE) certification for the person. These certifications can only be effective for the period of eligibility begin date through to the last day of the following month in which she was determined presumptively eligible unless an application was pended for Champ PW or LIFC for the same person.

Frequency: Daily

Processing

Find all the Category 16 Type Case 12 (PE) certifications and determine how long each certification has been open. If a certification has been open for 45 days or longer check to see if there is a pending Category 3 Type Case 13 (Champ PW) application for the same person. If a pending application does not exist then close the PE certification.

Technical Note: Read the Certification file with category code / type case / PE close date for all records with a category code of 16, a type case of 12 and with a PE close date less than or equal to the current date

Technical Note: Read the application type case file with a pended status and the case number, appl-num. If an application type case for CHAMP PW (category 3 type case 13) or LIFC (category 13 type case 3) does not exist, then the PE cert must be closed.

Technical Note: Use the 'Presumptive eligibility closure' LDA (MECPECL) defined in the Internal – Core document. This LDA provides the values of the categories and type cases that need to be searched on and for the CHAMP PW type case that must be checked against.

Technical Note: Close the certification period. Use the common routine 'Close AU member' to close the AU member. These will all be closed with a system closure code of 66.

Create a control report detailing all PE certifications that were closed.

Technical Note: The control report should display the following fields:

Case number

Certification period number

Start date

Close date

Client name

(Use common routine 'Get client name and format for display')

Close pending closure cases (MED0070)

Overview

Workers can set a Certification to 'pending closure' while they wait the requisite 10 days to allow the client to appeal the impending closure. If the worker does not do anything to this case it should be shut down.

Frequency: Daily

Processing

Find all the 'pending closure' Certification Periods. If the expected close date has been reached then close the Certification Period and all its AU Members.

Technical Note: Read the Certification period file with the expected close date / case-num / cert-period-num. The certification period must be closed if the expected date is equal to or less than the current date.

Technical Note: Close the certification period and AU members with a close date of the current date. Every record already has a closure code if the Expected or Pending Close Date was entered. Therefore it is not necessary to add a closure code when a Cert Period is closed.

Technical Note: Call the Certification period validation subprogram with a modify action and the current date, but blank Expected and Pending Close Date fields.

Technical Note: Call the Certification period maintenance object subprogram with the close date to update the certification period as closed. This object subprogram will call the CPTC and AU Member object subprograms to close all the AU Members for the Certification Period.

Send Workflow When Elig Deter Open More Than 90 Days (MEM0170)

Open Eligibility Over 90 Days Process (MECOEDZ)

This program was created in response to SIR 241.

This is a batch module that looks for open eligibility determinations that were created with reason = (a)pplication and that have been open for more than 90 days. For each matching determination that is found, a workflow (reminder type) is sent to the application worker.

Input

N/A

Output

Workflow messages to application worker

Initial processing

Determine job details, get current date

Mainline processing

Read the eligibility determinations, ME-ELIG-DETER, for open applications.

Access the Application object for application date.

Determine if the application is older than 90 days from today's date. Use the common date routine, MECDDTN.

If so, create a workflow notification.

Retrieve the user id of the application worker. The notification goes to the application worker, not the caseworker.

If the application worker does not exist retrieve the location and send the notification to the location supervisor.

Use common routine CNXCREN, to create the workflow.

ET every 100 records

Error processing

Process Expiring Earned Income Exception Deductions (MEM0260)

Extract Persons with Expiring Earned Income Exceptions (MECEIEZ1)

This program was created in response to SIR 96.

This is a batch program that extracts persons with EIE that are changing next month after 4 months or after 1 year of deductions who are in active certifications whose most recent budgets include EIE.

Input

N/A

Output

Work file of Persons with EIE start dates 3 months and 11 months ago.

Initial processing

Determine job details, get current date

Calculate the dates 3 months ago and 11 months ago for comparison with EIE dates.

Mainline processing

Read all Person records, ME-PERSON, and extract those with EIE start date 3 months or 11 months ago.

Find the cases for the person by reading the Case Member file.

Read active Cert Period Type Cases for the case

Read Budget Worksheet CPTCs for the case and cert period from CPTC

Check the person is a budget applicant for that Budget Worksheet CPTC by reading the Budget Member file.

End Read /* budget applicant

End Read /* budget worksheet CPTC

End Read /* CPTC

Find Budget Worksheet /* for the last budget found - this will be the most current budget

If the budget worksheet is not eligible, not complete or does not includes EIE

Ignore this person

End If

End Find

Extract the Case information of the eligibility.

Write the person, case and type case information to the workfile.

End Read /* case member

End Read /* person

Create Report and Workflow For Persons with Expiring Earned Income Exceptions (MECEIEZ2)

This batch program reads the file of Persons with expiring EIE created in MECEIEZ1, writes the details to a report and for each person a workflow (reminder type) is sent to the case worker.

Input

Work file created in MECEIEZ1

Output

Workflow messages to case worker

Initial processing

Determine job details, get current date

Mainline processing

Read the expiring EIE workfile.

If EIE 1/3 deduction is expiring next month (start date 3 months ago) write the details to report 1.

If EIE \$30 deduction is expiring next month (start date 11 months ago) write the details to report 2.

The reports are in case worker order.

Create a workflow notification.

Retrieve the user id of the case worker.

If the user id is not defined retrieve send the notification to the location supervisor.

Use common routine CNXCREN, to create the workflow.

End Transaction for each record.

Expiring EIE 1/3 Month Deductions Report Layout (MEM0260R1)

1 2 3 4 5 6 7 8 9 0 1 2 3
 123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012

MECEIEZ2 - MEM0260R1				LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS									
03/01/2002				BUREAU OF HEALTH SERVICES FINANCING									
MEM0260				EXPIRING EIE 1/3 MONTH DEDUCTIONS 12-2001									
10:36 AM													
JOB02713				Page: 1									
Location : R0007 SHREVEPORT REGION													
Caseload 421													
Case Number	Cert Period	Budget Number	Deter Number	SSN	Name	Type	Renewal Date	Cd	EIE Start Date	Months rem. \$30	1/3		
1234567890123	3	1	2	999-99-9999	DOE, JOANNE	13	10-2002		11-01-2001	4	12		
9999999999999	1	2	1	999-99-9999	DOE, JULIE	13	09-2002	1	11-01-2001	4	12		

Expiring EIE \$30 Month Deductions Report Layout (MEM0260R2)

1 2 3 4 5 6 7 8 9 0 1 2 3
 12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012

MECEIEZ2 - MEM0260R2		LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS						03/01/2002			
MEM0260		BUREAU OF HEALTH SERVICES FINANCING						10:36 AM			
JOB02713		EXPIRING EIE \$30 MONTH DEDUCTIONS 4-2001						Page: 1			
Location : R0007 SHREVEPORT REGION											
Caseload 421											
Case Number	Cert Period	Budget Number	Deter Number	SSN	Name	Cat	Type Case	Renewal Date Cd	EIE Start Date	Months rem. \$30	1/3
1234567890123	1	1	1	999-99-9999	DOE, JANNET X	13	1	02-2002	03-01-2001	4	12
9999999999999	1	2	2	999-99-9999	DOE, JACKIE X	13	1	02-2002 1	03-01-2001	4	12

Community Care Recipients and their Providers Report (MEM0370) – Not Used

Extract Process (MECPCCZ1)

This program was created in response to SIR 921. It was a temporary report until an interface to update the providers in MEDS was in place. This report still exists but is no longer required and is no longer run as there is now an interface from MMIS Community Care Providers to MEDS.

This is a batch program that reads an input file of persons from MMIS and extracts some additional information from MEDS, including SSN and caseloads.

Input

Workfile from MMIS with fields: PERSON-NUM, LAST-NAME, FIRST-NAME, RES-PARISH, PROVIDER NUMBER, SITE, NAME, ADDRESS, CITY, STATE, ZIP, PHONE

Output

Work file with the addition of date of birth, SSN and caseload location.

Mainline processing

Read the input file

Find the Person in MEDS and extract their date of birth, SSN, and format their name.

Get the most currently active case for the person by reading the AU Member file.

Get the caseload information from the case

End Read /* AU member

Write output workfile

End Read /* workfile

Create Report of Community Case Persons and Providers (MECPCCZ2)

This batch program reads the file of Persons created in MECPCCZ1 and writes the details to a report in caseload order

Input

Work file created in MECPCCZ1, sorted in caseload location and last name order

Output

N/A

Mainline processing

Read the Person Provider workfile.

Write the details to report 1.

End Read

Community Care Recipients and their PCPs Report Layout (MEM0370R1)

1 2 3 4 5 6 7 8 9 0 1 2 3
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012

MECEIEZ2 - MEM0260R1		LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS				08/21/2003	
MEM0260		BUREAU OF HEALTH SERVICES FINANCING				10:36 AM	
JOB02713		Community Care Recipients and their PCPs - 09/03				Page: 1	
Location : R0007 SHREVEPORT REGION							
Caseload 421							
Person Number	Name	SSN	Date Of Birth	Parish Of Res	Provider ID	Information Site	Telephone
1234567890123	DOE, JULIA	999-99-9999	10/01/99	36	39777	3	ROBERT D LESSER MD & ASSOC * 504-895-904 3600 PRYTANIA, STE 4, NEW ORLEANS, LA 70115
9999999999999	DOE, JANELLE	999-99-9999	09/01/65	4	42309	1	CHILDREN'S HOSP.MED. PRAT. CO* 504-821-0611 2600 URSULINES, NEW ORLEANS, LA 70119
*** End of Report ***							

COLA

Process MEA0010. See standalone COLA Documentation.

Annual Closure/Reopen of QI Certifications (MEA0040)

Overview

This process runs annually. It closes the QI certification and AU member records effective 31 December of the same year, and reopens the same records effective the first of January next year. (NOTE: updated to only reopen QI1, type case 48, for 2003. QI2, type case 49, was terminated with MEA0055 using Natural programs ZZSR673F, ZZSR673G, ZZSR673H and ZZSR673I)

Frequency: Annual

Process

The process is comprised of 10 steps:

Steps 1 and 2

These steps do the housekeeping tasks (such as dataset removal, allocation, etc.)

Step 3

This step reads the CPTC records with type case 48, and selects the records that meet the following criteria:

- Category = 1 or 2 or 4 (Aged, Blind, or Disabled)
- CPTC record is open at the time and has no future close date.
- Start date of CPTC, is before the intended close date (31 December of the year in which the process is run)

(NOTE: The Pending Close Dates & Expected Close Dates are reset before closure to prevent errors)

Once the record is selected, the following processes are done in the order they are described:

1. Create Eligibility Determination.
2. Close the existing certification. This will close the certification and the AU member records linked to that certification record.
3. Make Decision. This will complete the eligibility determination that was just created.
4. Create New Cert.
5. Create New AU Member records. In effect recreate the AU member records that were just closed, and link them to the newly created cert.

Since the process is only concerned with the AU member records that are active at the time of this process, and since at this stage the AU member records have been closed by point 2 (when the certification was closed), when looking for the AU member records, only records would be selected that were closed by this process.

6. Perform the Certify Process, to ensure that all the required elements exist for the new certification that was created.
7. Close Determination.
8. Write out the information to a dataset, to be sorted and processed in later steps.

At the time that the new AU member records are being created, the information (MECQIXL1) about each AU member is captured and is written out to a dataset to be processed in later steps. At this point it is not clear whether the reopen of certification will pass all the validation rules. It is only after point 7 that the failure/success status of each cert is known. For example an AU member record may be written out to the output dataset, but reopen of the certification may fail somewhere along the line. To avoid processing such records in later steps, point 8 writes a control record for the certification, with status = Fail or Complete. The failed records are removed in step 05.

In other words, the output dataset consists of two record types. A control record that indicates whether the main record (the next line) is to be processed or ignored.

Output Record Layout

```
* * * LDA: MECQIXL1
* * * Desc: QI Closure Extract rec.
* * *****
  1 #MECQIXL1
  2 CASE-NUM                N    13
    2 STATUS                A     1
    2 RES-LOC                A     8
R  2 RES-LOC                /* REDEF. BEGIN :
RES-LOC
  3 RES-LOC-TYPE            A     4
  3 RES-LOC-ID              N     4
  2 CSLD-NUM                N     3
  2 LOC-DESC                A    20
  2 WORKER-ID               A     8
  2 PERSON-NUM              N    13
  2 LAST-NAME               A    25
  2 FIRST-NAME              A    20
  2 MIDDLE-INIT             A     1
  2 SSN                     N     9
```

Step 4

This step, sorts the records resulting from the previous step, based on the case number and status, so that the control record appears as the first line for each case.

Step 5

This step reads the sorted dataset, and only writes out the records with the success status, to an output dataset. This dataset is then sorted in two different orders in the following steps and each time a report is produced on the basis of that.

Step 6

Sorts the records in order of Location ID, Last Name, First Name, and Middle Initial

Step 7

This step reads the extracted, sorted, and filtered QI data, and produces version one of report 2 based on the above sort.

Step 8

Sorts the records in order of Parish and Caseload

Step 9

This step reads the extracted, sorted, and filtered QI data, and produces version two of report 2 based on the above sort.

Step 10

Removes the intermediate datasets.

Control Report Layout

```
MECQIXZ1          LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS      12/24/1999
MEA0040          ANNUAL QI CLOSURE CONTROL REPORT                    1:46 AM
JOB02202
QI Closure Run Number:      1
Process Date      : 12/24/1999
-----
QI records read.....          5445
Records successfully actioned... 2675
Records found containing errors.. 2811
*** End of Report ***
```

Report 2 Version One Layout (MEA0040R2)

```
MECQIXZ3          LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS      12/23/1999
MEA0040          QI Certs Closed Effective 12-31-1999              11:05 AM
JOB01970
Annual Closures by Parish - MEA0040R2
Location: 0004 - ASSUMPTION PARISH
Person Number   Last Name   First Name   MI     SSN     Caseload   Worker
-----
1234567890123  DOE         JANE         999-99-9999 321     MAUTMA
9999999999999  DOE         JACOB        999-99-9999 321     MAUTMA
```

Report 2 Version Two Layout (MEA0040R2)

```
MECQIXZ3          LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS      12/23/1999
MEA0040          QI Certs Closed Effective 12-31-1999              11:05 AM
JOB01970
Annual Closures by Parish/Caseload - MEA0040R3
Location: 0004 - ASSUMPTION PARISH
Person Number   Last Name   First Name   MI     SSN     Caseload   Worker
-----
1234567890123  DOE         JACOB        999-99-9999 321     MAUTMA
9999999999999  DOE         JANE         999-99-9999 321     MAUTMA
```

Exception Report Layout

MECQIXZ1 - MEA0040R9
MEA0040
JOB02202

LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS
ANNUAL QI CLOSURE EXCEPTION REPORT

12/24/1999
01:18 AM
Page: 1

QI Closure Run Number: 1
Process Date : 12/24/1999

Case Number	Error Message
1234567890	Certification has future close date
12345678901	Cert Period 1 already linked to outstanding Determination 2; MECDCPV; MECDETU
12345678902	Certification has future close date
12345678903	Cert Period 1 already linked to outstanding Determination 2; MECDCPV; MECDETU
12345678904	Certification has future close date

Closure of Certifications due to Suspension of Type Case (MED0220)

This process runs daily. If input parameters exist on the Run Control record, processing continues according to the specified parameters. The processing parameters for this job are updated online on a window selected with PF9 ('ClstC') on the Type Case Maintenance screen. Up to 10 Category Code and Type Case combinations can be entered on that screen.

The reports created by this job are as follows;

1. MED0220R1 - Close of Type Case 999/999 Control Report (Update mode only)
2. MED0220R2 - List of all Active Type 999/999 Cases To Be Closed 99/99/9999 (Report mode)
3. MED0220R2 - List of all Active Type 999/999 Cases Closed 99/99/9999 (Update mode)
4. MED0220R3 – Future Eligibility Type 999/999 Cases To Be Closed 99/99/9999 (Report mode)
5. MED0220R3 – Future Eligibility Type 999/999 Cases Closed 99/99/9999 (Update mode)
6. MED0220R4 – Pending Applications Type 999/999 Cases (Update & Report mode)
7. MED0220R9 – Close of Type Case 999/999 Exception Report (Update mode only)

Each input Category Code/Type Case runs in one of 2 modes; Report Only ('R') or Update ('U').

If an input Category Code/Type Case is run in Report Only mode, no updates occur for that Type Case and only reports are created.

If an input Category Code/Type Case is run in Update mode, reports are created and Certifications with the specified Category Code and Type Case are updated with the Close date and Closure code specified for that Category Code/Type Case. Certifications with future eligibility are closed with the 'Cancel Future Eligibility' Closure Code and will therefore be listed on a separate report (MED0220R3).

Any pending applications for the specified Type Cases are listed on report MED0220R4.

Frequency: Daily

Process

The process is comprised of 4 steps:

Step 1

This step does the dataset removal.

Step 2

This step runs MECRTZ that validates and processes the input parameters from the Run Control record. This step updates (if required) the Certifications, creates control and exception reports, extracts records to a workfile for the report print step, and finally clears the input parameters off the Run Control record

The following processing occurs in the order described;

1. The Run Control record is read to retrieve the input parameters. These are up to 10 occurrences of the following fields;
 - Category Code (N3)
 - Type Case (N3)
 - Close date (N8) format YYYYMMDD
 - Closure Code (N2)
 - Run Mode (A1) values 'R' or 'U'; 'R'eport only or 'U'pdate mode

Processing continues depending on these input parameters. In each occurrence all these fields will have data or all fields will be empty. If there are no input parameters, processing ends.

Perform Steps 2 through 8 for each input Category Code/Type Case combination:

2. Read the CPTC file with superdescriptor Category Code/Type Case/Close date9c
 - Reject records with Closure code 27 {Cancel Future Eligibility}
 - Read all open CPTC records and all CPTC records that were closed after the Close date specified on the input parameter.
 - Retrieve Case Num, Cert Period Num, Start Date and Renewal Date.
3. Read the Case file for Parish of Residence.
4. Read the Location file, with Parish of Residence, for the Linked Region id
5. Read the Case Load file for the Worker id.

6. Read the Cert Period file for Client Num (required to read the Person file), validate the updates to the Cert Period and CPTC files and, if Run Mode for that Category Code/Type Case = 'U' perform updates;
 - If Run Mode = 'R' or 'U' call the Cert Period object module with the 'Display' option.
 - If Run Mode = 'R' or 'U' and CPTC Start Date < or = Input Parameter Close Date
Set Cert Period and CPTC Closure Code = Input Parameter Closure Code
Set Cert Period and CPTC Close Date = Input Parameter Close Date
 - If Run Mode = 'R' or 'U' and CPTC Start Date > Input Parameter Close Date
Set Cert Period and CPTC Closure Code = 27 { 'Cancel Future Eligibility' }
Set Cert Period and CPTC Close Date = Cert Period Start Date
 - If Run Mode = 'R' or 'U' call the validate Cert Period object module
 - If Run Mode = 'U' Call the Cert Period object module with the 'Modify' option
7. Read the Person file for Person Name
8. Write an Output record to the workfile.
 - #RPT-NUM = 1 if Run Mode = 'R' and CPTC Start Date < or = Input Parameter Close Date (this is the TO BE CLOSED report MED0220R2)
 - #RPT-NUM = 2 if Run Mode = 'U' and CPTC Start Date < or = Input Parameter Close Date and Update was successful (this is the CLOSED report MED0220R2).
 - #RPT-NUM = 3 if (Run Mode = 'R'), and CPTC Start Date > Input Parameter Close Date (this is the Future Eligibility To Be Closed Report MED0220R3).
 - #RPT-NUM = 4 if (Run Mode = 'U'), and CPTC Start Date > Input Parameter Close Date (this is the Future Eligibility Closed Report MED0220R3).
 - #RPT-NUM = 5 if (Run Mode = 'U' or 'R'), and this is a Pending Application (this is the Pending Applications Report MED0220R4).
9. Read the Application Type Case file with superdescriptor Status/Case number/Application number.
Read all 'Pending' records and accept thos with any of the specified Categories and Type Cases. For each APTC record retrieve Case Number and Worker id.
10. Read the Case file for Parish of Residence.
11. Read the Location file, with Parish of Residence, for the Linked Region id and the Parish description.
12. Read the Application file for Probable Client Num (required to read the Person file) and Application date.
13. Read the Person file for Person Name
14. Write the Output Record to the workfile;
 - #RPT-NUM = 1 if Run Mode for that Category Code/Type Case = 'R' and CPTC Start Date < or = Input Parameter Close Date (this is the TO BE CLOSED report MED0220R2)
 - #RPT-NUM = 2 if Run Mode = 'U' and CPTC Start Date < or = Input Parameter Close Date and Update was successful (this is the CLOSED report MED0220R2).
 - #RPT-NUM = 3 if (Run Mode = 'R'), and CPTC Start Date > Input Parameter Close Date (this is the Future Eligibility To Be Closed Report MED0220R3).
 - #RPT-NUM = 4 if (Run Mode = 'U'), and CPTC Start Date > Input Parameter Close Date (this is the Future Eligibility Closed Report MED0220R3).
 - #RPT-NUM = 5 if (Run Mode = 'U' or 'R'), and this is a Pending Application (this is the Pending Applications Report MED0220R4).

15. Write a record to the Run Control file for restartability.
16. If Run Mode = 'U' write the Control Report MED0220R1.
17. At the end of this step the Run Control record is cleared.

Output Record Layout

```

* * * LDA:  MECCTRL1
* * * Desc: TYPE CASE SUSPENSION rec
* * *****
1 #MECTRL1
2 #RPT-NUM          N      1 /* 1=TO BE CLOSED, 2=CLOSED, 3=Future Elig Closed,
                        4=Future Elig to be Closed, 5=Pending Applications
2 #IN-CAT-TYPE-CASE A      6
R 2 #IN-CAT-TYPE-CASE
3 #IN-CATEGORY-CODE A      3
3 #IN-TYPE-CASE     A      3
2 #IN-CLOSE-DATE    N      8 /* MMDDYYYY
2 #IN-CLOSURE-CODE  N      2
2 #IN-RUN-MODE      A      1 /* U or R
2 #LOCATION           A      8
R 2 #LOCATION
3 LINKED-REGION-ID  N      4 /* From ME-LOC
3 RES-LOC-ID        N      4 /* From ME-CASE
2 CASE-NUM          N     13 /* From ME-CPTC or ME-APPL-TYPE-CASE
2 CERT-PERIOD-NUM   N      4 /* From ME-CPTC
2 #WRKR-ID          A     12 /* From ME-APPL-TYPE-CASE or ME-CASE-LOAD
R 2 #WRKR-ID
3 #WRKR-LOC-TYPE    A      4
3 #WRKR-LOC-ID      N      4
3 WRKR-NUM          N      4
2 CL IENT-NUM       N     13 /* From ME-APPLICATION or ME-CERT-PERIOD
2 #NAME             A     30 /* From ME-PERSON 'Last-Name' + ',' + 'First-Name'
2 RENEWAL-DATE      N      8 /* From ME-CPTC; rpt-num=1,2,3,4
R 2 RENEWAL-DATE
3 APPL-NUM          N      3 /* From ME-APPLICATION; If rpt-num=5 only
2 CPTC-START-DATE   N      8 /* From ME-CPTC; If rpt-num=1,2,3,4
R 2 CPTC-START-DATE
3 APPLICATION-DATE  N      8 /* From ME-APPLICATION; If rpt-num=5 only
2 LOC-DESC          A     20 /* From ME-LOC

```

Close of Type Case Control Report Layout (MED0220R1)

1 2 3 4 5 6 7 8
1234567890123456789012345678901234567890123456789012345678901234567890

```

MECCRTZ          LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS          12/24/1999
MED0220          BUREAU OF HEALTH SERVICES FINANCING                    1:46 AM
JOB02202        MED0220R1 - CLOSE OF TYPE CASE 999/999 CONTROL REPORT    Page: 1

Input Parameters
Category  Type Case  Close Date  Closure Code  Run Mode
-----
  999      999      99/ 99/ 9999      99      R (report)
  999      999      99/ 99/ 9999      99      R (report)

Process Date:  MM/DD/YYYY
-----
Pending Applications read      Z,ZZZ,ZZ9
CPTC Records read             Z,ZZZ,ZZ9

CPTC Records updated          Z,ZZZ,ZZ9
Closure Code 99 updates       Z,ZZZ,ZZ9
Future Eligibility updates    Z,ZZZ,ZZ9

Records found containing errors Z,ZZZ,ZZ9

*** End of Report ***

```

Close of Type Case Exception Report layout (MED0220R9)

1 2 3 4 5 6 7 8 9 0 1 2 3
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012

```

MECCRTR1 - MED0220R2          LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS          12/24/1999
MED0220          BUREAU OF HEALTH SERVICES FINANCING                    1:46 AM
JOB02202        CLOSE OF TYPE CASE EXCEPTION REPORT                Page: 1

VALIDATION OF CERT PERIOD FAILED: Case: 999999999999 CP: 1 Close date must be thc end of the month; MECCAMV; MECCAMN1;
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

*** End of Report ***

```

Step 3

This step is the sort. The workfile created in Step 2 is sorted into Category/Type Case, Rpt-num, Region, Parish, Case Num and Cert Period sequence.

Step 4

This step runs program MECRTR1 in this report print step. The sorted workfile is read and 3 reports are created; the Certifications Closed/To Be Closed report (MED0220R2), the Future Eligibility Closed/To Be Closed report (MED0220R3) and the Pending Applications report (MED0220R4). All these reports are in Category Code/Type Case, Region, Parish of Residence and Case Number sequence.

Processing is as follows;

1. Read the records on the input workfile. . For the 1st record read and at change of Category Code/Type Case or change of report number, use the Close Date, Category and Type Case of that record to derive the report headings.
2. Process the records on the input workfile.
3. For each record accumulate Case Total.
4. For #RPT-NUM 1,2,3 and 4 read the AU Members file to accumulate AU Member totals
5. If #RPT-NUM = 1 write record to report MED0220R2 (LIST OF ALL ACTIVE TYPE 999/999 CASES TO BE CLOSED MM/DD/YYYY)
6. If #RPT-NUM = 2 write record to report MED0220R2 (LIST OF ALL ACTIVE TYPE 999/999 CASES CLOSED MM/DD/YYYY)
7. If #RPT-NUM = 3 write record to report MED0220R3 (FUTURE ELIGIBILITY TYPE 999/999 CASES TO BE CLOSED MM/DD/YYYY)
8. If #RPT-NUM = 4 write record to report MED0220R3 (FUTURE ELIGIBILITY TYPE 999/999 CASES CLOSED MM/DD/YYYY)
9. If #RPT-NUM = 5 write record to report MED0220R4 (PENDING APPLICATIONS TYPE 999/999 CASES)
10. At Break of Category Code/Type Case or break of Report Number:
 - Write Category Code/Type Case totals and skip to a new page
11. At Break of Region:
 - Write Region totals
 - Retrieve Region Description from the Location file
12. At Break of Location:
 - Write Parish totals and skip to a new page
 - Retrieve Parish Description from the Location file
13. At Break of Category Code/Type Case:
 - Write Category Code/Type Case totals and skip to a new page

List of all Active Type Cases Closed Layout (MED0220R2)

1 2 3 4 5 6 7 8 9 0 1 2 3
123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012

```

MECCRTR1 - MED0220R2                LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS                12/24/1999
MED0220                BUREAU OF HEALTH SERVICES FINANCING                1:46 AM
JOB02202                LIST OF ALL ACTIVE TYPE 999/999 CASES CLOSED 99/99/9999                Page: 1

REGION: R0001 - XXXXXXXXXXXXXXXXXXXX

PARISH: P0004 - ASSUMPTION PARISH

Case Number      Name                Person Number      Renwl date      Worker #
-----
999999999999999  xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx  999999999999999  99/99/9999     X 9999 9999

P0004 - ASSUMPTION PARISH                CASE TOTALS: Z,ZZZ,ZZ9                AU MEMBER TOTALS: Z,ZZZ,ZZ9

*** End of Report ***

```

List of all Active Type Cases To Be Closed Layout (MED0220R2)

1 2 3 4 5 6 7 8 9 0 1 2 3
123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012

```

MECCRTR1 - MED0220R2                LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS                12/24/1999
MED0220                BUREAU OF HEALTH SERVICES FINANCING                1:46 AM
JOB02202                LIST OF ALL ACTIVE TYPE 999/999 CASES TO BE CLOSED 99/99/9999                Page: 1

REGION: R0001 - XXXXXXXXXXXXXXXXXXXX

PARISH: P0004 - ASSUMPTION PARISH

Case Number      Name                Person Number      Renwl date      Worker #
-----
999999999999999  xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx  999999999999999  99/99/9999     X 9999 9999

P0004 - ASSUMPTION PARISH                CASE TOTALS: Z,ZZZ,ZZ9                AU MEMBER TOTALS: Z,ZZZ,ZZ9

*** End of Report ***

```


LASES Cases without linked LASES children (MEM0270)

Extract and report on LASES Cases without linked LASES children (MECLCSR)

This program was created in response to SIR 742.

This is a batch program that extracts and reports on LASES cases. These LASES cases have no LASES children linked to them.

Input

N/A

Output

Report of LASES Cases that match specified criteria.

Initial processing

Determine job details, get current date

Mainline processing

Read all LASES Case records, ME-LASES-CASE by run number.

Reject the record if a start date is present on the LCASE. The start and end dates are populated based on the start and end dates of the linked children. Therefore, if a start date is present we do not want this record since it means a child is linked.

Read LASES Case Child, ME-LASES-CASE-CHILD by Absent Parent, Case, Cert period, Au member.

If the Absent Parent, Case Number, or Cert Period do not match then escape the loop.

Count the number of children for this CASE, Absent Parent and Cert Period. Add 1 to the Number of Children Counter.

Reject this LCASE if the Children Counter is greater than zero.

Find the Cert Period associated with this LASES Case.

If the cert period is closed then we don't want to report on this LCASE. It doesn't matter if any children are linked, the case is closed. This only applies to cases closed on or before Sept of the year we implemented, Sept 30th, 2002.

Reject this LCASE if the Cert Period is closed.

We have a LCASE record that requires reporting. Retrieve the necessary information and pass on to the sort process.

Retrieve the the worker location

Save information to sort work record.

Write the work file record.

Sort the information by worker location, caseload, case number, cert period, and absent parent number.

Write the information to report 1.

LASES Cases found without linked Children (MEM0270R1)

1 2 3 4 5 6 7 8 9 0 1 2 3
 12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012

Case Number	Cert	Absent Parent	Client	Location	Caseload	LASES Rn
12345678901	1	9876543210321	9991234567890	P-23	101	101
1234567890123	6	9876543210322	9991234567891	P-23	104	101
1234567890124	1	987654321032	9991234567892	P-23	105	101
1234567890124	1	9876543210323	9991234567892	P-23	105	101
1234567890125	2	9876543210324	9991234567893	P-23	108	101
12345678902	1	9876543210325	9991234567894	P-23	110	101
1234567890126	2	9876543210326	9991234567895	P-23	111	101
Lases Cases where start date is 0					:	344
LCASE where Start Dt =0,and no LCHLD & Closed:					:	0
LCASE where Start Dt =0 and no LCHILD					:	145
*** End of Report ***						

HIFA Waiver Report – Uninsured Parents (MEN0330)

These programs were created in response to SIR 743.

The purpose of the report is to determine the number of parents of children already enrolled in Medicaid and CHIP enrolled programs who are currently uninsured and would be eligible for a HIFA Medicaid expansion to cover parents.

Only C-related certifications (including 03-01 FITAP/LAMI certifications but excluding categories 05 and 16) are included because we can only identify parents from these types of certifications. OCS categories (06, 08, 15 and 22) are excluded.

MSP and presumptive eligibility are treated as no eligibility in MEDS.

There are 3 different types of c-related certifications in MEDS we get this information from – those with no budget, those with budgets other than pregnant women type cases, and pregnant women type cases with budgets.

Data on the Uninsured Parents HIFA Waiver Report

These are 3 different types of certifications in MEDS we get this information from:

1. Active C-related certs with no budgets.
 - Type cases read are 03-01, 03-02, 03-25, 03-47(illegal aliens), 03-72, 03-86, 03-90, 03-97, 03-99 and 13-85.
 - 1st parent is identified by relationship to client = child.
 - With no budget we have no way to identify a 2nd parent except on type case 03-01 certs if there is a legal spouse (relationship to client = 02).
2. Active C-related certs with budgets (except pregnant woman certs).
 - Type cases read are 03-07, 03-08, 03-14, 03-15, 03-20, 03-21, 03-55, 13-1, 13-9 and 13-71.
 - 1st parent is identified by relationship to client = child. If no child exists accept a payee, as this is a parent with their child in another cert, and accept a LIFC client as the child is not always included in LIFC certs.
 - 2nd parent is another budget applicants at least 19 years old
3. Active C-related certs with pregnant woman type cases and budgets.
 - Type cases read are 03-13, 03-53 and 03-104.
 - Accept certs with completed deeming sections, as deemed section are created for parents deeming income to children.
 - 1st and 2nd parents are identified as budget applications at least 19 years old.
 - If no deeming sections exist it could be there are parents involved but they have no income, so we accept certs if an AU member has relationship to client = child.
 - The client is counted as the 1st parent.
 - No 2nd parent can be found in this case.

Extract and Report on Eligible and Ineligible Parents with no Budgets (MECHFAZ1)

This is a batch program that reports on active C-related certs with no budgets, and extracts information on the parents.

- Type Cases processed are 03-01, 03-02, 03-25, 03-72, 03-86, 03-90, 03-97 and 03-99.
- The 1st parent is identified by relationship to client = child
- With no budget we have no way to identify a 2nd parent except on type case 03-01 certs if there is a legal spouse (relationship to client = 02).

Input

N/A

Output

N/A

Initial processing

Determine job details, get current date.

Mainline processing

Assign the next key to read certs for each C-related Category Code Type Case with no budget.

For each Category Code Type Case:

Read CPTC by Category Code Type Case

Reject if the CPTC is not active

Get the Client of the Cert Period

Read AU Members for the case number and cert period number to identify parents.

If the AU Member.Relation To Client = Child

Assign Parent-1 = Cert.Period.Client

End If

If AU Member. Relation to Client = Legal Spouse and Category Type Case = LAMI

Assign Parent-2 = AU Member.Person Num /* only LAMI certs will have 2nd parent

End If

End-Read

If no parent found but AU Member.Relation to Client = Payee /*assume children in other Cert

Assign Parent-1 = Cert.Period.Client

End If

Perform Routine Check Eligibility of Parents

Accumulate totals for each parent

```
    Get Person details for each parent
    Write work file record for 1st parent
    Write work file record for 2nd parent if 2nd parent was found.
End Read /* CPTC
End For /* each category code type case
```

Extract and Report on Eligible and Ineligible Parents with Budgets (MECHFAZ2)

This is a batch program that reports on active C-related certs with budgets (except pregnant woman budgets), and extracts information on the parents.

- Type Cases processed are 03-07, 03-08, 03-14, 03-15, 03-20, 03-21, 03-55, 13-1, 13-9 and 13-71.
- 1st parent is identified by relationship to client = child. If no child exists accept a payee, as this is a parent with their child in another cert, and accept a LIFC client as the child is not always included in LIFC certs.
- 2nd parent is another budget applicants at least 19 years old

Input

N/A

Output

N/A

Initial processing

Determine job details, get current date.

Mainline processing

Assign the next key to read certs for each C-related Category Code Type Case with budgets.

For each Category Code Type Case:

Read CPTC by Category Code Type Case

Reject if the CPTC is not active

Get the Client of the Cert Period

Read AU Members for the case number and cert period number to identify parents.

If the AU Member.Relation To Client = Child

Assign Parent-1 = Cert.Period.Client

End If

If Category Type Case = 013001 /* LIFC – the child is not always included in the cert

Assign Parent-1 = Cert.Period.Client Num /* only LAMI certs will have 2nd parent

```
End If
End-Read
If no parent found but AU Member.Relation to Client = Payee /* assume child in another
    Assign Parent-1 = Cert Period.Client /* cert.
End If
Perform Check Eligibility of Parent
Perform Check If Disabled Parent
Read Budget Worksheet CPTC for the case and cert period number to get most recent
budget
    Check budget is eligible and the same category type case as the cert period
End Read
If a budget was found
    If budget date >= 052003
        Find Number Case Budget Info for case number and budget month
        If number > 0
            Set Auto-Budget flag to true
        End If
    End If
    Find Budget Applicants for budget
        If Budget Applicant.Person Num not 1st Parent
            Find Person with Person Num = Budget Applicant.Person Num
            If Person is 19 years old or older
                Assign Parent-2 = Budget Applicant.Person Num
            End If
        End Find
        If 2nd parent found
            Perform Check Eligibility of Parent
            Perform Check If Disabled Parent
        End If
    End If
    End Find /* budget applicants
    Read Budget Worksheet Section for budget /* to get income amounts
        If Template Section Type = Eligibility
```

```
        Perform Get Eligibility Lines
    End If
    If Template Section Type = Member Calculation and
        Section. Person-Num = Parent-1 or Parent-2
        and not Auto-budget flag = true
        Perform Get Member Calc Lines
    End If
End Read /* section
If Auto-Budget flag = true
    Perform Get Income from PIES
End If
End If
Accumulate totals for each parent.
Get Person details for each parent
Write work file record for 1st parent
Write work file record for 2nd parent if 2nd parent was found.
End Read /* CPTC
End For /* each category code type case
```

Extract and Report on Eligible and Ineligible Parents with Pregnant Women Budgets (MECHFAZ3)

This is a batch program that reports on active C-related certs with pregnant women type cases and budgets, and extracts information on the parents.

- Type Cases processed here are 03-13, 3-53 and 03-104
- Accept certs with completed deeming sections, as deemed section are created for parents deeming income to children.
 - 1st and 2nd parents are identified as budget applications at least 19 years old.
- If no deeming sections exist it could be there are parents involved but they have no income, so we accept certs if an AU member has relationship to client = child.
 - The client is counted as the 1st parent.
 - No 2nd parent can be found in this case.

Input

N/A

Output

N/A

Initial processing

Determine job details, get current date.

Mainline processing

Assign the next key to read certs for each C-related Category Code Type Case with CHAMPP budgets.
For each Category Code Type Case:

Read CPTC by Category Code Type Case

Reject if the CPTC is not active

Get the Client of the Cert Period

Read Budget Worksheet CPTC for the case and cert period to get most recent budget

Check budget is eligible and the same category type case as the cert period

End Read

If a budget was found

If budget date >= 052003

Find Number Case Budget Info for case number and budget month

If number > 0

Set Auto-Budget flag to true

End If

End If

Read Budget Worksheet Section to find Deeming Section /* to get parents of MUM

If Section Id = 'A-3CHAMP'

```
        Deeming Section found
        Escape bottom
    End If
End Read /* section
If no Deeming Section found
    Read AU Members for the case number and cert period number to identify parents.
        If the AU Member.Relation To Client = Child
            Assign Parent-1 = Cert.Period.Client
        End If
    End Read
Else
    Find Budget Applicants for budget
        Find Person with Person Num = Budget Applicant.Person Num
            If Person is 19 years old or older
                If Parent-1 = 0
                    Assign Parent-1 = Budget Applicant.Person Num
                End If
                If Parent-2 = 0
                    Assign Parent-2 = Budget Applicant.Person Num
                End If
            End If /* adult
        End Find /* person
        If Parent found
            Perform Check Eligibility of Parent /* for both parents
            Perform Check If Disabled Parent /* for both parents
        Else /* we haven't been able to find a parent, but there is a deeming section
            Assign Parent-1 = 0 /* assume there is a parent
            Assign Ineligible = true /* assume they're ineligible
        End If
    End Find /* budget applicants
    Perform Get Deeming Section Lines /* to get income amounts
End If
```

```
        If no parents found and deeming section not found
            Escape top /* cannot identify parents
        End If

    End If      /* budget found

    Accumulate totals for each parent.
    Get Person details for each parent
    Write work file record for 1st parent
    Write work file record for 2nd parent if 2nd parent was found.

    End Read /* CPTC
End For      /* each category code type case
```

Check Eligibility of Parents

```
Read AU Members by Person Start Date 9c for the Parent.
    If AU Member is active and Type Case is not Presumptive Eligibility or MSP
        Parent is Eligible
    End If
    If Eligibility is found
        Check if AU Member has Medicare Coverage Part A, Part B or both
        If no Medicare found
            Check if AU Member has TPL
        End If
    End If

End-Read
```

Check If Disabled Parents

```
If SSI eligibility was found for Parent
    Parent is Disabled
    Escape routine
End If
Read Person Gross Income with Case, Cert Period and Person from Parent.
    If Income Type = 11 or = 41 /* disabled income types
        Parent is Disabled
        Escape routine
    End If
End-Read
```

Get Eligibility Lines

```
Assign the line number of the Number in Assistance Unit line for that template id.
Find Budget Worksheet Line with that line number to get Num in Assistance Unit
End Find
```

```
Assign the line number of the Countable Income for that template id
```

Find Budget Worksheet Line with that line number to get Countable Income
End Find

Read the Standard Value Table for that Number in Assistance Unit to get the FPIG amount
Compare Countable Income to FPIG to find income level.

Get Member Calc Lines

Assign the line number of the Gross Earned Income line for that template id.
Find Budget Worksheet Line with that line number to check if there is Earned Income
End Find

Assign the line number of the Net Self Employment Income for that template id
Find Budget Worksheet Line with that line number to check if there is Self Employment Income
End Find

Assign the line number of the Gross Unearned Income line for that template id.
Find Budget Worksheet Line with that line number to check if there is Unearned Income
End Find

Get Deeming Section Lines

Assign the line number of the Number in Assistance Unit line for that template id
Find Budget Worksheet Line with that line number to get Num in Assistance Unit
End Find

Assign the line number of the Countable Income for the template id and template version.
Find Budget Worksheet Line with that line number to get Countable Income
End Find

Read the Standard Value Table for that Number in Assistance Unit to get the FPIG amount
Compare Countable Income to FPIG to find income level.

If Auto-budget flag = true
 Perform Get Income From PIES

Else

 Assign the line numbers of the Gross Earned Income line for parent 1 and parent 2 for the template & version.

 Find Budget Worksheet Line with that line number to check if there is Earned Income for parent 1 and parent 2.

 End Find

 Assign the line numbers of the Net Self Employment Income for parent 1 and parent 2 for template & version.

 Find Budget Worksheet Line with that line number to check if there is Self Employment Income

 End Find

 Assign the line number of the Gross Unearned Income line (only 1 line for both parents) for template & version.

Find Budget Worksheet Line with that line number to check if there is Unearned Income

End Find

End If

Get Income From PIES

Find Person Month Income for parent 1 and budget month to check if there is Earned Income, net Self Employment Income (Self Employment Amounts less Self Employment Expense Amounts for up to 4 employers), and Unearned Income.

Find Person Month Income for parent 2 and budget month to check if there is Earned Income, net Self Employment Income (Self Employment Amounts less Self Employment Expense Amounts for up to 4 employers), and Unearned Income.

Get Person Details

Find Person for parent

Extract parish, sex code, race and age range for workfile

End Find

Remove Duplicates from Eligible & Ineligible Parents Extracts (MECHFAZ4)

Remove person number duplicates from the Eligible and Ineligible parents extracts. The duplicate with no child is removed if it exists.

Input

Files output from MECHFAZ1, 2 & 3 and sorted in Person Number, No child Indicator order

Output

File with no duplicates.

Mainline processing

Read work file 1

```
/* records with children are read first within person number
/* records with zero person number are valid and must not be treated as duplicates.
If Person Number = previous Person Number and Person Number > 0
    Escape top /* bypass this record
End If
```

End Work

Report Extracted Eligible and Ineligible Parents and their Income (MECHFAR)

Input

Parameter indicating version and sort order of report

One of 7 unduplicated files sorted in category type case order, race, age groups, parish, sex & age, race & age, sex

Output

7 income reports sorted by category type case, race, age, parish, sex & age, race & age, sex

7 insurance reports sorted by category type case, race, age, parish, sex & age, race & age, sex

Mainline processing

If input parameter = type case

Read work file 1 /* in category type case order

End if

If input parameter = race

Read work file 2 /* in race order

End if

If input parameter = age groups

 Read work file 3 /* in age group order

End if

If input parameter = parish

 Read work file 4 /* in parish order

End if

If input parameter = sex and age

 Read work file 5 /* in sex and age group order

End if

If input parameter = race and age

 Read work file 6 /* in race and age group order

End if

If input parameter = sex

 Read work file 7 /* in sex order

End if

Accumulate counts of eligible and ineligible parents, income, disabled/not disabled and insurance

At break of key /* depending on sort order

 Calculate percentages

 Write counts and percentages to income and insurance reports

 Add counts to report totals

 Reset counts

End Break

Write income and insurance report totals

Active Children with Pseudo SSN (MEM0290)

Extract Active Children with Pseudo SSN (MECSSN1)

This program was created in response to SIR 811.

This is a batch program that extracts both LAMI and Non-LAMI children who are currently certified on MEDS with a pseudo social security numbers.

Input

N/A

Output

Work file 1 of LAMI children with pseudo ssn.

Work file 2 of Non-LAMI children with pseudo ssn.

Initial processing

None.

Mainline processing

Read all Person records, ME-PERSON by SSN starting with 9. Ignoring those persons older than 18 years of age or younger than 6 months.

Read the AU member file for this person starting with the latest certification. Closed or suspended AU members are ignored.

Read active Cert Period Type Cases for the case and certification period, ignoring refugee type case.

Determine what age group the child belongs in. There are 11 age groups:

12 –18 years

7 – 12 years

5 – 7 years

2 – 5 years

< 2 years

11 – 12 months

10 – 11 months

9 – 10 months

8 – 9 months

7 – 8 months

6 – 7 months

If this is a LAMI case, write a record to work file 1.

If this is a Non-LAMI case, write a record to work file 2.

Get the next person.

End Read /* CPTC

End Read /* au member

End Read /* person

Create Report for Active Children with Pseudo SSN (MECSSNZ2)

This batch program reads the file for both LAMI and Non-LAMI children who are currently certified on MEDS with a pseudo social security numbers created in MECSSN1, writes the details to a report along with totals.

Input

Work file 1 created in MECSSNZ1

Work file 2 created in MECSSNZ1

Output

Report

Initial processing

Determine job details.

Mainline processing

Read the work file 1 containing only LAMI children.

Adds 1 to the appropriate LAMI age bucket.

Writes person number, case number, cert period number, category type case code, birth date and social security number to the report.

Read the work file 2 containing only Non-LAMI children.

Adds 1 to the appropriate Non-LAMI age bucket.

Writes person number, case number, cert period number, category type case code, birth date and social security number to the report.

Writes totals for LAMI and Non-LAMI, broken out by age group.

Active Children With Pseudo SSN Report Layout (MEM0290R1)

1 2 3 4 5 6 7 8 9 0 1 2 3
 123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012

MECSSNZ2	LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS	08/14/2003
MEM0290	BUREAU OF HEALTH SERVICES FINANCING	01:08 PM
JOB02183	ACTIVE CHILDREN WITH PSEUDO SSN	Page: 1

Cat-Type-Case 003-001

 Age: 12-18 years

PERSON-NUM	CASE-NUM	CERT	CAT-TYP	BIRTH-DATE	SSN
1234567890123	987654321021	1	3	1 1984-08-19	999-99-9999
123456789012	987654321022	1	3	1 1984-10-13	999-99-9999
1234567890124	9876543210321	1	3	1 1985-01-10	999-99-9999
1234567890125	987654321023	1	3	1 1986-08-25	999-99-9999
1234567890126	9876543210322	1	3	1 1986-10-28	999-99-9999
123456789013	987654321024	1	3	1 1987-06-03	999-99-9999
123456789014	9876543210323	1	3	1 1987-08-25	999-99-9999
1234567890127	9876543210324	1	3	1 1988-05-11	999-99-9999
1234567890128	9876543210325	1	3	1 1988-08-25	999-99-9999
1234567890129	9876543210326	1	3	1 1988-09-18	999-99-9999
1234567890130	9876543210327	1	3	1 1988-09-19	999-99-9999
1234567890131	9876543210328	1	3	1 1988-09-30	999-99-9999
1234567890132	9876543210329	1	3	1 1988-10-15	999-99-9999
1234567890133	9876543210330	1	3	1 1989-06-22	999-99-9999
1234567890134	9876543210331	1	3	1 1989-12-05	999-99-9999
1234567890135	9876543210332	2	3	1 1990-06-27	999-99-9999
1234567890136	9876543210333	1	3	1 1990-09-06	999-99-9999
12345678901	9876543210334	1	3	1 1991-01-05	999-99-9999
1234567890137	987654321025	1	3	1 1991-04-14	999-99-9999
1234567890138	9876543210335	1	3	1 1991-05-28	999-99-9999
1234567890139	9876543210336	1	3	1 1991-06-30	999-99-9999

MECSSNZ2	LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS	08/14/2003
MEM0290	BUREAU OF HEALTH SERVICES FINANCING	01:08 PM
JOB02183	ACTIVE CHILDREN WITH PSEUDO SSN	Page: 49

Totals 003-001 Non-003-001

6-7 months	172	
7-8 months	94	
8-9 months	75	
9-10 months	48	
10-11 months	44	
11-12 months	35	1
< 2 years	289	3
2-5 years	892	16
5-7 years	99	1
7-12 years	34	4
12-18 years	26	14

*** End of Report ***

Zip/City Compare with USPS Address CD - (MEN0340)

This process was created in response to SIR 777.

Input Record Layout – USPS City State Detail Record

Field Name	Length	Position	Content
Record Type	1	1	D for detail
Zip Code	5	2 thru 6	
City State Key	6	7 thru 12	
Zip Classification Code	1	13	Blank= non-unique zip, M=apo/ppo military zip, P=PO Box Zip, U=unique zip
City Name	28	14 thru 41	
City Abbreviation	13	42 thru 54	
Facility Code	1	55	A=airport mail facility, B=branch, C=community post office, D=area distribution center, E=sectional center facility, F=delivery distribution center, G=general mail facility, K=bulk mail center, M=money order unit, N=non-postal community name/former postal facility/place name, P=post office, S=station, U=urbanization
Mailing Name Indicator	1	56	Y=mailing name, N=non-mailing name
Preferred Last Line Key	6	57 thru 62	
Preferred City Name	28	63 thru 90	
City Delivery Indicator	1	91	Y=office has city delivery carrier routes, N=office does not have city delivery carrier routes
Carrier Route Rate Sort Indicator	1	92	A=carrier route sortation/rates apply-merging permitted, B=carrier route sortation/rates apply-merging non permitted, C=carrier route sortation/rates do not apply-merging permitted, D=carrier route sortation/rates do not apply-merging non permitted.

Zip/City Comparison (MEIZIPZ1)

This is a batch program that compares data from a CD from the US Postal Service to the City and Zip code tables defined in MEDS. The data from the USPS CD must be uploaded to a flat file before this batch job can be run. The data is for Louisiana only.

Input

Work file of USPS city/zip data

Output

Control report of cities and zip codes added to and removed from MEDS.

Initial processing

Determine job details, get current date.

Mainline processing.

Read Zip-Code physically

Read USPS work file to check if MEDS cities/zips are still valid

Reject record if not detail record type and not mailing indicator = 'Y'.

If Zip-Code.City = USPS.City

Assign #city-found = TRUE

If Zip-Code.Zip-Code = USPS.Zip-Code

Assign #zip-found = TRUE

Escape bottom

End If

End If

End Read /* USPS work file

If not #zip-found

Report Zip Code/City on MEDS but not USPS CD

If not #city-found

Report City on MEDS but not USPS CD

End If

End If

End Read /* Zip Code file

Read USPS file

Reject record if not detail record type and not mailing indicator = 'Y'

Validate the USPS data – check zip is numeric and city is populated.

Read Zip-Code where Zip-Code = USPS.Zip Code

```

      If Zip-Code.City = USPS.City
          Assign #City-found = true
          Escape bottom
      End If
End Read /* Zip Code
If not #city-found

      Report City on USPS CD but not on MEDS
End If
If no records found /* Zip Code

      Report Zip Code/City on USPS CD but not on MEDS
End If
End Read /* USPS

Write totals of records added and removed from MEDS.

```

Zip Code/City Compare Control Report (MEN0340R1)

MEIZIPZ1	LOUISIANA DEPARTMENT OF HEALTH AND HOSPITALS	01/20/2003
MEN0340	BUREAU OF HEALTH SERVICES FINANCING	11:19 AM
JOB01026	MEN0340R1- ZIP CODE/CITY UPDATE CONTROL REPORT	Page: 1

USPS City ARABIX added to MEDs table
 USPS Zip/City 70032 ARABIX added to MEDs tables
 USPS City ZWOLLEX added to MEDs table
 USPS Zip/City 71486 ZWOLLEX added to MEDs tables

Number of USPS records read	:	1,422
Number of Mailing USPS records (not unique)	:	816
Number of Zip/City records read in MEDs	:	809
Number of Zip/City records matched	:	809
Number of Zip/City records on MEDS but not USPS CD:	:	0
Number of Cities on MEDS but not USPS CD	:	0
Number of Zip/City records on USPS CD but not on MEDS:	:	2
Number of Cities on USPS CD but not on MEDS	:	2
Number of errors	:	0

*** End of Report ***