

## HCBS Critical Incident Description Supplemental Page(s)

<b>Participant Name:</b>		<b>SSN:</b> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
<b>Critical Incident Description (Continued)</b>					
<p style="text-align: center;">Enter all important information regarding the incident (i.e. Who, What, When, Where, How, etc.). Include all specifics and details related to the incident. Include the name of individuals with the participant at the time of the incident (including relationship, address, telephone # and name of agency etc). (If Law Enforcement was notified, include the name of the agency, contact person, and address.)</p>					
<b>Name of Direct Service Provider:</b>			<b>Date reported to S.C.</b>		<b>Time:</b>
<b>Report completed by:</b>			<b>Telephone #:</b>		<b>Date:</b>
					<b>Region:</b>

**Use Supplemental Page if additional space is required to complete the report.**

## HCBS Critical Incident Follow-up Supplemental Page(s)

<b>Participant Name:</b>	<b>SSN:</b> <input type="text"/>		
<b>Direct Service Provider Follow-up (Continued)</b>			
<p>Enter any follow-up related to the critical incident: results of medical/dental appointments, labs, discharge instructions from hospital, change in staffing, medications, treatments, modifications to behavior support plan, team meetings, revision to ISP, etc. The DSP should resend to the S.C. the original CIR, attached with this DSP follow-up report page, by the close of the 3<sup>rd</sup> business day after discovery of the incident. In addition, the DSP should send any additional follow-up, as appropriate per policy, using the DSP follow-up page.</p>			
<b>Follow-up completed by:</b>	<b>Telephone #:</b>	<b>Date:</b>	<b>Region:</b>

Note to Support Coordinator (S.C.) - If the SC discovers/witnesses Abuse, Neglect, Exploitation or Extortion incidents involving Participants ages 18 -59, they should immediately verbally report the incident to APS. The SC should complete the CIR and keep a copy for their record. **Important** – the SC **shall** not enter the information regarding **APS Cases into OTIS**. This only applies to **APS cases, not EPS or CP**.

**Use Supplemental Page if additional space is required to complete the report.**