



Office of Aging and Adult Services (OAAS) Quarterly Provider Meeting 2016

**Assistive Devices and Medical Supplies, Environmental Accessibility Adaptation
(EAA)**

Assistive Devices and Medical Supplies

Definition:

- ▶ Specialized medical equipment and supplies which include devices, controls, appliances, or nutritional supplements specified in the POC that enable recipients to increase or maintain their abilities to perform activities of daily living or to perceive, control or communicate with the environment in which they live or provide emergency response.

Assistive Devices and Medical Supplies

Examples:

- ▶ Adult Briefs,
- ▶ Compression Socks, and
- ▶ Eye Glasses.

*Remember: Waiver services are payer of last resort!

Assistive Devices and Medical Supplies

The designated purchaser for assistive devices and medical supplies may include:

- ▶ Participant,
- ▶ Responsible Representative (RR),
- ▶ Direct Service Provider (DSP),
- ▶ Support Coordination Agency (SCA), or
- ▶ Any other source.

Note: Item purchases are not restricted to being from licensed providers.

Assistive Devices and Medical Supplies

When using a designated purchaser:

- ▶ The Assistive Devices and Medical Supplies form (OAAS-PF-16-001) must be used,
- ▶ \$300 maximum total purchase cost for Assistive Device Z0624, with the SCA as the billing source, and
- ▶ \$300 maximum total purchase cost for Medical Supply Z0645, with the SCA as the billing source.

Assistive Devices and Medical Supplies Form

- ▶ Demographic Information,
- ▶ Section I. Itemized Assistive Devices and Medical Supplies Expenses:
 - Item,
 - Designated Purchaser's (DP) Name,
 - Number of Items Requested,
 - Estimated Cost, and
 - Actual Cost.

Assistive Devices and Medical Supplies Form (cont.'d)

▶ Section II. Pre-Approval Authorization:

- Pre-Approved Authorization Amount Total for Assistive Device(s) Z0624 (estimated cost total),
- Pre-Approved Authorization Amount Total for Medical Supplies Z0625 (estimated cost total),
- SC Signature and date, and
- SC Supervisor Signature and date.

Assistive Devices and Medical Supplies Form (cont,'d)

- ▶ Section III. Support Coordination Agency:
 - SC Agency and contact information.
- ▶ Section IV. Designated Purchaser (DP):
 - Name, Agency (if applicable), and contact information.

Assistive Devices and Medical Supplies Form

▶ V. Final Approval *completed by the SC Supervisor:*

- Participant Name,
- DOB,
- Last 4 of SSN,
- Authorization Amount Total for Assistive Device(s) Z0624 (actual cost total),
- Authorization Amount Total for Medical Supplies Z0625 (actual cost total), and
- SC Signature and date.

Assistive Devices and Medical Supplies Process

Support Coordinator (SC) will:

- ▶ Include Assistive Device and/or Medical Supply purchased in the POC/POC Revision CAPS section and budget page, and
- ▶ Submit the POC packet and Assistive Devices and Medical Supplies Form to SCS to approve.

Support Coordinator Supervisor (SCS) will:

- ▶ Review and pre-approve the form,
- ▶ Review and approve the POC/POC Revision, and
- ▶ Submit the approved POC packet to the DMC, participant, providers and RO.

Item purchases cannot be made until the Assistive Devices and Medical Supplies Form has been pre-approved and prior authorized by the DMC.



Assistive Devices and Medical Supplies Process (cont.'d)

SC will:

- ▶ Assist with obtaining items identified on the form,
- ▶ Verify items purchased are listed on the form, and
- ▶ Collect and submit original receipts with the form to SCS for final approval.

SCS Will:

- ▶ Utilize the Pre-approved form to ensure only items listed are reimbursed to the DP,
- ▶ Review the form for final approval (Section V.), and
- ▶ Send approved form to DMC and RO.

Note: If there are discrepancies between the estimated cost and actual cost total, SC will revise POC budget worksheet.

Assistive Devices and Medical Supplies Process (cont.'d)

Support Coordination Agency will:

- ▶ Bill the Medicaid fiscal intermediary contractor for this service within sixty (60) calendar days from the purchase date,
- ▶ Reimburse the DP, if other than SCA, within ten (10) calendar days of receipt of reimbursement, and
- ▶ Maintain documentation.

Environmental Accessibility Adaptation (EAA)

Q: What is EAA?

A: Those necessary physical adaptations made to the home to reasonably assure the health and welfare of the recipient, or enable the recipient to function with greater independence in the home.

Louisiana Department of Health and Hospitals

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Environmental Accessibility Adaptation (EAA)

Examples of EAA Include:

- ▶ Ramps,
- ▶ Lifts,
- ▶ Door Widening,
- ▶ Grab Bars, and
- ▶ Handrails.

Note: When a request for an EAA is made, SC will evaluate the potential costs.

The EAA basic assessment and final inspection are not necessary if the participant has requested a low cost accessibility adaptation or item.

***Low cost is if the adaptation or item cost \$1,000 or below.**

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Environmental Accessibility Adaptation (EAA)

Process for low-cost accessibility adaptation or item:

- ▶ If SC determines the EAA is low-cost, then the POC or POC Revision will be submitted to SC supervisor, and
- ▶ SCS must submit the POC/POC Revision to Regional Office (RO) for review.
- ▶ Regional Office reviews the requested low-cost EAA, and
- ▶ Notifies the SC of the decision via email.

Environmental Accessibility Adaptation (EAA)

Process for low-cost accessibility adaptation or item (cont.'d):

- ▶ If the assessment is waived by RO, then
- ▶ SC will submit the POC/POC Revision, along with the RO email, to the Data Management Contractor (DMC) for processing.

Environmental Accessibility Adaptation (EAA)

If the adaptation or item cost exceeds \$1000:

- ▶ SC will continue with normal procedure until Home Access Evaluation (HAE) report is completed by EAA provider.
- ▶ Once HAE report is received, SC will:
 - Complete and submit the OAAS EAA form (OAAS-PF-12-007) to DMC for release of PA for EAA basic assessment (Z0640) within two (2) business days of receipt of HAE report.
 - Submit the HAE report to RO for review and input within two (2) business days of receipt of HAE report.
 - RO and SC should contact the EAA assessor as necessary, if there are more cost effective alternatives or any concerns with the HAE report.

Environmental Accessibility Adaptation (EAA)

If EAA is recommended:

- ▶ SC will proceed with normal procedure until SCS approval.
- ▶ Within two (2) business days of SCS approval:
 - SC will submit the POC/POC Revision, HAE Report and EAA Provider quote(s) to RO for review.
 - RO will review the HAE report, contact the EAA assessor, EAA provider, and SC as necessary for input, to ensure the EAA is necessary, appropriate and will benefit the participant.
 - RO will notify SC of the EAA decision via email.

References

1. DHH OAAS Waiver Procedures Manual. Section R-100.4 Assistive Devices and Medical Supplies. Reissued February 4, 2016.
2. OAAS-PF-16-001 Assistive Devices and Medical Supplies Form. Issued February 4, 2016.
3. DHH OAAS Waiver Procedures Manual. Section R-100.6 Environmental Accessibility Adaptation (EAA). Reissued February 4, 2016.

Questions?

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