

SECTION VIII: CPOC TYPICAL WEEKLY SCHEDULE (Planning Worksheet) SCHOOL

FOR PLANNING PURPOSES ONLY. IF MY NEEDS CHANGE, I WILL CONTACT MY CASE MANAGER AS SOON AS POSSIBLE. I HAVE INCLUDED ALL THE PCS, STATE PLAN, HOME HEALTH, RESPITE AND OTHER SERVICES I PLAN TO USE.

| TIME | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
|----------|--------|---------|-----------|----------|--------|--------------|--------|
| 12:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 01:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 02:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 03:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 04:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 05:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 06:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 07:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 08:00 AM | School | School | School | School | School | Family | Family |
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| 02:00 PM | School | School | School | School | School | Family | Family |
| 03:00 PM | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT |
| 04:00 PM | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT |
| 05:00 PM | Family | Family | Family | Family | Family | Family | Family |
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| 07:00 PM | Family | Family | Family | Family | Family | Family | Family |
| 08:00 PM | Family | Family | Family | Family | Family | Family | Family |
| 09:00 PM | Family | Family | Family | Family | Family | Family | Family |
| 10:00 PM | Family | Family | Family | Family | Family | Family | Family |
| 11:00 PM | Family | Family | Family | Family | Family | Family | Family |

Comments: Include proposed waiver and non-waiver services on weekly schedule. No limits on the amount/ frequency of services other than approved POC budget limit. Children's Choice waiver services cannot be provided on the same day at the same time as any other waiver or state plan services. Services cannot be provided in a school setting.

**SECTION VIII: CPOC TYPICAL WEEKLY SCHEDULE (Planning Worksheet) – SCHOOL CLOSURES/
SUMMER SCHEDULE**

FOR PLANNING PURPOSES ONLY. IF MY NEEDS CHANGE, I WILL CONTACT MY CASE MANAGER AS SOON AS POSSIBLE. I HAVE INCLUDED ALL THE PCS, STATE PLAN, HOME HEALTH, RESPITE AND OTHER SERVICES I PLAN TO USE.

| TIME | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
|----------|--------|---------|-----------|----------|--------|--------------|--------|
| 12:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 01:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 02:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 03:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 04:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 05:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 06:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 07:00 AM | Family | Family | Family | Family | Family | Family | Family |
| 08:00 AM | FSS | FSS | FSS | FSS | FSS | Family | Family |
| 09:00 AM | FSS | FSS | FSS | FSS | FSS | Family | Family |
| 10:00 AM | FSS | FSS | FSS | FSS | FSS | Hippotherapy | Family |
| 11:00 AM | FSS | FSS | FSS | FSS | FSS | Family | Family |
| 12:00 PM | FSS | FSS | FSS | FSS | FSS | Family | Family |
| 01:00 PM | FSS | FSS | FSS | FSS | FSS | Family | Family |
| 02:00 PM | FSS | FSS | FSS | FSS | FSS | Family | Family |
| 03:00 PM | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT |
| 04:00 PM | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT | EPSDT |
| 05:00 PM | Family | Family | Family | Family | Family | Family | Family |
| 06:00 PM | Family | Family | Family | Family | Family | Family | Family |
| 07:00 PM | Family | Family | Family | Family | Family | Family | Family |
| 08:00 PM | Family | Family | Family | Family | Family | Family | Family |
| 09:00 PM | Family | Family | Family | Family | Family | Family | Family |
| 10:00 PM | Family | Family | Family | Family | Family | Family | Family |
| 11:00 PM | Family | Family | Family | Family | Family | Family | Family |

Comments: Include proposed waiver and non-waiver services on weekly schedule. No limits on the amount/ frequency of services other than approved POC budget limit. Children’s Choice waiver services cannot be provided on the same day at the same time as any other waiver or state plan services. Services cannot be provided in a school setting.

Example 3: Family needs 35 hours a week of family support during the summer (12 weeks). The family currently receives 14 hours of EPSDT services a week throughout the year and during the school year these are the only support hours that are needed. In addition to the family support hours and the EPSDT services being received, the family is also receiving Permanent Supportive Housing services (72 units of this service are included in the alternate schedule) and hippotherapy services are being utilized 1 hour a week.

To calculate the budget:

Maximum dollar amount available in Children's Choice 16410.00

Remove Support Coordination (16410-1500=14910)

Family would like to move forward with self-direction option acumen's fees need to be removed (14910-1960.80=12949.20)

Permanent Supportive Housing 72 units for the year (1087.92) removed from total budget (12949.20-1087.92=11861.28)

Hippotherapy 1 hour per week (4420.00)

(11861.28-4420=7441.28)

Remaining balance for family support 7441.28 (Total to be added to budget)

During the process, the SC explains to the family that the rate of pay that they choose to pay their employees will determine the number of hours that will be available for use. Since the SC knows how many hours the person needs and they are able to assist the family with determining the maximum rate of pay using the following formula:

35 hours a week x 12 weeks=420 hours per year

To calculate maximum pay rate:

Take total remaining budget (7441.28) and divide by total number of hours needed for the year (420)

$7441.28/420=17.72$

****** Remember that the maximum pay rate cannot exceed the total available rate (14.00), thus in this scenario there will be money remaining in the budget.**

The SC should remind the family about the show me the money document and the employer taxes and other "costs to you" that must be accounted for within this remaining budget. To account for this in determining the employee's rate of pay, the calculated dollar amount per hour (14.00 max rate) will need to be divided by 1.1425 (show me the money figure) in order to establish the maximum rate of pay that can be given in order to assure that there will be enough hours for the year.

$14.00/1.1425$ (costs to you) =12.25 (max dollar amount that can be paid via self-direction)

So in this scenario the maximum rate of pay that can be given to the DSW is 12.25 an hour and there will be additional hours available for the family to access if needed.

Total hours available with this budget that could be accessed specifically for family support hours would be:

7441.28 (total budget)/ 12.25 (max pay rate) = 607 hours per year. The SC knows that 420 will be needed during the summer. This leaves 187 hours (607-420) to be utilized throughout the year for school closures, etc. or the family might opt to utilize other services with remaining dollars.