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GOVERNOR

STATE OF LOUISIANA  
DEPARTMENT OF HEALTH AND HOSPITALS



Alan Levine  
SECRETARY

April 03, 2008

Medicaid Administrative Memorandum  
Number 2008-5

TO: Administrative and Agency Personnel

FROM: Jerry Phillips, Medicaid Director  
Bureau of Health Services Financing

RE: **Transitioning from Nursing Facility to Waiver**

Eligibility for Long Term Care in a facility and in the community is not the same. There are differences in the income for Long Term Care in a facility and for Long Term Care (Waiver) in the community. Spend down is not allowed in Long Term Care (Waiver) in the community.

Office of Aging and Adult Services (OAAS) has a service under the Waiver programs called Transition Intensive Support Coordination (TISC) that helps persons transition from facility care to the community. When a Waiver opportunity is offered to a person who is in a facility and certified for Medicaid, eligibility must be explored to determine if they would be eligible for Medicaid in the community. Medicaid Eligibility determines if the individual is financially eligible for Medicaid out of the facility.

When a Waiver slot becomes available the OAAS regional office or the support coordinator will contact the Eligibility Policy Section (EPS) in State Office, by e-mail, with the person's name and Medicaid number or social security number. The MEDS record will be reviewed by EPS to determine if the individual will be eligible for Waiver services based on the information on file.

- If the individual is determined eligible, the OAAS regional office or the support coordinator will be notified by return e-mail. The OAAS regional office or the support coordinator will continue their determination and send a BHSF Form142 to the local parish office.

- If the individual is not eligible, the recipient then will be sent a notice by EPS advising them that they are not eligible for Medicaid out of the facility and advising of their appeal rights. The OAAS regional office or the support coordinator will be notified by return e-mail and will also be sent a copy of the notice that was sent to the client.

All appeals regarding this decision will be handled by Eligibility Policy Section.

All requests for a financial eligibility decision should be sent by e-mail to Christopher Chase at [CChase@dhh.la.gov](mailto:CChase@dhh.la.gov). Response will be returned by e-mail with a copy of the notice sent to the applicant/enrollee, if applicable.

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