

REQUEST FOR INFORMATION
Privatization of Acadiana Region Supports and Services Center

POTENTIAL RESPONDER QUESTIONS AND ANSWERS

INTRODUCTION

In the following sections there are responses to all questions from potential responders received in writing, asked during site visits, or asked during the provider meeting. In some cases similar questions were consolidated into one. Each potential responder who completed a site visit will receive this document along with a number of requested documents by electronic mail.

IMPORTANT CLARIFICATION OF RESPONSE REQUIREMENTS: READ THIS FIRST.

There were numerous questions related to the proposed enhanced daily rate. In particular there were concerns about whether the rate is sufficient to support operations and did it include add-ons such as pervasive plus. The proposed rate is \$208 per day with no additional options. It will not be available until approved by CMS and may be approved as a transitional rate only. Other similar enhanced rates were applied retro-actively after approval.

In light of the expressed concerns the Office is requiring additional information in responses to the Request for Information (RFI). Responders must include a proposed budget showing the estimated costs of operation and demonstrating that those costs do not exceed estimated revenues from the proposed rate. Although the evaluation criteria in the RFI do not require that the responder with the lowest cost be offered a Cooperative Endeavor Agreement (CEA) the Office must ensure feasibility and cost-effectiveness before allowing the use of the State's Facility Need Review approvals and property for this purpose.

FISCAL/REIMBURSEMENT RATE

Question: Can we get a more current cost report and the supporting documentation?

Answer: The cost report and some supporting documentation for FY 2010 are posted on the website (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: Regarding reimbursement rates – is it \$208 per person for each of the 70 potential residents or \$208 per number of people living at ARSSC? Is the \$208 firm?

Answer: DHH has agreed on an enhanced rate of \$208 per day. This has not been approved by CMS and will not be in effect until approval. Further it may be a transitional rate lasting three years. In similar circumstances the enhanced rate was applied retroactively. The rate applies for billable days for any resident of the ICF/DD who is in billable status.

Potential responders who are unfamiliar with the reimbursement rules for ICFs/DD should consult the ICF/DD Standards for Payment - Intermediate Care Facilities for the Developmentally Disabled (LAC 50:VII.Chapters 301-331) published in the La. Register Vol. 31, no. 09, Sept. 20, 2005 available at <http://www.dhh.louisiana.gov/offices/publications.asp?ID=112&Detail=1501>.

Question: Can the provider apply for the pervasive plus rate to be added to the \$208.00 daily rate at the medically fragile home to provide nurses to assist with enteral feeding?

Answer: No. The \$208 daily rate is inclusive of any allowable costs. The pervasive plus rate may be applicable, as appropriate, for the interim rates to be used until the enhanced rate is approved.

Question: If the pervasive plus is approved can the provider apply for the medical add-on for the people that have Medicaid only?

Answer: The use of pervasive plus will not be an option with the \$208 daily rate. The pervasive plus rate and add-ons may be applicable, as appropriate, for the interim rates to be used until the enhanced rate is approved.

Question: Due to CEA Draft indicating that approximately ½ of the current census requires formal behavioral supports can the provider apply for pervasive plus rates to be added to the \$208.00 daily rate to provide people supported with one-to-one if deemed necessary?

Answer: There is only one person in the facility who currently has enhanced supervision authorized. The use of pervasive plus will not be an option with the \$208 daily rate. The pervasive plus rate may be applicable, as appropriate, for the interim rates to be used until the enhanced rate is approved.

Question: If the state has more budget cuts, will the ICAP daily rate of \$208.00 be affected?

Answer: To date enhanced rates have not been affected by budget cuts or rate increases. It is anticipated that the same protections would apply for this rate.

Question: Is the provider allowed to utilize the monies which individuals receive from Social Security? Is this money a part of the proposed reimbursement rate of \$208.00?

Answer: Patient liability procedures for this enhanced rate will be identical to the procedures for any other ICF/DD.

Question: Will we be able to use the same Medicaid vendor number for billing that you have?

Answer: No

Question: Can the process for obtaining the Medicaid number be expedited?

Answer: There was an expedited process for earlier CEAs for ICF/DDs. The Office is requesting the same process.

Question: Can the doctors who come to ARSSC bill Medicaid for their services? If a professional such as an OT, PT or Doctor comes on the grounds to provide a service; can the OT, PT or Doctor bill Medicaid directly and be paid by the agency?

Answer: That is not the current practice. What is allowable for on-site billing will have to be determined by the provider with the relevant offices within the Department. The CEA only requires that the professionals used now be offered contracts where possible and that the services are provided as needed.

Question: Regarding Annex 9, ARSSC Existing Budget FY 2011, what does the \$7,047,720 in *Other Charges* refer to?

Answer: In the original plan the ARSSC was to be privatized by December 31, 2010. Therefore the budget categories were split to accommodate the privatization process. This figure represents a "lump sum" which included a portion of salaries, related benefits, Community Support Team charges, professional services contracts and other charges; therefore this figure may not accurately reflect actual category budgets. It must be noted that the total budget figure of \$16,172,459 also reflects other programs not involved in the operation of the residential program. The cost report for the ICF/DD is a more accurate reference for costs and projections.

Question: What are some suggested ways of cutting costs in the operation of the facility, other than salaries?

Answer: Managing and reducing costs is the responsibility of the provider. The RFI is very specific in the assumption that the private sector can provide the same services for lower cost.

Question: What is the cost of meal preparation for community day program participants and staff and do you actually charge the participants and staff?

Answer: Commuter day program participants are not charged for their meals. Staffs who participate in the meal program are charged \$1.35 per meal.

Question: Who purchases the furniture?

Answer: The provider is responsible for purchase of all furniture with the exception that people supported may choose to pay for furniture for their personal use if their funds allow. State owned furniture in use at the facility now is available for continued use by the provider through the CEA.

Question: Do the day program participants (commuters) pay for their lunch?

Answer: No.

Question: Who can purchase food from the Canteen?

Answer: Staff and people supported. There is no requirement to continue Canteen operations as they exist although continuing similar access on-site is encouraged.

STAFFING

Question: Do you use prison labor at ARSSC?

Answer: No.

Question: Will staff from Adult Protection Services (APS) leave when ARSCC is privatized?

Answer: Yes. APS employees will no longer have office space at the site.

Question: How many staff are assigned to Nutritional Services?

Answer: Six cooks, six food servers, two registered dietitians (one is the department head), two clerical support staff, and floor manager. A complete position listing is posted on the OCDD website (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: How many people live in each home and what do the staffing patterns look like?

Answer: The number and characteristics of people in each home, along with staffing for each home, can be found posted on the website under the ARSSC – Demographics for Homes link (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: What kind of positions do you have in the psychology department?

Answer: The department consists of one behavior shaping specialist, one associate to a psychologist, an assistant to a psychologist (vacant) and a psychologist. A complete position listing is posted on the OCDD website (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: Do you have nurses on duty 24/7?

Answer: Yes. The Health Services organizational chart and chain of command is posted on the website as part of the document labeled RFI - Misc Info.pdf (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: What staffs are assigned to a home?

Answer: A Team Leader, the Direct Support Staff, an Assistant Home Manager, and a Home Manager are assigned to each home.

Question: Who else is in the homes? Don't you have a cook? Where is the Nurse located?

Answer: The homes are assigned a Cook and a Housekeeper. The nurses have caseloads assigned. The Nursing office is in the Hayes building, but nurses make rounds in the homes and are called to assess the individuals throughout their shift.

Question: Why can't the Home Manager and the Nurse cook, and the DSP's do the cleaning?

Answer: The facility now uses cooks and housekeepers. Providers are not required to handle the cooking and cleaning tasks in the same way as long as it is clear how the tasks will be accomplished.

Question: What are your staffing ratios?

Answer: Day 1:4. Night, 1:8.

Question: How many staff work on each shift?

Answer: Country- Day 5- 1 TL and 4 DSP
Night 4- 1 TL and 3 DSP
Bayou- Day 4- 1 TL and 3 DSP
Night 3- 1 TL and 2 DSP

Question: Who gives medications?

Answer: Certified medical attendants, the nurse if necessary.

Question: Who are CMA'S?

Answer: DSP's and professional staff that have attended the CMA training and are certified to accurately administer medications as per licensing rules.

Question: Is a nurse resident on your home?

Answer: No, the offices of the direct care nurses are all in the Hayes home. The Nurse Case Managers and Nurse Practitioner are in the same building with the Physician's office.

Question: How many nurses work?

Answer: There are usually 2 nurses providing direct care at all times: one designated for the Hayes home and the other is available for the other homes.

Question: How long have you (three employees present) been here?

Answer: 3 years.

Answer: 32 years

Answer: 9 years

Question: Do either of you (two employees present) work full time here?

Answer: The Occupational Therapist works full time here, and the Physical Therapist is on contract for about 12-16 hours per week.

Question: How long have you worked here (two employees present)?

Answer: The Occupational Therapist has been here 6 ½ years, and the Physical Therapist has been here nearly 20 years.

Question: How many food service employees do you have?

Answer: There are 6 Cooks and 6 Food Service Workers (Cook Assistants).

Question: Do the staff that eat in the cafeteria pay for their lunch?

Answer: Yes, employees pay \$1.35 per meal.

Question: Do you have trouble recruiting employees (dietary)?

Answer: No.

Question: Where do most of your employees come from?

Answer: Eunice, Iota, Jennings, Crowley

Question: How many nurses do you have and what are they responsible for?

Answer: The organizational chart for Health Services is posted on the website as part of the document labeled RFI - Misc Info.pdf (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: What is the ratio of people supported to QMRPs? Provider said he believed a ratio was seen in Appendix J.

Answer: QMRP caseloads currently range from 10 to 17 people. Employees who do both QMRP and Home Manager functions have the smaller caseloads. There is one QMRP for the commuter day program as well. Providers are not required to use current ratios as long as the duties are carried out.

There are no standard ratios for QMRP functions. The federal regulations in *Appendix J – Guidance to Surveyors* state at W-159 Guidelines 483.430(a) “The test of whether the number of QMRPs is adequate rests with the ability of the facility to provide the services described in 483.430(a) in an effective manner. The number will vary depending on such factors as the number of individuals the facility serves, the complexity of needs manifested by these individuals, the number, qualifications and competencies of additional professional staff members, and whether or not other duties are assigned to the QMRP function.” Responders should be thoroughly conversant with the law and regulations applicable to ICF/DDs.

Question: Can direct care staff use physician delegation for medication administration instead of being CMAs.

Answer: Providers will have to follow the same rules on what medication administration procedures can, and cannot, be delegated as any other private ICF/DD.

Question: How many of the agency’s current staff are interested in continuing employment with the provider?

Answer: This is not known at this time. There are many employees who report that they are waiting to review job opportunity information from the provider

Question: Does ARSSC have any pending litigation (Workers’ Compensation and/or Unemployment)?

Answer: Yes. The provider will not assume those liabilities.

Question: What is the total gross salary paid to a direct care worker which would include the base pay and the premium pay?

Answer: The salary ranges for the Residential Services Specialist series positions are listed on the previously prepared chart which included demographic, behavioral and other related data. The salary ranges which were listed on the chart do include premium pay. In addition to their base hourly rate, an employee who occupies an RSS series position receives two types of premium pay. One amount is an agency longevity pay, which ranges from \$.50 to \$1.10 per hour. This amount is determined individually for each employee based on the length of service time the employee has with the agency and is paid to the employee for each hour which is physically worked. The other amount is a flat rate of \$.65 per hour and this amount is paid to the employee for each hour which is physically worked.

Question: What are the current job titles utilized by ARSSC and the number of each which comprise the current 195 positions which are listed in the agency's Table of Organization?

Answer: A listing of the job titles and the number of each is posted on the website (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: Can the provider recruit by an internal job announcement posting to fill the Administrator's position prior to the application response deadline?

Answer: No.

Question: What is the process utilized when a staff calls in? What if there is no one to cover the shift?

Answer: Staffing and shift coverage will be the responsibility of the provider. The RFI response must demonstrate how potential providers will ensure adequate staffing. The on-site Monitor will be able to assist with any current procedure that may be of help to the provider.

Question: How are timesheets processed? Is there a time clock in the homes?

Answer: The provider will be responsible for all timekeeping and personnel procedures. There are no time clocks in any home. Currently employees fill out time sheets that are entered into the payroll system by Time Entry Administrators. Human Resources then finishes the process. The provider will not be able to use the State payroll system.

Question: How many nurses work per shift at the Hayes Home and what are the shifts?

Answer: An RN and an LPN are assigned to one 12 hour shift. The RN is the team leader and assessment nurse and is responsible for all new and follow-up assessments of illnesses and injuries on all 4 homes. The LPN is the treatment nurse and is assigned to do all

routine nursing treatments. The LPN remains in Hayes Place due to the numerous and frequent nursing treatments for the individuals residing in Hayes. At times there may be 2 LPNs or 2 RNs working a 12 hour shift. In this instance, one nurse is assigned as team leader and assessment nurse, and the other nurse is assigned treatments.

Question: What is the direct support worker turnover rate for the ICF-DD?

Answer: The direct support turnover rate is 38.3 percent.

Question: How long does new employee training last? What topics are covered?

Answer: New employee orientation lasts approximately two weeks. This includes on-the-job training. Topics covered include DSW Registry required training, CPSI, American Red Cross 1st Aid/CPR/AED training, Communication, Nutritional and Physical Supports, Positive Behavior Supports and Health and Wellness.

BUILDINGS/GROUNDS

Question: Regarding the buildings – how do major items get repaired?

Answer: Capital outlay and roofing programs will still be available for qualifying items.

Question: What is the square footage of the Administration building?

Answer: 10, 528 square feet. Building and grounds details are available at the website specified in the RFI. An additional table with square footage information is posted on the OCDD website as part of the document labeled RFI - Misc Info.pdf (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>)

Question: How many apartments, motel rooms do you have?

Answer: Three apartments, 2 motel rooms. Two of the apartments have three bedrooms each and one apartment has two bedrooms.

Question: Is there a planned maintenance system in place?

Answer: Yes.

Question: What kind of equipment maintenance contracts do we have?

Answer: A list of contracts is posted on the website (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: Do you still use the woodshop?

Answer: No. The current population requires more intensive staffing than is available to safely use that area.

Question: What is the function of the Snoezelen or Sensory Room?

Answer: The room and furnishings allow exposing individuals to a soothing and stimulating environment, designed to deliver stimuli to various senses, using for example lighting effects, color, sounds, music, and scents.

Question: How long do people stay when they stay in the motel rooms?

Answer: It is usually 1 – 3 days. Motel Room #1 is typically used by nurses or the psychology student from LSU when they are here; Motel Room #2 is used by parents who come to visit their loved ones. Reservations are kept through the Receptionist.

Question: How often do people stay?

Answer: This varies. Families and others call in and reserve the rooms.

Question: How often are the rooms cleaned? Does someone stay to clean just those rooms?

Answer: No one is assigned to clean just the motel rooms. When someone stays, the rooms are cleaned after the person/family leaves. The rooms are checked and cleaned, as needed, when housekeeping is informed that someone has reserved the room.

Question: How many individuals at maximum can fit in one bedroom?

Answer: Although the facility has had a higher occupancy in the past it is expected that the provider will house no more than 4 people in each bedroom.

Question: Do your homes have track systems (for lifts)?

Answer: No.

Question: Do you have functioning code alert systems on each home?

Answer: Yes.

Question: Are there work orders to make repairs in the home (Bayou Shadows)?

Answer: Work orders and any current minor repairs continue until the use of the buildings is transferred.

Question: The CEA grants “exclusive use” of the buildings, grounds, etc. Can buildings be rented out? Can the apartments be rented out to people in SIL?

Answer: The provider is granted exclusive use only for the purpose and term of the CEA. The buildings and land still belong to the Department. By law the Department may not lease or sell property even indirectly.

Question: Can the woodworking shop be rented (or leased), as an example, to a cabinet company (or something similar) and let them run the woodshop with some people supported working alongside in the shop? Could there be a co-pay/contract/lease on the buildings/saws with people supported working alongside with the employees?

Answer: No. See above.

Question: Is all of your kitchen equipment (cafeteria) in working order?

Answer: Yes.

Question: Does the provider agency get to use the filing cabinets used to store records, etc.?

Answer: Cabinets and other furnishings that are not required for other purposes will be available for inclusion in the CEA.

Question: Will the maintenance currently occurring in specific buildings be complete by time a provider is chosen? If not will the State cover the cost until completed? Will all of the minor repairs and painting be done prior to the provider taking over?

Answer: It is anticipated that all maintenance and minor repairs currently in progress will be completed by the time of implementation of the CEA.

Question: What is meant by normal maintenance and repair? For example if the well caves in just a few months after privatization and it costs \$65,000 to repair, how is responsible for paying for this - the state or the private provider?

Answer: It depends upon the cost, type of repair/replacement needed and the responsibility for the loss or damage. Generally speaking if the repair is over the threshold for capital outlay then it would be the responsibility of the State (<http://www.doa.louisiana.gov/fpc/qualifications.htm>).

Question: Will the chosen provider have access to the state maintenance programs that assist with items such as roof repair/replacement, etc.?

Answer: Yes, although the procedures may be somewhat different from the process used by State agencies.

Question: Can the chosen provider use the site to evacuate people from other areas that receive support from the provider?

Answer: The use as a shelter for people who do not live in the facility is not included in the CEA. Such use would require the Office's approval and an amendment to the CEA.

Question: Will all the proposed areas that are to be equipped with a generator be completed by the time a provider is chosen and if not will the state endure the costs?

Answer: It is anticipated that the generator project will be complete by the time the CEA is implemented.

Question: Who is your electric bill through?

Answer: Slemco

Question: What about your natural gas?

Answer: Nezpique Gas.

Question: What is an example of a monthly electric bill? A monthly gas bill?

Answer: One example from December is: Electric: \$14,262; Gas - \$4,483. Future utility costs may be slightly lower due to the recent installation of more efficient air conditioning systems in several of the buildings and the removal of at least one boiler.

VEHICLES

Question: How many vehicles do we need to have?

Answer: The RFI and CEA Template specify no less than the number and type currently allocated for residential use. A table of vehicles with current use is posted on the website (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: How many vehicles do you have? Which ones are assigned to Residential?

Answer: A table of vehicles with current use is posted on the website (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: What kind of work is done in the mechanic shop?

Answer: Oil changes, brake jobs, tire repair – basic preventative maintenance care.

PEOPLE SUPPORTED

Question: How many total people live here?

Answer: 66

Question: How many people live at this home?

Answer: The number of people living in each home is indicated in the ARSSC – Demographics for Homes document posted on the website (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

Question: After seeing the two homes (Bayou Shadows, Country Oaks), provider asked why are both (homes) open?

Answer: The ID team determines which individuals are compatible for a variety of reasons. The result is the pairing of likes, interests, compatible behaviors, supports, etc. At this time, the ID team determined that having both homes open is the most appropriate way to meet the needs of all involved.

Question: Do we have any individuals with behaviors?

Answer: A listing of characteristics and needs for everyone living in the facility, including behavioral support needs, is posted on the website

<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>) in the ARSSC – Demographics for Homes document.

Question: Do you have them (code alert systems) internally?

Answer: Yes.

Question: How many people have a gastrostomy tube?

Answer: There are 12 individuals who receive all hydration, nutrition and medication via a gastrostomy tube. A listing of characteristics and needs for everyone living in the facility is posted on the website

<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>) in the ARSSC – Demographics for Homes document.

Question: You can admit up to 70 people – is that correct? What is the process in admitting 4 more individuals to reach capacity?

Answer: The admissions process is outlined in Attachment F of the CEA template that is posted on the website (<http://new.dhh.louisiana.gov/index.cfm/newsroom/detail/1549>).

DAY SERVICES

Question: What kind of tasks do the individuals do in this area (Canteen)?

Answer: Simple food preparation, serving food and delivering orders.

Question: What are the days/hours of operation (Canteen)?

Answer: Monday through Friday 9:30 a.m. to 1:30 p.m.

Question: What is the biggest money making work project?

Answer: Nursery/Greenhouse work project

Question: What kind of contracts does the work program have?

Answer: At this time, we have two projects that are contracted with ARSSC – the utensil packaging project and laundry project.

Question: What is the program schedule like?

Answer: The men from the homes attend the morning session and the women from the homes attend the afternoon session. In Career Development – all residents assigned to this area attend in the morning and continue until 2:30 p.m. The community participants who attend this program arrive around 9:00 a.m. and leave around 2:30 p.m.

Question: How many people are served in both the day programs (Career Development and Keys to Success)?

Answer: At this time, we have a total of 97 people who participate in these programs. The number includes 38 commuters. The number of participants is expected to drop to 26. However, there is no limit in the CEA on the number of people admitted to and supported in the commuter day program.

Question: Why are the individuals still at home at (9a.m.)?

Answer: There are two work areas. One requires the individuals to work from 9:30 a.m. to 2:30 p.m. The other work program requires the individuals to attend the day program after lunch. The ID team agrees on appropriate skills that the individual may need to have to make their quality of life better or more rounded. The individuals train on some of the objectives at this time. This organization is not required to be maintained in its current form as long as the services are provided.

Question: Do people in the residential program get paid separately from other day program participants?

Answer: No.

Question: How many day program participants (commuters) eat lunch in the cafeteria?

Answer: 38

Question: How do they (commuters) pay?

Answer: Some people have Support waiver, some have New Opportunities waiver and some are private pay.

Question: How much do you charge for private pay?

Answer: \$35 per day.

Question: Will we need to redo the ICAP on all of the individuals?

Answer: The provider may choose to redo the ICAP to set the interim rates until the \$208 rate becomes effective. After that the daily rate will still be \$208 regardless of the ICAP scores.

Question: Will we be able to use the same Medicaid vendor # for billing that you have?

Answer: No

OTHER QUESTIONS:

Question: Why did you ring the doorbells/knock on doors?

Answer: It is a respect and privacy issue. This is where people live and you would typically knock on someone's door before coming in.

Question: Did the Administrator actually live in this home?

Answer: Yes, although it has not been used for that purpose for several years. This home is now used for staff when the facility has to shelter in place.

Question: How are supplies and food issued? How often do you do inventory?

Answer: Departments submit requisitions for items needed. Inventories of all items stored are conducted on a monthly basis.

Question: Is the videoconferencing equipment part of the package?

Answer: No.

Question: How much of the records will be available?

Answer: We will have current records for all residents for day program (in records room and in work area), residential (current record with most recent ISP, assessments and legal) at each home, and medical (one year of medical record) for their use including blank data sheets (teal binder in suites) to continue the current training objectives. Day program participants will have current ILP and assessments in records room record and record in work area with blank data sheets to continue training objectives.

Question: Will you would leave the data and books that have been set up for the individuals, as well as the supplies (in the day services area)?

Answer: The provider will be responsible for providing any needed supplies and consumables that have not been issued for the personal use of the people supported at the implementation of the CEA.

Question: Do you have many wheelchair repairs and who does them?

Answer: Yes. Many repairs are done by either the Therapy Department or the Maintenance Department. Major repairs that require replacement parts are contracted out through National Seating and Mobility.

Question: How do you order your food and other supplies?

Answer: Quarterly ordering through the State bid process. This will not be available to private providers.

Question: How many people does the cafeteria staff cook for?

Answer: Around 80 people; a combination of day program individuals and staff.

Question: Why do you cook meals in the homes?

Answer: It allows the cook and food service worker to know the individuals on a personal basis. They learn their likes and dislikes and it also provides a more home like environment.

Question: Regarding the contract list – who is ML Concepts?

Answer: The contract is no longer in place and was inadvertently left on the list. The contract was used by community homes that are now closed.

Question: Where are the records kept and what records will be left at the Center?

Answer: Records for day program participants and the archive for residents were in the

records rooms. Older records will be archived and moved for storage. The provider will have a copy of the day program, residential and medical records as well as the current blank objective data books for residential and day program for their use. The records will include one year of medical and the most current ILP/ISP, assessments, addenda and quarterly or bi-monthly reviews.

Question: Is the June 12, 2011 transition date negotiable?

Answer: The transfer is expected to occur by that date. There is no proposed FY 2012 appropriation to continue the public large ICF/DD in Iota.

Question: Does the state provide a wheelchair clinic to assist with maintenance/repair of wheelchairs?

Answer: Wheelchair maintenance and repairs for people who are not residents of a supports and Services Center are done through the OCDD Resource Centers. Anyone who qualifies for services can access the Resource Centers. There are no Resource Centers in the immediate area of the facility.

Question: Can we call if we have questions?

Answer: No. The RFI specifically requires questions in writing and the deadline for submitting questions has passed.