



All Staff

Kathy Kliebert
Secretary
November 13, 2013

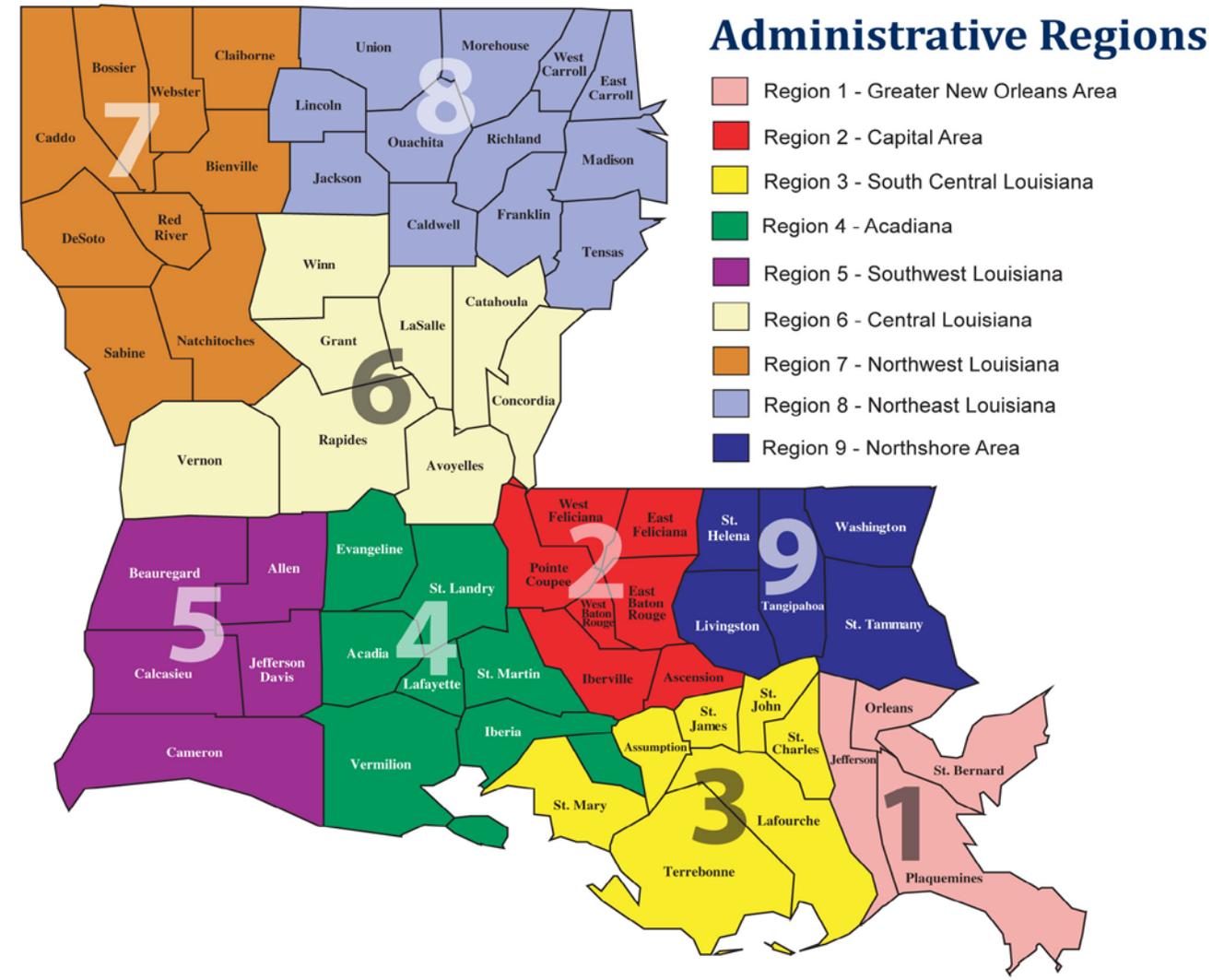


Today's Discussion

- Regional Meetings Wrap Up
- Employee Advisory Group Update
- Human Resources Updates
- Agency Spotlights
- Enriching Our Work Environment
- Staying Healthy

Regional Meetings Wrap Up

- Business Plan Rollout
- Long Term Care
- OPH Lab Update
- Bayou Health



EAG Update



Technology Talk

- IT has assigned a technician to visit each conference room at least twice per year. The first round will be completed by the end of next week. Technicians will check each port and
 - Report damaged ports to OTM
 - Label all active ports
 - Determine whether inactive ports should be activated
- Computers will be installed and secured in conference rooms 118 and 173 by the end of next week
- Medicaid has agreed to fund a pilot conference room. Details will be announced soon!

PES Concerns

- Unfortunately we will not be able to change the PES due date.
- Please be sure that the correct forms are being used for your evaluations.

Discussion Points Raised to EAG

Members

- Dress Code
- Layoffs versus raises
- Regional Visits

Reminders

- Policy Reminders
 - Cell phone or stipend
 - Telework
 - Find these policies and more on the new [Policy & Procedure Manual](#)
- Subscribe to receive department news here:
<http://new.dhh.louisiana.gov/index.cfm/communication/signup/0/msgid/101>
 - Or search "Subscribe Now" from the DHH main page search bar

We Want Your Feedback

- DHH Wide Communication:
 - Newsletter or Bulletin Board?
 - What type of information do you want?
 - What is the best way to communicate with you?

Send your feedback to DHHSecretary@la.gov

Human Resources Updates



Performance Evaluations

Office	Rated		Unrated	
	#	%	#	%
OS	441	96.71%	15	3.29%
MVA	885	99.55%	4	0.45%
OAAS	374	99.20%	3	0.80%
HQ	178	95.19%	9	4.81%
VFMC	197	100%		
OPH	1125	99.73%	3	0.27%
OCDD	1207	98.69%	16	1.31%
HQ	69	84.15%	13	15.85%
PSSC	1067	99.91%	1	0.09%
RsCtrs	71	97.26%	2	2.74%
OBH	1194	99.50%	6	0.50%
HQ	70	94.59%	4	5.41%
ELMHS	891	99.89%	1	0.11%
CLSH	233	99.57%	1	0.43%
TOTAL	5226	99.11%	47	0.89%

New DHH Policy Manual Site

Employee Resources

[Change Password](#)

[Forms/Applications](#)

[Civil Service](#)

[Group Benefits](#)

[DHH Human Resources](#)

[HIPAA \(Privacy Information\)](#)

[DHH Website](#)

[Lasers](#)

[DHH Policy Manual](#)

[LEO](#)

[Division of Administration](#)

[Update Profile/Contact Info](#)

[Employee Safety](#)

To access the DHH Policy Manual:

- Go to DHHNet Homepage
- Locate “Employee Resources” menu on the left side of the page
- Click on “DHH Policy Manual”
- Questions? Contact Sandra Lyons at sandra.lyons@la.gov

Agency Spotlights



Medicaid Eligibility for Pregnant

Women

- Change in eligibility for pregnant women planned for 1/1/14 – tied to availability of new coverage in Exchange.
- Federal government made late policy reversal that would keep uninsured pregnant women out of coverage outside of open enrollment.
- This last minute change threatens prenatal care for women and their unborn children.
- This week DHH will issue an emergency rule to restore eligibility for uninsured pregnant women through our LaCHIP program.
- This does not require a state plan amendment and is something we can accomplish quickly to ensure that an adequate safety net exists for pregnant women and their unborn children.

Sanitarian Services Reaches Goal of Eliminating Backlog of Inspections for 41,557 Permitted Establishments by September 30, 2013

Accomplishment is attributed to:

1. Restructuring of Sanitarian Services organization
2. Strong unwavering DHH/OPH Leadership support
3. Lean Six Sigma project - February 2012 – September 2013
 - ✓ Management tools were developed and implemented statewide
 - ✓ Scheduler developed to route inspections according to risk category
4. Dedicated Public Health Inspectors:
 - ✓ that recognized and acknowledged the need for change
 - ✓ willingness to participate in the development of sustainable management and procedural changes



Giving Back to the Community

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DHH Holiday Project

Villa Adoption

Weekly Drives

- Week of October 28th: we held “Deck Villa’s Halls” and collected 4 boxes and 4 bags of holiday decorations
- Week of November 4th: we held “Broaden Villa’s Horizons” and collected over 800 magazines
- 2 trips have been organized to deliver these items to Villa residents and more to come



Upcoming Drives



- This week: “Let’s Sock it to Villa” sock drive
- Week of November 18th: “Let’s Power up Villa” battery drive
- Week of November 25th: “Let’s Support Villa” belt and suspender drive
- Week of December 2nd: “Quench our Angels’ Thirst” can drive (no 2 liters)

Angel Adoption



- 150 residents at Villa
- DHH Employee Support has been amazing
 - All angels were adopted within 24 hours of releasing the residents' wish list!
 - Staff currently working with Villa to identify an item or two that all residents can use
 - Additional opportunities will be distributed later this week
- Contact Carol Rumfola with questions or for donations

Familiar Faces in New Places



Dr. Rochelle Dunham
Interim OBH
Assistant Secretary



Mark Thomas
Interim OCDD
Assistant Secretary



Thomas "Rocky" Thompson
Policy Director

Enriching Our Work Environment



Employee Essentials Seminars

- Weekly “Employee Essentials” seminar series is designed to enrich employee skillsets and knowledge of the department
- Since the kickoff on August 26th, 9 seminars have been held including:
 - Affordable Care Act (ACA) by Calder Lynch
 - Deaf Culture/American Sign Language (ASL) by Naomi Dedual
 - Diabetes Academy x 2 by Novo Nordisk and OPH Chronic Disease Unit
 - Alzheimer’s Services of the Capital Area
 - Adult Protective Services (APS) by Sharon Jackson, OAAS
 - Social Media by Christina Stephens, BMAC
 - Life’s Simple 7 – Ways to a healthier heart by American Heart Association
 - 6.5g by Gavin Coldwell, Human Resources



Upcoming Seminars

- Nov 20th: When the Dead Rise by Henry Yennie, Emergency Preparedness
- Nov 26th: Rhett Decoteau, Medicaid Eligibility
- Dec 6th: Health Care Improvement by Woman's Hospital

Contact Anita Milling if there are topics you are interested in learning more about or topics you would like to share.

Stay tuned for upcoming events as well as a new link to the presentations and video of those that have been recorded.



Share Your Ideas

- I encourage you and your co-workers to collaborate and share ideas that you believe will positively enhance your work environment.
- Even if this idea was presented in the past and denied for one reason or another, please re-evaluate to see if your agency is now in a position to implement.
- Examples:
 - OTM – Automated Phone Messaging System
 - OPH – Small workgroups organized to brainstorm ideas for increasing employee moral

Staying Healthy



You'll be Thankful you Got your Flu

Shot

The holidays are almost here and everyone will be very busy getting together with family and friends. But remember that it's also flu season.

- Make sure to put flu vaccination on your holiday "to-do-list." Getting a flu vaccination can help keep you healthy so you can enjoy the holidays.



The Own Your Own Health Challenge

- This program helps you design your own wellness program to set and track goals for physical activity, as well as healthy eating.
- Participants can choose from four different types of challenges that allow them to participate as an individual or with a team. Rewards are given for reaching your milestones.
- To get started visit www.LivingWellInLouisiana.org



Questions and Answers

Kathy Kliebert

Secretary

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